

Frankley Parish Council

Thursday 19 April 2018
At St Leonards Church Hall 1930 hours

MINUTES

Present: J Gwinnett (JG) N Bailey (NB)
J Jarrard (JJ) P Smith (PS)
K May (KM) M Sherrey (MS)
Apologies: P Morgan (PM)

1. Welcome and Introductions

The Chair welcomed those present.

2. Declarations of Interest

The Declaration of Interest form was signed off.

3. Public Session

There were no members of the public in attendance.

4. Approval of the Minutes of the Previous Meeting

The approval of the Previous Minutes was proposed by JJ, seconded by PS. The Chair signed the Minutes.

5. Chairman's Report

5.1 Bus shelters: The shelters have been raised from the ground in order to prevent further deterioration in their condition, the broken window has been replaced and the benches have been moved to one side.

5.2 A discussion took place regarding the Business Plan. Some amending to the wording on page 3 is required. It was agreed by all that the Business Plan was a sound document and would sit aside the NALC Model Standing Orders and the Code of Conduct.

5.3 Some old Parish records from a former Clerk have been passed to the Chair. KM is to speak to WCC regarding what happens to archiving of records.

5.4 Kerbing is still required on Church Hill.

5.5 Fly tipping: The Hadley team carry out an excellent job clearing rubbish in the area, however fly tipping is becoming a major concern. The Chair is to forward to MS a proposal for an advanced camera in order that the Parish can be more pro-active in not only catching the fly tippers but hopefully catching the drug dealers who dump drug related items (black bags with root balls etc).

6. Finance

6.1 A spreadsheet was presented, showing the balance on the HSBC bank statement matches with the figure on the spreadsheet. The cheque book stubs are initialled by both the Chair and the Clerk. A refund from British Gas for the 2 no. direct debits of £20.50 taken in December 2017 and January 2018 remains outstanding. NB to chase.

6.2 Diane Malley attended the meeting. DM Payroll Services have carried out the internal audit for the Parish for many years. The company is now offering the services of a Data Protection Officer; there are new data protection regulations which the Parish need to conform to. At the time of the meeting it was mandatory to have a DPO, however ** post meeting note (26/4/18, date of typing the Minutes) ** an enactment is going through Parliament to exempt Parish Councils in England from this requirement. Further discussions will take place at the annual meeting in May 2018.

7. Planning Matters

- 7.1 Reference was made to the A435 Beoley being explored for future development. Frankley Green is regarded as a “buffer” zone between Birmingham and Bromsgrove.
- 7.2 A Community Asset Register form is to be downloaded and submitted to the Council regarding The Pound in Pound Lane. KM will supply a noticeboard from the 2018-2019 divisional pot. This will facilitate communication with residents in the Barns.

8. Roads / Footpaths

- 8.1 KM is to speak to Highways regarding “priority” road demarcation by the narrow bridge in Frankley Green Lane. It was agreed that the narrowing of the bridge presents a danger.

9. Outside Meetings

- 9.1 The Chair and Clerk had attended a planning meeting at Parkside when the GL Hearn report was discussed. Also, representation was made at the CALC meeting.

10. County Councillor Update

Both Cllrs May and Sherrey took an active part throughout the meeting. We thank them for their input.

11. Correspondence

12. Any Other Business

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The meeting closed at 21.00.

Dates for future meetings:

Thursday 10 May 2018 Annual Meeting
Thursday 19 July 2018
Thursday 18 October 2018

Distribution:

Chair
Cllrs x 4
KM, MS

NOTE. Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.