

Frankley Parish Council

Thursday 12 May 2017
At St Leonards Church Hall 1900 hours

ANNUAL GENERAL MEETING MINUTES

Present:	J Gwinnett (JG)	Distribution:	K May (KM)
	N Bailey (NB)		M Sherrey (part) (MS)
	J Jarrard (JJ)		
	P Morgan (PM)		
	P Smith (PS)		

1. Election of Chair

JG thanked those for attending, and also for their commitment over the past 12 months. JG stood down as Chair and nominees were sought for a new Chair. JJ proposed JG stand as Chair again, this was seconded by PM. JG accepted the role and signed the Declaration of Office form.

2. Welcome and Approval of Previous Minutes

The Minutes of the previous meeting were approved by all present.

3. Apologies for Absence

Karen May, County Cllr, apologised that she was unable to attend.

4. Declarations of Interest

The Declaration of Interest form was signed off.

5. Public Session

There were no members of the public in attendance.

6. Maintenance Contracts

The Parish are happy to retain the services of Rain or Shine as Lengthsman. Rain or Shine are attending Council training w/c 15 May 2017. The budget remains the same as the previous two years; £1,802.00.

The Lengthsman has recently cleaned out the bus shelters and removed the broken perspex window. The bus shelters are to be preserved annually. Nitrous Oxide cylinders were found in the vicinity of the shelters - Cllrs will keep an eye on the area.

The Chair will maintain the bench and noticeboard.

7. Budget Details for Financial Year 2017/2018

Two spreadsheets had been emailed for scrutiny prior to the meeting: actual expenditure for 2016/217 and budge forecast for 2017/2018. Both of these were satisfactory. Now that the Parish has 4 no. grit bins, an allowance should be made for topping up all four. The Clerk had prepared the paperwork for the internal audit, which was available for inspection.

8. **Standing Orders**

The Standing Orders were acknowledged.

9. **Banking Arrangements**

Whilst on-line banking may be the way forward, on the basis that the Parish makes minimal transactions, payment by cheque will continue.

10. **Asset Register and Risk Register**

The figures included in Registers are based on historic values. The Chair signed and dated the Risk Assessment.

11. **Model Code of Conduct and Freedom of Information Act**

The Code of Conduct was distributed. It is important that Councillors follow the 10 General principles.

12. **Insurance Cover**

The Parish had agreed to use AON as insurance provider for three consecutive years in order to secure a discounted premium; this is year 2 of 3. The level of cover is satisfactory for a small Parish.

13. **Any Other Business**

A **planning application** for 2 Lower Hill Cottage was reviewed. No objections were raised.

Grit bins – the 2 no. new grit bins need to be moved.

Bromsgrove DC have offered **training on planning applications**. A date and time will be agreed. The session will take approximately 2 hours.

Communication is to be made by **Andy Street, Mayor of Birmingham**, to congratulate him in his new role. The Parish supports his pledge in protecting the Green Belt. There are 10,000 homes in region that are currently unoccupied. Thought needs to be put into the density of housing, particularly in towns and cities where essential infrastructure already exists. Consideration should be given to changing the use of some buildings, ie where office blocks and shops are standing empty these could be converted for residential use. Building on brownfield sites should take place before building on the Green Belt.

A conversation took place regarding **planning applications in Cofton Hackett**. There is pressure on the local GP practice with the increase in housing in the area. A paltry sum has been offered to the GP practice, however this would not cover the cost of salaries or an extension.

Frankley in Bloom was discussed . This is currently on hold as there are BT cables on the intended site. The Chair will continue to work on this prior to the next meeting.

Velo Birmingham: A number of residents may have received information regarding a 100 mile cycling event on 24 September 2017. Roads within the Parish are scheduled to be closed between 0900 to 1900. Contact will be made with Velo Birmingham and also Highways in Bromsgrove as it is not practical to close the roads for this period of time, due to the needs of the farmers and local residents, who would be prisoners in their home for the day.

St Leonard's intend to hold their Harvest Festival on the 24th. Many elderly persons attend and cannot be expected to walk from Scotland Lane to Church Hill which has been suggested by Velo. The danger of the crossroads at Frankley Green Lane and Church will be highlighted.

It was noted that whilst Velo Birmingham claims to be raising money for charities, the proportion allocated for charities is very low.

Road signs – work continues with demarcation underway.

MS will contact the Hagley Team regarding removing the rubbish on Church Hill.

MS provided an update on her current roles. The Chair welcome MS to the meeting and we look forward to Karen May, County Councillor, joining us at future meetings.

An email will be sent to Karen May congratulating her on her recent win. The Chair will contact Karen under separate cover regarding the collapsed bridge on Frankley Green Lane and the lack of action to reinstate same. Works were due to commence on 20 April 2017; the collapse occurred in November 2016.

The meeting closed at 2015.

Dates for future meetings:

Thursday 13 July 2017
Thursday 12 October 2017
Thursday 18 January 2018
Thursday 19 April 2018
Thursday 10 May 2018
Thursday 19 July 2018
Thursday 18 October 2018.

Distribution:

Chair
Cllrs x 4
CAJ
MS
KM

NOTE. Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.