

# Frankley Parish Council

Thursday 12 July 2018  
At St Leonards Church Hall 1930 hours

## MINUTES

**Present:** J Gwinnett (JG) N Bailey (NB)  
J Jarrard (JJ) P Morgan (PM)  
P Smith (PS)

**Apologies:** K May M Sherrey

### 1. Welcome and Introductions

The Chair welcomed those present.

### 2. Declarations of Interest

The Declaration of Interest form was signed off.

### 3. Public Session

There were no members of the public in attendance.

### 4. Approval of the Minutes of the Previous Meeting

The approval of the previous Minutes was proposed by PM, seconded by JJ. The Chair signed the Minutes.

### 5. Chairman's Report

- 5.1 JG had met with Karen May and Richard Clewer to discuss which areas the Lengthsman could cut, in view of restrictions imposed on 50 mile per hour roads. The grass can be cut on Frankley Green to the bus stop, on the other side of Church Hill up 60 meters but not all the way to the bus stop. Highways are to trim on a regular and as / when basis. The hedgerow by the Old Vicarage was looked at. RC is to write to the owner requesting the hedge be cut. The Lengthsman cannot clean gulleys due to sharps, in case of injury and also problems in disposing of same. Brook House bridge – priority right of way to be addressed. KM will continue to support this.
- 5.2 NB is to email MS regarding the Pound Asset Transfer. KM previously advised she will fund a noticeboard for this area.
- 5.3 The Lengthsman is to paint the bus shelters.
- 5.4 Beech Trees – JG is to contact Laura Smart to arrange a meeting in order to review hedge cutting, bikers and lighting fires.
- 5.5 JG would like to arrange a meeting with the Road Safety Officer, WCC and Cllrs in order to look at traffic on Raven Hayes Lane.

### 6. Finance

- 6.1 A spreadsheet was presented, showing the balance on the HSBC bank statement matches with the figure on the spreadsheet. The cheque book stubs are initialled by both the Chair and the Clerk.
- 6.2 A discussion took place regarding the DPO. NB to contact D M Payroll Services to arrange an audit. Consideration to be given to separate email addresses for Cllrs.

### 7. Planning Matters

- 7.1 Bloor Homes have re-submitted proposals for North Worcestershire Golf Course.

### 8. Roads / Footpaths

- 8.1 Covered in 5.0.

**9. Outside Meetings**

9.1 JG had attended the NHW meeting at Hindlip.  
The Chair and Clerk had attended the CALC meeting.

**10. County Councillor Update**

Both Cllrs May and Sherrey sent their apologies prior to the meeting.

**11. Correspondence**

**12. Any Other Business**

NB is to write to Severn Trent regarding the low water pressure.

The meeting closed at 20.30.

**NOTE.** Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

**Dates for future meetings:**

Thursday 18 October 2018  
Thursday 16 January 2019  
Thursday 17 April 2019  
Thursday 16 May 2019 – Annual Meeting of the Parish  
Thursday 17 July 2019  
Thursday 16 October 2019

**Distribution:**

Chair  
Cllrs x 4  
MS  
KM