



Bournheath Parish Council
Parish Council Meeting held 31st August 2011, 7.30pm
Bournheath Village Hall, Claypit Lane, Bournheath

Present Cllrs K May (Chairman), S Hall (Vice-chairman), K Drew, M Millinchip, S Westwood

In attendance Clerk: Gill Lungley

11/08/01 Apologies

Apologies for absence were received and accepted from Cllr Feeney and Cllr Lodge.

11/08/02 Declarations of interest

There were no declarations of interest.

11/08/03 Public Participation / Question Time

No members of the public were present.

11/08/04 Woodvale Ward Representative Reports

County Councillor Sheila Blagg (SB) had sent apologies for not being able to attend and an update regarding:

- a) WCC will be issuing an offer to delegate powers regarding grit bins;
- b) The new West Mercia Chief Constable took office 01/08/2011 and has included local policing in his early review;
- c) Notices regarding local road closures for carriageway repairs have been issued;
- d) The car park at Fairfield Village Hall will no longer be available for use by parents at school arrival and departure times, alternative arrangements have been offered by the owners of the Swan PH.

District Councillor Brian Lewis (BL) commented on the recent BDC planning committee meeting where the application for advertising signs on the Stoneybridge traffic island was turned down; discussion followed relating to the district council in general.

11/08/05 Police / PACT reports

The next PACT meeting has been arranged through Cllr C Scurrrell (BDC's Hagley Ward) and will take place on Thursday 22nd September at 7.30pm at Fairfield Village Hall.

11/08/06 Minutes of previous meeting

The minutes of the previous Parish Council meeting held 27/07/2011 were approved and signed.

11/08/07

Chairman's Report

- a) Village Hall fire-doors There were concerns the fire doors were not being unlocked when the hall was in use; this had been brought to the attention of the hall's management committee. The hire agreement states all hirers must ensure the doors are not locked; they are provided with a key and a copy of the hire agreement is on display in the foyer. Members were satisfied the management committee were doing their best to ensure hirers' safety.
- b) Wildmoor Lane / M5 bridge KM had attended a meeting with residents, local police officer, district councillor (Catshill ward) and Highways Agency representative regarding hazards at this spot (debris from the motorway, intrusive night-time lighting, children gaining access to the motorway). The situation is to be reported to 'the board'.
- c) Flooding The Environment Agency had responded to the question about flooding but not in specific detail and so the clerk was to write again.
- d) Parish benches The wooden benches in the parish need to be re-painted etc. GL to seek quotations for the work.

11/08/08

Progress Report

- a) Wildmoor notice board BDC's opinion following a permitted development enquiry was that planning permission would be required; it was agreed BL would seek clarification from the planning officers.
- b) Councillor training Two dates had been arranged for training – Wednesdays 12th and 19th October, both at Bournheath Village Hall starting at 7pm. The third date had yet to be confirmed. It was agreed the cost (payable by the parish council) would be £20 per attendee.
- c) Parish Footpath Officer Warren King's details had been forwarded to WCC Environmental Services who would arrange training etc. SW will contact the previous footpath officer to arrange for the transfer of equipment.
- d) Dog waste bags – GL has yet to find a supplier of bags to fit the existing dispensers and the costs involved.
- e) Annual Newsletter A draft was circulated and approved; members would provide further information. It was hoped to be ready for distribution by 14/09/2011.
- f) Rocky Lane grass verge WCC Highways had no objections to the grass being cut on the verge north side of Rocky Lane between M5 bridge and access driveway to Severn Trent's water reservoir (opposite Bumble Hole Foods). KM and SH are to visit farmer of land adjacent to the verge to explain the work required and will ask the Probation Service to do the work.
- g) Parish Hill give-way sign This sign is to be re-sited, as per notification from County Councillor Sheila Blagg.

11/08/09

Planning

- a) BDC Planning reference 11/0690; proposed new fence at Mount Pleasant, Mill Lane, Wildmoor B61 0BX. Members comment: The new fence is already in place but it is considered to be too high; it would be better both for road safety and for aesthetic value if it was lower, to fit in with the existing street scene.
- b) Latest updates regarding decisions on recent applications are available on-line.

11/08/10

Lengthsman update

The Lengthsman would be asked to cut back around the 30mph sign in Rocky Lane and to apply weed-killer to edges of Tuppenny Cake.

- 11/08/11 Bournheath Village Hall - Cllr KD**
 Three more volunteers have been recruited to operate gate opening and closure; it was confirmed that appropriate volunteers are covered under the parish council insurance since the gate operation is part of the parish council's remit. However the management of the car park is part of the village hall management committee's remit.
 The sign for the gate opening and closure times will be altered to 5pm winter hours and 6pm BST. There was a query about cars being parked in the gateway when the gate was locked, preventing access but it was believed this was a rare occurrence.
 It was noted that nearby village halls at Fairfield and Dodford have a caretaker and could be something to think about for Bournheath.
 The hall has been newly painted and new radiators have been installed.
 A Quiz Night is to be held on either 14th or 21st October (date to be confirmed).
 The hall management committee's AGM is to be held on 23/11/2011.
- 11/08/12 Wildmoor report**
 Cllr HF not present.
- 11/08/13 Community Emergency Plan**
 Notification of the intention to produce a plan for the parish is included in the newsletter; any response will be considered at the next meeting.
- 11/08/14 Parish Welcome Pack**
 Members provided guidance to the type of information to be included; the clerk will produce a draft.
- 11/08/15 Parish Council grit bins**
 WCC are offering grit bins to parish councils for parish council use only. No costs yet known. It was agreed that it may be of benefit to site a grit bin on Tuppenny Cake but concerns were expressed that if the parish council has its own supply then WCC will expect the parish council to deal with local highways in bad weather; also not sure where to store the salt for easy access.
- 11/08/16 Christmas Lights**
 It was suggested it may be more sustainable to ask Bumble Hole Foods (BHF) for a donation towards new Christmas lights to decorate the existing tree on Tuppenny Cake rather than go to the trouble and expense of providing and installing a Christmas tree each year. KM and SH will approach BHF.
 Cllr SW to arrange for health check of transformer.
- 11/08/17 Quarterly Bromsgrove Area WorcsCALC meeting**
 Meeting to be held 08/09/2011; KM to raise the issue of CCTV to monitor rural/small communities living close to motorway networks and concerns about the cuts to local policing that could adversely impact on the more vulnerable.
- 11/08/18 Annual review of polling places**
 Members were satisfied Bournheath Village Hall is adequate for use as a polling station.
- 11/08/19 Correspondence**
 The schedule of correspondence was provided for members to view.

GL

KM & SH

SW

11/08/20

Finance

- a) Auditor's Report : An unqualified audit opinion had been given. The clerk notified members of the requirement and subsequent compliance to provide the external auditor (Clement Keys) with a copy of last year's Notice of Completion of Audit. This year's Notice of Completion would be submitted with the auditor's fee and would be displayed on the notice boards for the required 14 days – the period during which the Annual Return and associated documents could be accessed by members of the public.
- b) Members were updated on the current financial situation.
- c) Payments were agreed as per schedule.

11/08/21

Items for next agenda

- Tuppenny Cake tree stump
- Christmas tree lights
- Spring bulbs
- Renewal of grass cutting contract
- Review of benches for maintenance

11/08/22

Date and time of next meeting

Wednesday 21st September 2011, 7.30pm

This meeting ended at 11.00pm

Chairman, Bournheath Parish Council

Date