



Bournheath Parish Council
Parish Council Meeting held 25th July 2012, 7.30pm
Bournheath Village Hall, Claypit Lane, Bournheath

- Present Councillors** K May (Chairman), S Hall (Vice-chairman), H Feeney, K Drew, B Lodge, M Millinchip, S Westwood
- In attendance** S Blagg, County Councillor for Woodvale division
J Cross, Member of the Public
Clerk: Gill Lungley
- 12/07/01 Apologies** None
- 12/07/02 Declarations of interest**
None
- 12/07/03 Public Participation / Question Time**
The Parish Council was asked if there had been any progress relating to its hire of the village hall.
- 12/07/04 Woodvale Ward Representative Reports**
S Blagg, County Councillor – a written report had been provided and circulated to members, in addition she commented as follows:
Catshill Library – community being consulted on whether to relocate to Catshill Middle School and whether volunteers would offer to help out there. The Catshill Middle and First Schools may become federated.
County Councillor’s grant funding has been given to Fairfield and Catshill Village Halls.
The problems with drainage and sewerage have been brought to the fore again after recent floods and SB hopes to move forward with ameliorative measures end August/September.
B Lewis, District Councillor – apologies received.
- 12/07/05 Police / PACT and Neighbourhood Watch reports**
B Hewitt, Neighbourhood Watch Co-ordinator provided SmartWater sign for Wildmoor.
Community Officer had provided a Local Policing Team poster to the Village Hall, currently on show in the Parish Council’s notice board.
- 12/07/06 Parish Footpath Warden (PFW), Warren King**
No update
There is concern about the footpath from Wildmoor Lane to Wildmoor Oak which is overgrown and needs attention.
- 12/07/07 Approval of minutes of meeting held 17/06/2012**
The minutes of the Parish Council meeting held 17/06/2012 were agreed and signed.
- 12/07/08 Chairman’s Report – Cllr Karen May**
Flooding KM had met with Highways (WCCH) and North Worcestershire Water Management (NWWM) representatives and the following actions were agreed:

Possibility of raising the grating o/s No. 4 Doctors Hill (flooded 28/06/2012), WCCH.
 Discussions on-going between residents, Severn Trent and WCCH for the installation of non-return valve at a residence in Fairfield Road (sewerage backflow due to flooding 28/6/12).
 It is possible that NWWM could make sandbags available to residents at short notice; these need to be replaced after each use due to contamination. The Village Hall management committee is to be requested to allow use of space to the east side of the hall as a temporary drop-off/collection point. KD confirmed VHMC support allowing the sandbags' storage on pallets and to avoid delivery whilst the car park is being re-dressed at the end of August.
 The blockage of the culvert off Valley Road was brought to NWWM's attention.
 Field drainage and ditch clearance to the rear of properties to south-east of Fairfield Road is to be checked.
 Dodford Road manhole covers are cracked and leaked during the recent flooding.
 The south-east end of Doctors Hill is eroding, WCCH to address.
District Standards Board (DSB) Following changes brought in by the Localism Act 2011 the parish council representative on the DSB no longer has a vote.
M5 Response from Highways Agency (HA) relating to request for better security to prevent children from accessing the motorway bridge over Wildmoor Lane (funds have been made available). HA also aware of the request for noise attenuation measures following the recent installation of the central barrier. The MP is to be contacted (also to contact WCCH).

12/07/09 Clerk's Progress Reports

- a) Village entrance flower troughs – SH will install in due course.
- b) Christmas Tree lighting arrangements – The tree on Tuppenny Cake has died; it was suggested that it be used for hosting the lights this year but to be replaced next year. Two sets of new lights are to be purchased.
- c) Wildmoor Notice board - this is almost ready for installation (site to be slightly altered from originally planned due to installation of new gate/access).
- d) Pinches Quarry – No update from the WCC planning officer apart from re-iterating this site has permission for the operation of a crushing machine on Saturdays 07:00hrs – 12:00hrs. It was reported that the road is left in a muddy state.
- e) Bournheath Village Hall (BVH) and dates of future meetings – it was reported that the BVH management committee, having reneged on the agreement signed in good faith by the Parish Council for the hire of the hall on the last Wednesday of the month in favour of a weekly hirer and the existing hirer that meets on the first Wednesday of the month for 6 months of the year (both from outside the parish), were to offer the Parish Council use of the hall on Friday evenings. BVHMC have turned down all other suggestions put forward by the Parish Council. The Parish Council cannot commit to meetings on Friday evenings due to members' other commitments. There was general discussion on future possibilities, some involving considerable expenditure. The overriding consensus was a strong reluctance to meet outside the parish and to retain the meeting date as the last Wednesday of each month except for December. **It was agreed** the Clerk is to seek a way forward, exploring alternative options.
- f) Worcestershire Agreement – members are keen to follow up the suggestion of working with WCCH by the installation of Vehicle Activated Speed signs. Members are to suggest sites.
- g) Participatory Budgeting – parishioners are to be asked to suggest how the Parish Council's budget is to be spent at the Open Forum meeting on 29/08/2012.
- h) Dog waste bags – the cost of purchasing the appropriate sized bag for the existing dispensers will be prohibitive as they are sold only in bulk. The Clerk was asked to look into the cost of new dispensers.

- i) Catshill library consultation – WCC are suggesting relocation of library from existing site in Barley Mow Lane to an annex of Catshill Middle School. The public consultation runs until 14/09/2012 with an open evening at the Middle School on 05/09/2012, 7pm.

12/07/10 Planning

- a) **12/0502** Valley Farm, Valley Rd, B61 9HY
Conversion of barns to one dwelling with integral garage. **PC comment:** No objection.
- b) Planning update, as circulated. Concerns continue regarding the state of Mount Pleasant, Mill Lane which is the subject of planning enforcement/environmental health investigation.
- c) E-learning planning response module. Members notified of availability on NALC website.

12/07/11 Bournheath Village Hall – Cllr KD

KD reported on the BVH committee meeting held earlier in the month where members had voted to continue with the new arrangements allowing weekly hire on Wednesday evenings to a group from outside the parish despite the Parish Council's offer made in March 2012 to hire the hall every Wednesday evening. All existing hire contracts are to be renegotiated in favour of 3-year leases. The car park is to be resurfaced at the end of August. KD is seeking more volunteers to help with gate opening and closing.

12/07/12 Wildmoor report – Cllr HF

Industrial units in Mill Lane are advertising via A-boards in Top Road (MOT's, car repairs etc) and the amount of traffic to and fro has increased with more large vehicles using the road. There are concerns relating to new ground works in the field next to Whitings (un-related to Whitings) and the on-going state of Mount Pleasant.

12/07/13 Adoption of the New Code of Conduct for Members

It was agreed to adopt the new Code of Conduct (county-wide Code as provided by BDC) and members are to submit the new Register of Interest forms to the Monitoring Officer detailing their Disclosable Pecuniary Interests. Other interests, whilst not included on the Register, are still to be declared when necessary at meetings.

12/07/14 Bromsgrove Electoral Review

The review is suggesting a reduction in the number of district councillors from 39 to 31 and for only one member to each district ward, meaning an increase in the number of wards. There was no desire to comment.

12/07/15 Audit of parish facilities and services

BDC are seeking an evidence base to support their District Plan and have asked the parishes to provide information on facilities and services in each parish. Members approved the list drawn up by the Clerk who will forward it to BDC.

12/07/16 Local CPRE Appeal

Bromsgrove District CPRE wish to launch an appeal against BDC's 10-year housing need figures and are seeking support from the district's parish councils. **It was agreed** to support the fund with a contribution of £100.

12/07/17 Annual Newsletter

It was agreed to publish the draft provided by the Clerk, A5 x 8 pages to include articles as follows:

Chairman's Message, funds & budgeting, trees & footpaths, meetings venue, Open Forum, Catshill library, Village Hall round-up (including pleas for volunteers to open/close the gate), drains and sewers, local scouting news, Neighbourhood Watch, planning matters, contact numbers. The printer will be Heron Press and distribution will be undertaken by members.

12/07/18 Correspondence not otherwise mentioned included WCC's current consultation on the provision of broadband in the parish.

12/07/19 Finance

- a) To be advised of the current financial situation. This was noted.
- b) To agree payments as per schedule. **It was agreed** to approve payments.
- c) Update regarding village hall hire charges. There had been conflicting information provided by the hall's bookings clerk (£13 per hire) and the treasurer (£18 per hire), at the PC's last meeting it had been agreed that the Clerk would contact BVHMC for clarification of the situation but the treasurer had since e-mailed Cllr KD stating hire charge was £13. The Clerk will write to confirm this with the bookings clerk.
- d) The External Auditor had provided an unqualified audit opinion on the annual audit and the closure notice had been advertised on the parish council's notice boards.
- e) Councillor's training information via Worcs CALC was circulated.

12/07/20 Items for next agenda, in addition to matters to be carried forward from above:-

- a) Fitness equipment
- b) Plan for parish future

12/07/21 Date and time of next meeting

Members are to hold an Open Forum on Wednesday 29th August 2012 at Bournheath Village Hall starting at 7.30pm; all parishioners invited to talk about local concerns.

The next Parish Council meeting will be held on Wednesday 26th September.

This meeting ended at 10pm.

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Chairman, Bournheath Parish Council

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Date