



Bournheath Parish Council
Annual Parish Council Meeting
Wednesday 29th May 2013, 7.30pm
Bournheath Village Community Centre,
Claypit Lane, Bournheath

Councillors present Karen May (Chairman), Stuart Hall (Vice-chairman), Keith Drew, Hazel Feeney
Brian Lodge, Martin Millinchip, Stephen Westwood

In attendance Clerk: Gill Lungley

13/05/01 Election of Chairman
Cllr Karen May was re-elected as Chairman

13/05/02 Apologies
None

13/05/03 Declarations of interest
None

13/05/04 Election of Vice-Chairman
Cllr Stuart Hall was re-elected as Vice-Chairman

13/05/05 Public Participation / Question Time
None

13/05/06 Annual Review as per Standing Order 2j

- The minutes of the last ordinary parish council meeting, held 30/04/2013 were approved and signed.
- The delegation arrangements as per Scheme of Delegation to the Clerk adopted April 2011 were reviewed and agreed.
- It was agreed to defer the review of the Standing Orders and Financial Regulations until notification of the revised NALC model later this year.
- Representation on or work with external bodies and arrangements for reporting back were agreed as follows:
 - All members of Bournheath Parish Council (BPC) are entitled to attend Bromsgrove Area Committee meetings of Worcestershire County Association of Local Councils (CALC) at which 2 BPC members are entitled to vote: report back to the following BPC meeting;
 - 1 member to represent the Parish Council on the Bournheath Village Community Centre management committee: representative to provide a monthly report;
 - All members to attend PACT meetings or equivalent: to report back to next meeting;
 - All members to attend Joint Parish Council meetings: to report back to next meeting
- The inventory of land and assets including buildings and office equipment was reviewed as per asset register, reviewed 30/04/2013, minute no. 13/04/19
- Insurance cover in respect of all insured risks was agreed.

- The Council's and employee's memberships of other bodies was reviewed. *The Council is a member of NALC (National Association of Local Councils) / Worcestershire CALC whose membership is renewed annually in April; the clerk is a member of The Society of Local Council Clerks (SLCC) and the Institute of Local Council Managers, cost of which is proportionally split with Catshill & North Marlbrook PC.*
- The Council's complaints procedure was agreed.
- The Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998 were agreed.
- The Council's policy for dealing with the press/media was agreed.
- The dates, times and place of ordinary meetings of the full Council for the year ahead could not be agreed due to the non-availability of Bournheath village community centre.

13/05/07 Progress reports from the Clerk:

New bench - The purchase and siting of replacement bench, Doctors Hill is in progress; the old seat would be retained.

Bromsgrove Area CALC meeting 12/06/2013 – questions to put to BDC Leader; members suggested as follows:

- How does the abolition of parish councils fit in with the Localism Agenda?
- What is the motivation for pursuing a governance review of parish councils?
- What do we stand to gain from aligning ourselves with Birmingham and taking their housing allocations?

13/05/08 Planning

- a) Ex-parish (Belbroughton PC): Worcestershire County Council reference no. 13/000027/CM - Veolia, Sandy Lane Fairfield – Construction and operation of an Incinerator Bottom Ash (IBA) Recycling Facility accepting 120,000 tonnes per annum along with ancillary/welfare facilities and operation of mobile equipment on site. Comments required by 12/06/2013; the Clerk is to seek an extension. Wildmoor Residents' Association will be commenting and the Chairman would like to discuss this application in more detail at the next Parish Council meeting. Belbroughton Parish Council are arranging to meet with Veolia on 19/06/2013 but this will not be a public meeting; members would also like to attend.
- b) Members were provided with an update on all relevant plans and planning matters.
- c) Members were advised that the changes at the junction of Mill Lane/Wildmoor Lane would involve the creation of a grass verge outside Mount Pleasant as the road is to be moved a road's width northwards. Mill Lane is to be provided with a passing bay and a new access to Wildmoor Mill Farm is to be installed on the first corner. This is part of the conditions of approval to planning application B09/0985 which was granted permission for Change of Use to approximately 4510 sqm use class B1A and B1C, new access and associated works (renewal of B/2005/0352). Members would seek to meet with BDC's Head of Development, Planning Services to discuss this application and that it was approved without any local knowledge or comment.

13/05/09 Environmental improvements

- a) The quantity of spring bulbs to be purchased in partnership with Catshill and North Marlbrook Parish Council was agreed to a total cost of £250; sites to be decided later.
- b) The rota of assistance for watering of roadside planters has been agreed.

- c) The Footpaths Officer's attention would be drawn to the public right of way behind Badgers Bank Farm as it is overgrown and needs to be cut back otherwise walkers encroach on private property.

13/05/10 Severn Trent Water public consultation

In response to the consultation launched on 17th Apr 2013 that asks customers to come forward and share their views now on how they would like to see their money being invested during STW's next business plan for 2015-2020, members agreed as follows:

To seek an upgrade to the sewer as there is insufficient capacity. Residents have experienced extensive flooding issues since 1999, and there is proof of insufficient hydraulic capacity on the sewerage system. It is believed STW have accepted between £80k and £200k pa from Veolia site in Fairfield and would ask for this funding to be used towards the provision of an upgrade as a matter of urgency.

Despite news of 'local events' to be held in April and May no one was aware of any being held.

13/05/11 Correspondence

- BDC Armed Forces Day – Fly a Flag on Monday 24/06/2013 at BDC at 10:30hrs prompt - KM and SH to attend
- Romstock – Romsley PC music festival on 15/06/2013, 2-8pm on Romsley Playing Field
- Equality and Diversity Forum meetings schedule provided

13/05/12 Finance:

- a) Members were advised of the current financial situation
- b) Members agreed to the payments as per schedule circulated.

13/05/13 It was resolved to close the meeting to the public and press for discussion of items that would be prejudicial to the public interest by reason of the confidential business to be transacted at agenda item 14, as per Public Bodies (Admission to Meetings) Act 1960.

13/05/14 Annual Review of Clerk's salary and employment arrangements

It was agreed to set the Clerk's salary at SCP 28.

13/05/15 Items for next agenda and for general consideration

Veolia comment
Notice board for village community centre
Local Government Boundary Commission for England decision
Mill Lane update
SH report from CALC meeting on 12/06/2013 (KM's apologies)

13/05/16 Date and time of next meeting

Parish Council meeting 26/06/2013; 7.30pm at the Barton Room, Fairfield Village Hall

This meeting ended at 21:50.

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Chairman, Bournheath Parish Council

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Date