



Bournheath Parish Council

Parish Council Meeting
Wednesday 30th October 2013, 7.30pm

Barton Room, Fairfield Village Hall
Stourbridge Road, Fairfield

Present Councillors Karen May (Chairman), Stuart Hall (Vice-chairman),
Carolyn Marshall, Steve Westwood

In attendance Coun Brian Lewis, District Council 's Woodvale Ward
Bryan Hewett, Neighbourhood Watch co-ordinator
June Maw, Parish Footpaths Warden
Clerk: Gill Lungley

13/10/01 Apologies Apologies were received from Cllrs Keith Drew, Hazel Feeney, Brian Lodge

13/10/02 Declarations of interest
None

13/10/03 Dispensations

It was agreed to allow the written request for dispensation received from Cllr C Marshall to stay in the meeting when discussing the parish council's budget and precept for 2014/15, to speak and vote. The dispensation will remain in force until May 2015.

13/10/04 Public Participation / Question Time
None

13/10/05 Other Reports

1) Parish Path Warden (PPW) – June Maw.

Badgers Bank. Finger posts from WCC are to be delivered; volunteers will be contacted to help install them.

SH had attended the WCC's Thank-you-to-volunteers event in his role as parish tree warden.

FP 532c between M5 motorway to Wildmoor Lane appears to have been diverted without authority. The diversion is passable whereas the official path is not maintained and is overgrown meaning anyone using a map to navigate the path would have problems. The owners of the land would be approached for a resolution.

Bournheath resident had found rubbish dumped at the entrance to fp 506 off Rocky Lane and also fly-tipped rubble and ivy dumped in a field entrance off Bromsgrove Road, which he cleared away after several trips with his wheelbarrow.

2) Neighbourhood Watch (NW) – Bryan Hewett.

With reference to the attempted burglary mentioned at the last meeting, the resident had since improved security on site. There have been no notifications of any criminal activity to report; the new NW district co-ordinator is now in place.

On the subject of the Christmas Carols evening on 13/12/13 BH suggested that the song sheets be delivered to all households in advance so that residents can bring them on the evening.

13/10/06 County Councillor and District Councillor Report

County Councillor Sheila Blagg had sent apologies for being unable to attend this meeting; her written report had been circulated to all prior to the meeting.

District Councillor Brian Lewis

- a) Wildmoor Quarry is being monitored by BDC enforcement officer; including the apparent change of use of the bungalow on that site.
- b) In Bromsgrove Town centre the toilets at the cemetery are to be demolished and not replaced; those at Sanders Park will be refurbished.
- c) Travellers have now been moved on from the Parkside car park.
- d) There are plans to improve Bromsgrove Town Centre.
- e) (In response to a question about the use of funding raised via New Homes Bonus) the funds go in to one district-wide pot.
- f) Grass cutting at Fairfield Island has been requested.

13/10/07 Approval of Previous Minutes

The minutes of the parish council meeting held 18/09/2013 were approved and signed.

13/10/08 Chairman's Report – Cllr K May

1. **Meeting with Sharron Cannings**, Safer Neighbourhoods Inspector, arranged jointly with neighbouring parish councils where policy and new policing arrangements were outlined.
2. **Attended the meeting with Amey and Highways Agency (HA)** which addressed a recent Catshill and North Marlbrook Parish Council meeting to provide information about the planned M5 junction 4 improvements.
3. **Contacted HA** and has a report on the acoustic effects of concrete motorway barriers with a view to finding out if readings have ever been taken on like for like sites. However HA now looking at bringing forward the re-surfacing of the M5. KM is keen to set up a liaison group with Catshill & NM PC to work with HA to meet all residents' concerns.
4. **WorcsCALC AGM** held 10/10/2013 with SH and KM attending. KM had asked for greater publicity be given to raise the parish council profile and promote a positive image.
5. **Meeting with Bumble Hole Foods** to assess sewerage issues and Severn Trent responsibilities relating to possible leachate from elsewhere and the effect on neighbouring properties including the direction, layout, size and engineering of the sewers. Severn Trent's investigations are on-going.
6. **Severn Trent are to inspect** the domestic non-return valves in Dodford Road where the latest cleanse was completed on 27/08/2013. KM urged all residents of the parish and of the neighbouring Fairfield and Belbroughton Parish to be vigilant regarding leachate.

13/10/09 Progress reports from the Clerk:

Lengthsman update – the number of VAS 'hits' for October was 355; a number of blocked drains had been reported to WCC Highways for attention.

Traffic in general - Checks on traffic speeds in Wildmoor Lane had been collated; it was agreed to keep this information on file. The clerk would follow up information provided for safer roads.

Doctors Hill / 5-Ways - the gully has now been cleared out by WCC Highways.

Daffodil bulbs - 100kg have been planted at Village Hall, Doctors Hill, Bumble Hole Foods entrance and village banks by volunteers; it was suggested that more should be planted next year.

New bench at Doctors Hill - the old bench has been removed and the site is ready for the installation of the new bench.

Letters had been sent to –

- MP Sajid Javid (M5 motorway vibrations) and his reply related to Highways Agency

responses.

- thanks to footpath volunteer and grass cutting;
- sheep farmer regarding insecure fencing of sheep's field;
- WCC Highways re disappearance following resurfacing of road markings from the junction at Doctors Hill / Fairfield Road – which have now been re-installed;

Flooding update - NWWM report expected but not yet received;

M5 bridge over Wildmoor Lane - fence installation (works ongoing started 21/10/13)

Parish councillor information on website – members agreed that the information currently available was adequate.

Highways grit bins – these have been checked and are currently full.

13/10/10 Wildmoor Report –

With reference to the concerns about the junction of Wildmoor Lane with Mill Lane, County Councillor Sheila Blagg had responded that there was to be a service request relating to the hedge at Mount Pleasant, that a speed survey would be carried out but that it was unlikely that a mini traffic island or traffic lights would be installed. Additionally mirrors are no longer supported but improved signage may be possible.

13/10/11 Bournheath Village Community Centre – written report from Cllr K Drew

The AGM is to be held on Friday 29/11/2013.

The BVCC management committee continues to put their affairs in order relating to the Trust Deed and the lease. It was agreed to defer discussion until the management committee chairman was present. District Councillor B Lewis agreed to make enquiries of Bromsgrove DC as the lessors. Recent events included a well-attended Quiz Night and a Christmas Coffee Morning & Fayre has been scheduled for Sat 7th Dec between 10:30 and 14:30.

13/10/12 To respond to Bromsgrove District Council's Overview and Scrutiny Exercise relating to Worcestershire Regulatory Services

It was agreed that in the lack of any experience of these services, to reply stating as much.

13/10/13 Planning

1. **There were no planning authority notifications or decisions to report.**
2. **To note - BDC are currently consulting on the Bromsgrove District Plan Proposed Submission document.** No development is proposed for this parish. Bromsgrove DC are expected to find sites for 7,000 homes, 3,400 already allocated with the rest to be mainly in Bromsgrove town centre/Whitford/Perryfields and distributed amongst the larger settlements of Wythall, Hagley, Alvechurch, Catshill.
3. **New Homes Bonus (NHB)** – members were advised of the online e-petition seeking to trigger a debate with Bromsgrove District Council on the use of the funds raised via NHB and agreed to sign up to it.

13/10/14 Notice board for Bournheath village community centre –

It was agreed to purchase a new notice board £484.80 for 18xA4 (grey colour, pinboard) to replace the two old wooden boards in current use.

- 13/10/15 Community Assets** – to consider sites for listing
It was agreed to add the Bournheath Village Hall/community centre, playing field, chapel, and three public houses to the Community Asset list.
- 13/10/16 To consider holding a parish event to thank active volunteers**
It was agreed to recognise the value of the voluntary efforts of named residents that have benefited the community and suitable recognition would be made.
- 13/10/17 To arrange strategy meetings for future of the parish council/Neighbourhood Planning**
This would be discussed at the next meeting.
It was suggested that a notice board could be installed at 5-Ways.
- 13/10/18 Adoption of updated Standing Orders and parish council policies**
It was agreed that all members would receive paper copies of all the policies for future reference:
- Complaints Procedure**
 - Data Protection Policy**
 - Employment Policies : Dignity at Work – Member/Officer Protocol**
 - Disciplinary, dismissal and grievance policy**
 - Equality and diversity policy**
 - Staff Recruitment Policy**
 - Freedom of Information Policy**
 - Press and Media Policy**
 - Training Policy**
- 13/10/19 Correspondence:** as listed below –
- Winter Reminder, WCC Highways Winter Service newsletter Sept 2013
 - Acorns Children’s Hospice newsletter
 - Invitation to “We Did Our Bit” film Monday 4/11/13 Catshill Village Hall, 7.30pm
 - Parish Matters – newsletter from Came and Co Insurance
 - St Richard’s Hospice – Christmas cards
 - Worcestershire County Association of Local Councils weekly updates
 - Bromsgrove District Council bin collection over Christmas period
 - Worcestershire County Council weekly road works update
 - Festival Housing annual report
- 13/10/20 Finance:**
- a) The External Auditor had completed the annual audit with the following comment:
“The first half of the precept for 2012/13, £5,250, was received early from Bromsgrove District Council and so had been included in Box3, total other receipts, for the year ended 31 March 2012. This explains why the annual precept, Box2, appears to have fallen by this amount in 2012/13 on Section 1 of the Annual Return.”
 - b) It was noted that the annual audit’s ‘satisfactory completion’ had been advertised on the parish notice boards and the Annual Report had been posted on the parish council’s website. One resident’s request for sight of the audited annual return was complied with by email.
 - c) Preparations are in hand for the parish council budget 2014/15 to be considered November.

- d) Members were advised of the current financial situation.
- e) Members agreed the payments as per schedule and agreed to pay the annual sum due to the Information Commissioners Office by direct debit (currently £35).

13/10/21 Items for next agenda:

Extend the cutting of the grass verges, various areas using flail mower
Flower boxes – BHF to refill.
Claypit Lane hedge – is the hedge ever cut? (LHS from Stourbridge Road)
Pot holes in Claypit Lane have been reported, as with Valley Road.
Arrangements for the Christmas carols event at Tuppenny Cake on 13/12/13.

13/10/22 Date, time and venue of next Parish Council meeting: Wednesday 27th November 2013 at 7.30pm; at the Barton Room, Fairfield Village Hall

This meeting ended at 22:30hrs

Signed..... Date.....