

Barnt Green Parish Council

Minutes of the Neighbourhood, Planning and Environment Committee meeting held at 10.30am on Thursday 18 July 2013 in the Parish Council office at 80 Hewell Road, Barnt Green

Present: Cllrs Rachel Banner, John Jagger and Susan Whitehand.

In attendance: The Executive Officer, Tim Collard (Planning Officer, Bromsgrove District Council).

Apologies: Cllrs Alun Davies, Doreen Hawkley and Charles Hotham.

1/13	Election of Chair Councillor John Jagger was elected Chair.
2/13	Parking issues within Barnt Green Councillors considered the outcome of their meeting dated 18 July 2013 (immediately prior to the Committee meeting) with Nick Churchill, Team Leader, Traffic Management, Worcestershire County Council. It was agreed that the Chair would write a report of the meeting for consideration at the Parish Council meeting dated 29 July 2013.
	No parishioners attended the meeting.
3/13	Schedule of 2013/14 meetings Cllrs considered the schedule of 2013/14 Committee dates (Enclosure A). It was agreed to adopt the dates proposed save that the meeting scheduled for 14 October 2013 be moved to 21 October 2013.
4/13	Neighbourhood Plan
4/13a	Lead Councillor Cllr Susan Whitehand was elected as the lead councillor for this area of the Committee's work.
4/13b	Minutes of the Neighbourhood Plan Committee dated 2 May 2013 Cllrs considered the minutes (Enclosure B) a correct record but agreed to refer them to the next Parish Council meeting for formal adoption.
4/13c	Consultation with businesses in Barnt Green The Chair reported that in excess of 20 business questionnaires had been return to the Parish Council with several more expected in the near future.
4/13d	Scope of the Neighbourhood Development Plan It was agreed that Cllr Whitehand should write the first draft the Neighbourhood Development Plan and that it should be presented for consideration at the next

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	<p>Committee meeting on 12 August.</p> <p>It was further agreed that Cllrs should be asked to consider whether there are any further community groups that should be consulted</p> <p>Tim Collard recommended that the Committee should confirm, at its next meeting, that it has met the objectives set out in the Neighbourhood Plan Consultation Statement.</p>
5/13	Planning
5/13a	<p>Lead Councillor</p> <p>Cllr Susan Whitehand was elected as the lead councillor for this area of the Committee's work.</p>
5/13b	<p>Application 13/0343</p> <p>The Committee considered the Parish Council's response to planning application 13/0343 (Enclosure C).</p> <p>A small number of amendments were proposed.</p> <p>It was agreed that the letter and enclosures, as amended, should be sent to Bromsgrove District Council.</p>
5/13c	<p>Report on the progress of current planning applications</p> <p>Cllrs considered the report (Enclosure D) on planning applications received and decisions taken by the District Council.</p> <p>Cllrs were advised that the Tree Officer is seeking further information about the siting of drains associated with application 12/0688. This application is currently the subject of appeal.</p> <p>The recommended Parish Council attitudes to applications not previously considered were agreed.</p>
6/13	Environment
6/13a	<p>Lead Councillor</p> <p>Cllr Rachel Banner was elected as the lead councillor for this area of the Committee's work.</p>
6/13b	<p>Himalayan Balsam and Japanese Knotweed</p> <p>Cllrs received an oral report concerning the actions taken to remove these weeds.</p>
6/13c	<p>Benches for Parker's Piece</p> <p>It was agreed to increase the £1,500.00 budget proposed by the Parish Council so that two benches, similar to those installed in Hewell Road in 2012, can be procured and installed.</p>
6/13d	<p>Action on anti-social parking</p> <p>It was agreed that the notes of the meeting with Nick Churchill should be circulated</p>

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	<p>to Cllrs prior to the Parish Council meeting dated 29 July 2013.</p> <p>It was further agreed that the Chair should formulate a number of specific questions which should be emailed to Cllrs prior to the Parish Council meeting and used as the basis for discussion.</p>
7/13	<p>Future agenda items</p> <p>No items were proposed.</p>
8/13	<p>Date and venue of next meeting</p> <p>10.30am on Monday 12 August at the Parish Council office was agreed.</p>

The meeting closed at 12.35pm.

Signed: _____
John Jagger, Chair

Date: 12 August 2013