

Barnt Green Parish Council

Minutes of the Neighbourhood, Planning and Environment Committee meeting held at 10.30am on Thursday 12 June 2014 in the Parish Council office at 80 Hewell Road, Barnt Green

Present: Cllrs Rosemary Briggs, Robert Cholmondeley, Charles Hotham, and Susan Whitehand

In attendance: The Executive Officer

1/14	<p>Election of Chairman It was proposed by Charles Hotham, seconded by Rosemary Briggs and agreed unanimously that Susan Whitehand be Chairman of the Neighbourhood, Planning and Environment Committee.</p>
2/14	<p>Apologies Apologies for absence were received from Cllr John Jagger and the reasons for absence accepted.</p>
3/14	<p>Declaration of Interest The requirement to keep the Register of Interests was noted. Parish Council dispensations dated 26 November 2012 apply. No other interests were declared by Parish Council Members. No dispensations were sought.</p>
4/14	<p>Minutes of the last Neighbourhood Planning and Environment Committee meeting The minutes of the meeting dated 8 May 2014 were approved and signed.</p>
	<p>One member of the public attended the meeting. There were no issues raised. The Chair, with the agreement of the Committee, indicated that they would take comments during the meeting.</p>
5/14	<p>Chairman's Report Cllr Whitehand reported that her approach to the Barnt Green Area Residents' Association to participate in the Neighbourhood Plan Working Groups had been responded to positively. Cllr Whitehand suggested that Working Group library documents be kept in the office for reference.</p>
6/14	<p>Neighbourhood Development Plan (NDP)</p>
6/14a	<p>NDP scoping document</p> <p>(i) Cllr Whitehand reported on the meeting with Mike Dunphy dated 29 May to discuss progress with the Neighbourhood Development Plan Scoping Document. Meeting notes prepared by Cllrs Cholmondeley and Hotham (Enclosure A) summarised the outcome of the meeting. Cllr Whitehand suggested that the proposed Working Groups undertake further detailed and challenging consultation.</p> <p>(ii) Cllr Whitehand reported that the Scoping Document had not been updated since the last meeting.</p>

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6/14b	<p>NPD working groups</p> <p>(i) Chairs of the Working Groups reported on contact with prospective members and confirmed an intention to commence meetings. It was agreed that on 11 September all Working Groups should be in a position to report what they hoped to achieve, how they intended to do so, the timescale for delivery and the anticipated impact on other areas of the NDP. It was further agreed that a briefing document be produced to go out with the winter issue of <i>The Bulletin</i>.</p> <p>(ii) Cllr Whitehand tabled draft terms of reference for each Working Group. It was proposed by Cllr Whitehand, seconded by Cllr Hotham and agreed that the terms of reference at Enclosure B be adopted.</p> <p>(iii) Cllrs commented that Working Group meetings might impact on the number of full committee meetings. It was agreed to review this at the meeting on 11 September.</p>
7/14	Planning
7/14a	<p>Planning consultations</p> <p>Cllrs considered the report (Enclosure C) on planning applications received and decisions taken by the District Council. The following response was agreed:</p> <p>Application 14/0310: 1 Blackwell Road, Barnt Green Permit</p>
8/14	Environment
8/14a	<p>Maintaining and improving the local environment</p> <p>(i) to report that Cllr Briggs had planted poppy seeds on the railway embankment on Hewell Road;</p> <p>(ii) the following further actions were identified:</p> <ul style="list-style-type: none"> • to report that it is expected that all Ash trees in the area will fall victim to Ash Dieback Disease. It was proposed by Cllr Briggs, seconded by Cllr Whitehand and agreed that this likely outcome be highlighted in the next newsletter and that residents be asked to help identify the location of Ash trees within the Parish; • to contact County Cllr Peter McDonald regarding the installation of a mirror at the junction of Hewell Lane and Blackwell Road.
9/14	<p>Councillors' reports and items for future agendas</p> <p>No councillor reports were made. No items of future business were proposed.</p>
10/14	<p>Date of next meeting</p> <p>Thursday 7 August 2014 at 10.30am in the Parish Council office was agreed.</p>

The meeting closed at 12.05pm.

Signed: _____
Susan Whitehand, Chair

Date: 7 August 2014