

Barnt Green Parish Council

Minutes of the Parish Council meeting held at 80 Hewell Road, Barnt Green on Wednesday 5th August 2015 at 7.00pm

Present: Councillors (Cllrs) R Cholmondeley (Chair), R Banner, R Briggs, E Gumbley, S Whitehand

In attendance: Gill Lungley (Executive Officer) and one member of the public.

In the absence of Cllr Jagger, Cllr Cholmondeley took the chair.

41 Apologies

The apologies of Cllr J Jagger and Cllr C Hotham, were received and accepted.

42 Declarations of Interest

The requirement to keep the Register of Interests was noted.

No interests were declared.

No dispensations were sought.

43 Co-option of new members

This item was noted.

The Executive Officer reported that signing of the recently co-opted member's Declaration of Acceptance of Office, deferred from the last meeting, had since been signed.

44 Minutes of the last meeting

The wording of minute no. 32, second bullet point, was amended to read: "Concerns about the railway footpath crossing closure". Following acceptance of this amendment, the minutes of the Parish Council meeting held 22nd July were agreed a true record and signed by the Chairman.

There was no requirement to adjourn for public question time

45 Chairman's Report, Cllr R Cholmondeley (RC)

Cllr Cholmondeley gave an apology for the length of the last meeting and asked for a copy of the council's Standing Orders and Financial Regulations to be circulated to all members.

- In communication from Cllr C Hotham, as district councillor, we can expect a planning application related to the development of land adjacent to Barnt Green Inn (Cala Homes development) to alter the layout of Fiery Hill Road;
- Regarding the closure of the Cofton Crossing (footpath no. 500 that crosses the railway) RC had asked questions via Freedom of Information avenue and suggested that the representative of Network Rail, Richard Dugdale, be invited to attend the next meeting.
It was agreed to invite Richard Dugdale to the meeting on 2nd September.

46 District and County Councillors' question and answer session

Apologies from both county and district ward members.

47 Decisions taken since last meeting

The Executive Officer provided updates relating to:

- Defibrillator: the cabinet has now been installed and wired in on the side wall of the Post Office at 63 Hewell Road. Registration with West Midlands Ambulance Service is in progress and training has yet to be arranged.
- Residents' contact with the parish council office included:
 - a) Concerns about the appearance of the Hewell Lane road bridge over the railway – it does not look in keeping with the old bridge or with the original planning approval conditions. Cllr C Hotham is chasing with the planning department.

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b) Concerns about parking, noise and related nuisance relating to the Outdoor Cinema event to be held 2nd and 3rd September at Barnt Green Sports Club. The EO had spoken with the organiser who is keen to maintain good relations with neighbours and will promote it as a 'green event'. The local police support team is to be notified.

- Community Walk 26/09/2015. Cllr E Gumbley (EG) reported all is on track except for live music for which an advert would be included in the next newsletter. EG and the EO are to meet with WCC's Environmental Services Officer to finalise arrangements relating to walk routes, flyers, gazebos etc. EG has arranged with local butcher and drinks supplier to provide food and drink – the drink supplier will apply for the Temporary Event Notice. The EO will arrange to hire temporary toilets.
- Shindig event 03/10/2015; arrangements ongoing.

48 Neighbourhood, Planning and Environment

(i) **Planning Applications** - recently notified applications are to be reviewed for comment at the NPE committee meeting 06/08/2015.

49 Governance

(a) **Dates of parish council meetings for 2015/16 civic year:**

It was agreed to meet on the first Wednesday of every month at 7pm: ie 02/09, 07/10, 04/11, 02/12, 06/01, 03/02, 02/03, 06/04, 04/05.

There was no decision regarding meetings of the Neighbourhood, Planning and Environment Committee but that it would meet twice more after 06/08/2015.

(b) **Policy on use of notice boards**

It was agreed to continue to use the notice board at Millennium Park for parish council official notices and parish council related social notices only. Other notices would be posted to the bus shelter and Station Approach notice boards.

Use of the website was queried; the number of 'hits' would be ascertained. The EO was asked to look into a policy on the use of social media.

(c) **Donations (Grants) Policy**

The policy agreed in May 2013 would be reviewed.

50 Finance

(i) The Responsible Financial Officer advised no updated report since the last meeting had been only two weeks ago.

(ii) Due to changes of personnel, the revised authorised banking signatories were noted and confirmed by the bank and the EO's changed details had been submitted. A pre-paid card with limit of £300 would be made available to the EO.

51 Councillors' reports and items for future agendas

- Members were reminded of the WorcsCALC meeting to be held 09/09/2015
- The Community Gardens event was to be discussed in more detail, to include costs.
- Preparations for a Christmas lunch to thank community volunteers would be undertaken.
- Review of website.

52 Date and Venue of Next Meeting

7.00pm on Wednesday 2nd September 2015 at the Parish Council Office.

The meeting ended at 8.40pm.

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Chairman

2 September 2015