**WARNDON PARISH COUNCIL**

Minutes of a meeting of Warndon Parish Council held Monday 1st December 2014

at Lyppard Grange Community Centre commencing at 7.30pm

**PRESENT:**

D. Long (Chairman), R. Morris (V/Chairman), N. Fielden, L. Morris, D. Merriman, V. Barrall,

S. Mackay.

Also present:

Ward Cllr S. Hodgson, County Cllr A. Roberts, P.C. Todd & P.C.S.O. Anderson.

**APOLOGIES:**

Cllr M. Bayliss, Ward Cllr L. Hodgson, Parish Warden A. Booth.

**DECLARATIONS OF INTEREST / COUNCILLOR DISPENSATIONS:**

None.

|  |  |  |
| --- | --- | --- |
| **ITEM:** | **MINUTE RECORDED:** | **ACTION BY:** |
| 64. | **The Minutes of a meeting held 3rd November 2014** were agreed and signed as a true record.  Proposed S. Mackay, seconded R. Morris. All agreed.  No matters arising. |  |
| 65. | **Reports received:**  **Police** – P.C. Todd & P.C.S.O. Anderson attended and reported on recent activity within the parish. It had been a reasonably quiet month and messages regarding motorbikes and parking problems appear to be getting through.  **County Councillor** – a report had been circulated by email. The changes to “Cleaner & Greener” within Worcester City were noted.  The Parish Warden role will continue to be recruited for in the new year.  The proposed 20 mph speed limit is to be discussed in the near future along with the allocation of divisional funds.  **Ward Councillors** – a report had been circulated by email. Discussions regarding play areas were also noted along with the ongoing concern re a lack of consultation by Worcester City and especially by senior officers. The Chairman acknowledged the continued Ward and County Cllr representation at PC meetings which was always appreciated. |  |
| 66. | **Financial matters:**  **The statement of accounts** as circulated by the Clerk was approved.  **The precept for 2015/16** will be placed on the January agenda for discussion.  **Standing Orders** – it was agreed by all that Standing Orders should remain unchanged regarding the section relating to recording of Parish Council meetings.  **Financial Regulations** – to be placed on the January agenda for approval.  **CALC membership fees** – a discussion took place regarding options for the shortfall in CALC funds and future CALC membership fees. There is an opportunity to feed in suggestions back to CALC and it was agreed to place this on the January agenda. There is a need to understand the effect of any potential increase in our fees payable and it was agreed that we should raise the question with CALC in the interim. Also to check % split with NALC. | Chairman to circulate Financial Regulations for January agenda approval.  Chairman to email CALC re future effect of increase in CALC fees – report back to next meeting. |
| 67. | **Planning & Rights of Way:**  No applications for comment this month.  L. Morris had prepared a summary report on the comments made so far this year in comparison to the final decision made which made an interesting read!  Rookery Nook development still ongoing and enforcement process still underway.  Worcester Woods shopping development consultation ongoing. City Council appointing a consultant to look at the effect it might have on the city centre following concerns raised by Worcester BID.  SWDP – see Ward Cllr update as circulated.  Ongoing issues re fly vehicles to be raised with Robin Walker MP. | Clerk to write joint letter to Robin Walker MP to include concerns from Warndon & Powick PC’s. Also to check with St Peters PC. |
| 68. | **Allotments / s.106 updates:**  Allotments all progressing well – no current concerns.  S.106 update – meeting held 22nd November which R. Morris attended together with Ward Cllr L. Hodgson, Warwick Neale (Worc. City), Police & residents. The cycle track may not go ahead due to local concerns so further options to be considered. |  |
| 69. | **Environmental reports:**  Worcester City reports circulated by email.  D. Merriman had circulated a report re her meeting with V. Barrall and Alex Booth, parish Warden. There is to be a further meeting this week re tree works and enhanced works to be done by the end of March. It was noted that Worcester City no longer has a tree works specialist so it may be harder to identify problem areas and it will be more difficult to assess where money should be prioritised. Safety issues will be dealt with under statutory duty.  It was noted that the grass cutting SLA for this year remains unsigned and unpaid to date but is being pursued by the Clerk. Next year’s budget figures and enhanced works are also to be agreed.  Bus shelter works on Millwood Dv / Knotts Ave have been completed but there is still an unresolved matter re paving which is being pursued by D. Merriman.  The Volunteers event at County Hall was attended and certificates of recognition well received.  Trying to get a more secure post for notices at The Orchard and it was agreed that the Handy Man at LGCC be approached by D. Merriman to concrete one in and invoice the PC. |  |
| 70. | **Leisure & Community Affairs:**  V. Barrall has organised the Xmas Tree competition & Draw to be held on 16th December at 6pm at LGCC. County Cllr A. Roberts to give out the prizes if available. A £50 prize fund was agreed. |  |
| 71. | **Reports from outside Bodies:**  Lyppard Grange Management Board – lease ongoing but no further update.  Worcester City Standards Committee – meeting held last week – no current outstanding actions against Councillors.  Guidance to be issued re use of local authority stationary. |  |
| 72. | **Councillors Reports & Items for Future Agendas:**  CALC fees – next agenda.  2015 villages fete – next agenda.  No other reports made. |  |
| 73. | **Report of the Clerk:**  Annual Parish Meeting to be held 19th May 2015.  Elections to be held 7th May 2015 – guidance to be issued as available.  Accounts approved for payment:  £394.56 Clerks salary  £265.71 HMRC payment  £42.00 BT Broadband & phone  Income:  £18.00 Allotment fee paid | Clerk to pay accounts as agreed. |
|  | **There being no further business the meeting closed at 9.25pm** |  |