**WARNDON PARISH COUNCIL**

Minutes of a meeting of the PARISH COUNCIL

Held Monday 2nd February 2015 at Lyppard Hub commencing at 7.30pm

**PRESENT:**

D. Long (Chairman), R. Morris (V/Chairman), V. Barrall, D. Merriman.

**Also present:** County Cllr A. Roberts, Ward Cllrs L. & S. Hodgson, Alex Booth (Parish Warden), L .Johnson (Press).

**APOLOGIES:**

L. Morris, S. Mackay, M. Bayliss, N. Fielden, Police.

**DECLARATIONS OF INTEREST & APPLICATIONS FOR COUNCILLOR DISPENSATIONS:**

None.

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| **ITEM:** | **MINUTE RECORDED:** | **ACTION BY:** |
| 85. | **Minutes of a meeting held 5th January 2015** were agreed and signed as a true record. Proposed R. Morris, seconded D. Merriman. All agreed. No matters arising. |  |
| 86. | **Reports:**  Police – a report had been circulated via email which was summarised by the Chairman.  County Councillor – a report had been circulated via email which was noted.  Ward Councillors – a report had been circulated via email which was noted. A verbal update was received regarding the bid for the City of Culture, the Council Tax base, enforcement of the use of “A” board and voting. |  |
| 87. | **Financial updates:**  A statement of accounts had been circulated by the Clerk and was approved.  2015/16 Precept – the Chairman summarised previous discussions and the current financial position of the Council. Other matters discussed included Council Tax Grant, CALC subs, Villages fete contribution, financial software costs and grass cutting.  It was proposed by R. Morris, seconded by D. Merriman that the precept for 2015/16 is:  £88498.00 precept plus additional £2743.00 Council Tax Grant from Worcester City. Total income received £91241.00. All agreed.  The financial software package had been reported on by R. Morris. All agreed to the format proposed and that R. Morris progress the project for end of year when financial balances are confirmed.  It was proposed D. Merriman and seconded R. Morris that the Parish Council contribute £2000.00 to the 2015 Villages fete. All agreed.  Noted that the contribution would enable the Lyppard Hub to fund additional staff hours to organise the event. | Clerk to notify Worcester City of precept decision.  R. Morris to progress financial software package as agreed. |
| 88. | **Planning & Rights of Way Matters:**  L. Morris has submitted agreed objections for the Worcester Woods retail development proposed. Focus was on local concerns and local impact predicted. Also included concern re city centre impact and acknowledged expert advice being sought by the City.  SWDP – currently ongoing but no further updates. |  |
| 89. | **Villages Play Areas:**  D. Long & R. Morris are to meet with City Officers tomorrow by invitation, to discuss strategy and operational planned works. It was noted that they had mentioned to City Officers that County & Ward Cllrs also wish to be involved in this matter. |  |
| 90. | **VAS Report:**  A report had been circulated by R. Morris further to previous discussions at the last meeting surrounding the report data from the VAS currently. R. Morris and the Clerk had approached Highways and Bransford PC for advice re modifications and it was suggested that a device could be purchased for approx. £300.00 which would download data in a more meaningful way to enable us to analyse speeds used within the parish. The VAS data evidence can be used in liaison with the Safer Roads Partnership and future enforcement initiatives.  L. Hodgson mentioned other successful local initiatives involving speed gun training and wheelie bin signage which we could also use in the future.  It was proposed by R. Morris and seconded by D. Merriman that the PC buy the VAS equipment for £350.00 + vat from the Misc. Initiatives budget. (Incl carriage costs). All agreed. County Cllr divisional fund to reimburse costs. | R. Morris to liaise re collection and delivery of the VAS.  County Cllr Roberts & the Clerk to arrange funding via the Divisional Fund. |
| 91. | **Environmental Reports:**  D. Merriman had prepared a report for the meeting to include highlights of the Warden’s scheme – Caister Ave / Hastings Rd corridor tree works agreed, Racefield Meadow – posts replaced, Lengthsman scheme – clearance around lighting agreed for Dunmow Ave & Pirie Ave play area.  Future tasks include further tree works and dog fouling signage.  Outstanding issues include – Nightingale Close tree works, reporting of lamps out, WCC replacement signage, environmental enhancement works underway.  Noted the works around the Woodgreen Drive / Tesco Express area which are causing local concern and will be monitored.  City Council reports as circulated via the Clerk.  County Cllr Roberts and D. Merriman currently liaising re dog fouling concerns raised locally. A recent walkabout did find some instances and further recommendations are to follow. An article has been placed in the newsletter.  There have also been recent incidents of fly tipping and abandoned Tesco trolleys.  V. Barrall, D. Merriman & R. Morris met with City Officers to review the grass cutting SLA so we are awaiting a copy to be sent for approval. Noted £750.00 difference in cost.  The Bosch development lighting is causing some concern as very bright and will be monitored within planning. |  |
| 92. | **Leisure & Community Affairs:**  Awaiting the distribution of the newsletter currently via the Clerk. |  |
| 93. | **Reports from Outside Bodies:**  Lyppard Hub Management Board – a new 15 year lease has been agreed and the facility has been rebranded and repainted.  A request had been received for the Hub to use part of our new notice board however it was agreed that we need to try and use it fully ourselves first before any spare capacity is known.  Worcester City Standards Board – no report. |  |
| 94. | **Councillor Reports & Items for the next agenda:**  None. |  |
| 95. | **Report of the Clerk:**  Accounts approved for payment:  £394.56 Clerks salary  £265.71 HMRC payment  £43.20 BT phone & internet (Jan)  £36.00 BT phone & internet (Dec)  £142.52 ST Water – allotments supply | Clerk to pay accounts as agreed. |
| 96. | **It was proposed by R. Morris and seconded by D. Long to pass a resolution that the press and public be excluded from the meeting during consideration of the following item of business. All agreed.**  1. Clerks salary from January 2015 following updated SLCC salary scales.  It was agreed that the Clerk’s salary be raised in line with S.L.C.C. salary scales for 2015 onwards. | D. Long to write a letter to the Clerk approving the increase as agreed. |
|  | **There being no further business the meeting closed at 9.10pm** |  |