**WARNDON PARISH COUNCIL**

Minutes of a meeting held Monday 2nd March 2015 at Lyppard Hub

Commencing at 7.30pm

**PRESENT:**

D. Long (Chairman), R. Morris (V/Chairman), N. Fielden, M. Bayliss, S. Mackay,

V. Barrall, D. Merriman.

Also present: County Cllr A. Roberts, Ward Cllr L. Hodgson, Alex Booth (Parish Warden), L. Johnson (Press).

**APOLOGIES:**

L. Morris, Ward Cllr S. Hodgson, P.C. Todd (Police).

**DECLARATIONS OF INTEREST & APPLICATIONS FOR COUNCILLOR DISPENSATIONS:**

M. Baylis – Joint Advisory Panel for SWDP

R. Morris – Gtech planning application as local consultee

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| **ITEM:** | **MINUTE RECORDED:** | **ACTION BY:** |
| 97. | **The Minutes of a meeting held 2nd February 2015** were agreed and signed as a true record. Proposed R. Morris, seconded D. Merriman. All agreed. |  |
|  | **The meeting was suspended at this point to allow members of the Public to address the Council.**  Objections were received in respect of the GTech P15P0013 planning application. Y. Griffiths represented and spoke on behalf of 11other parishioners who attended.  The Chairman summarised the Parish Council actions to date and the objections already lodged with the City Council.  J. Buckley also presented traffic concerns to the Council regarding the proposed development and existing road structures.  County Cllr Roberts & Ward Cllr L. Hodgson confirmed other actions taking place in respect of the application and the Clerk confirmed that the Police had attended the site following complaints re tree & shrub removal. Ward Cllr S. Hodgson has also passed photographs of the site to Planners. |  |
| 98. | **Reports:**  **Police** – as circulated via email and verbally confirmed.  **County Cllr** – as circulated via email. Noted recent abandoned vehicles which had been vandalised after having broken down.  Concerns re Police presence low due to concentration in other city areas. Due to discuss the problem including how displacement increases low level crime here at next PACT / Police meeting(s).  Noted no tax now displayed but owners are responsible for removing a vehicle if the tax is in date.  Parking around the hospital area is getting worse and a meeting is to be arranged with the hospital which the PC are invited to attend.  There is soon to be a Parish Records workshop at The Hive – date tbc.  Parish Conference will be 10th June.  **Ward Cllr** – as circulated via email. Noted the budget meeting report, Cathedral Square development and SWDP updates. Also noted concerns re local vandalism and petty anti-social behaviour locally.  S. Mackay suggested raising our percentage policing share with the local neighbourhood team.  Noted vehicle advertising happening again which will be reported via Regulatory Services. (Soon to relocate to Wyre Forest). | Clerk to find out who the current Police contact is for the Chairman. |
| 99. | **Financial Matters:**  The statement of accounts was circulated by the Clerk and approved by all.  Noted additional environmental works to be invoiced for £1850.00. Further enhanced works to be arranged asap.  No tree works this year due to no qualified staff in post within the City Council.  The precept for 2015/16 has been submitted by the Clerk as agreed.  It was agreed that a petty cash system was required for the Clerk to manage. | Clerk to set up a petty cash system. |
| 100. | **Planning & Rights of Way:**  The main application was that of GTech P15P0013 which had been discussed in public session.  No other updates. |  |
| 101. | **Play Areas within the Parish:**  A meeting date is awaited from D. Sutton at the City Council. |  |
| 102. | **Allotments / S.106 funding:**  R. Morris had circulated a report re the allotments. There are now 23 on the waiting list. RM is liaising with neighbouring areas who have allotments re vacant spaces.  Invoices have been sent out and amounts deducted as agreed for competition winners.  S.106 – no further update but in touch with W. Neale at the City Council so will report any future progress. |  |
| 103. | **Environmental reports:**  A report had been circulated from D. Merriman via email which included concerns raised and special projects to be completed.  A recent walkabout highlighted the issue of dog fouling and a leaflet campaign has been suggested which DM will pursue. A Worcester News article may also help to raise awareness along with a newsletter article.  An extra dog bin was also suggested in Knotts Ave area.  The road works along Woodgreen Drive and the pollarded Willow trees are causing concern re passing vehicles. The City have confirmed they are to remain in situ.  Other issues to address under the Parish warden scheme.  Pathway through the new plantation to be resurfaced in conjunction with the Parish Warden and the Duckworth Trust. Date approx. end March. Budget agreed as environmental enhanced works.  Grass cutting SLA is underway and we should be asked to sign shortly.  Worcester City reports as circulated.  Next environmental meeting date is 24th March.  R. Morris confirmed that the VAS had been sent away for modification and should be back soon. Once active it will be able to give us far more “real” data.  It was agreed that Wildlife Ranger reports were no longer required on future agendas and that the Parish Warden report should be made earlier in the evening. | D. Merriman to pursue a leaflet campaign / press & newsletter articles re dog fouling concerns.  R. Morris to complete VAS project.  Clerk to amend future agendas as agreed. |
| 104. | **Leisure & Community Affairs:**  Fete cheque to be paid to Lyppard Hub after this meeting as agreed.  Fete date is 12th July 2015.  The PC will need a new gazebo if one is to be used this year. |  |
| 105. | **Reports from Outside Bodies:**  No reports made. |  |
| 106. | **Councillor Reports & Items for Future Agendas:**  R. Morris reminded the Council of the previous attempt to create a Neighbourhood Plan which got very little public support and would have helped us in our current planning development situation. Would it be worth re-discussion? Ward Cllr L. Hodgson said that there is funding available via Worcs CC & CALC to support parishes to create plans. A parish plan also benefits parishes in the percentage of community infrastructure levy available to them. Matter to be placed on the next agenda. | Clerk to place Neighbourhood Plan on the next agenda. |
| 107. | **Report of the Clerk:**  Election nominations to be submitted by hand to the Guildhall by 4pm on Thurs 9th April.  Key election timetable dates circulated via email.  SWDP Community Infrastructure Levy (CIL) seminar Mon 9th March – Chairman to attend  Accounts approved for payment:  £90.08 stationary, printer ink and postage – reimbursed to Clerk  £43.38 BT phone & broadband  £504.80 newsletter printing Lonsdale Print  £300.00 VAS equipment from Westcotec  £7200.00 Worcester City Parish Warden contribution (2nd half year)  £406.07 Clerks salary  £270.71 HMRC contribution  £23.02 Clerks back pay Jan & Feb 2015 | Clerk to pay accounts as agreed.  Chairman to report to next meeting re CIL seminar. |
|  | **There being no further business the meeting closed at 9.05 pm** |  |