**WARNDON PARISH COUNCIL**

Minutes of a meeting held Monday 5th October 2015

At Lyppard Hub commencing at 7.30pm

**PRESENT:**

D. Long (Chairman), R. Morris (V/Chairman), A. Taylor, L. Morris, V. Barrall, Y. Rydings,

D. Merriman, N. Fielden.

Also present: A. Booth (Parish Warden), Ward Cllrs Stephen Hodgson & Alan Feeney, Policing Team.

**APOLOGIES:**

Ward Cllr Lucy Hodgson, County Cllr Andy Roberts.

**DECLARATIONS OF INTEREST / APPLICATIONS FOR COUNCILLOR DISPENSATIONS:**

R. Morris – Gtech planning application.

Y. Rydings – land adj, to Newtown Rd planning application.

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| **ITEM:** | **MINUTE RECORDED:** | **ACTION BY:** |
| 58. | **The Minutes of a meeting held 7th September 2015** were agreed and signed as a true record following the amendment to point 49 – A. Taylor to be the Cllr for Lyppard Hub Management Board only, not Communities portfolio. Communities portfolio will be held jointly by V. Barrall and D. Merriman. Proposed R. Morris, seconded N. Fielden. All agreed.  No matters arising. |  |
| 59. | The meeting was suspended at this point to allow members of the public to address the Council.  Matters discussed –   * Mini motor bikes – update re activity and policing | Chairman to write to Wychavon DC re complaints received s it is now in their area – Environmental Health? |
| 60. | **Reports**  **Police** –  No updates re the proposed community speed watch initiative.  A few antisocial behaviour incidents so Police are now working with the Youth Service to reduce this and increase patrols in hotspot areas.  Noted mini motorbikes in Threshfield Drive to Home Meadow/White Hill area recently in the footpath area towards Tesco. It was also noted that a sting operation had been successful in the past.  **County Councillor** – report as circulated via email.  **Ward Councillors** – report as circulated via email.  Cllr Alan Feeney gave an update re play areas and recent assoc. works.  Cllr Stephen Hodgson discussed a recent grass cutting enquiry which the Clerk has since dealt with. |  |
| 61. | **Planning and Rights of Way matters**  L. Morris had circulated a report via email.  It was noted that the response to the GTech application was to be submitted after this meeting following discussion with Alan Coleman at Worcester City. L. Morris had drafted a response for approval including all comments received to date. The key issue is the impact on the church setting together with environmental issues in the area. Cllr Feeney is to meet with Alan Coleman and will share any updates. Cllr Hodgson suggested we also check on s106 benefits from approved local development schemes.  The Chairman summarised local opinion and PC objections and noted potential conditions to be imposed which could/should apply to the whole SWDP corridor development. Also noted that the application should be considered in line with the NPPF.  There was a query about some Highways information which had been shared on the Facebook page but which had since disappeared?? This needs to be raised with Alan Coleman.  Following discussion the draft response written by L. Morris was approved.  Land adj. to Newtown Rd – L. Morris updated re current position. Awaiting further information – possibly a decision at the Nov planning meeting?  SWDP – A. Taylor attended the county briefing and has circulated the notes from the meeting. Three Councils have approved the plan. There is to be a 6 week consultation which has started. Feedback from the Inspector is to be mid Feb 2016. Approval may then be end Feb 2016. There follows a 6 week challenge period so it is likey that the SWDP will go live in April 2016.  Y. Rydings updated the Council on the 20 acres mixed development site to be known as Nunnery Park (?). Bat survey discharged as compliant by Nat. England. Lux levels still to be considered. Worcester Woods retail park is still under consideration but is moving forward. No recommendation as yet. |  |
| 62. | **Play areas**  R. Morris updated re the meeting with David Sutton. Three key areas for the PC –  Oaklands (via s106 funding)  Trotshill West (£3-4K needed)  Bodiam (£6-7K needed)  It was agreed to fund Trotshill West at the last meeting and then look towards Bodiam works afterwards. Oaklands is to have other funding via s106 from another area so that s106 funding is to be redirected to our area. May also include Pirie Ave? Plans brought to the meeting and Warwick Neale wishes to work with us on these works.  R. Morris proposed we now change our decision to us doing the Bodiam works of £6-7K rather than Trotshill West. Seconded by A. Taylor. All agreed. | D. Long & R. Morris to progress this new decision with Warwick Neale. |
| 63. | **Environmental Matters**  D. Merriman had emailed a report for the meeting.  The new style City Council report had been circulated via the Clerk.  Alex Booth updated on the recent report and asked for any feedback re the new format.  D. Merriman will be speaking with Warwick Neale to confirm the Parish Warden role for the PC and reminding him of the agreed SLA in place. It was noted that the Parish Warden should not be included as part of the wider Neighbourhood Team duties in the area. |  |
| 64. | **Financial matters**  The financial reports had been circulated by the Clerk.  It was noted that R. Morris and the Clerk will carry out the half year reconciliation before the next meeting.  Financial Regulations had been circulated prior to the meeting. The Financial Working Group have produced the draft for PC approval. N. Fielden explained the content in response to NALC guidance. Also explained the Responsible Financial Officer authority to spend and the approvals required. Regs to be reviewed annually or if there are any major changes we need to respond to i.e. Worcester City outsourcing environmental works.  N. Fielden proposed adoption of the Financial Regs as drafted to be reviewed annually. Seconded by R. Morris. All agreed.  It was also discussed that following the recommendation of the Clerk and in order to satisfy financial regs requirements to have two accounts, that we change the bank account from Bank of Ireland to Barclays. Proposed N. Fielden, seconded R. Morris. All agreed. | Clerk to add an additional line to Rialtas for play area receipts.  Clerk to arrange transfer of account from Bank of Ireland to Barclays to include an additional account to be opened. |
| 65. | **Allotments / VAS update**  Allotments – waiting list now at 30. Extension to the allotments still being progressed by R. Morris but waiting on Worcester City.  VAS – R. Morris had circulated the recent report of recorded speed stats for Plantation Drive opposite Millwood Drive. This has also been passed to the Police. R, Morris has also spoken to the Safety Partnership re the criteria for them to respond.  A. Taylor suggested that new incentives may be available / speed inhibitors. Also noted the option for solar powered signage showing the speed limit. |  |
| 66. | **Leisure & Community Affairs**  Newsletter to be published mid-November. Articles required by 20th Oct by the Clerk.  Articles to include –  RM – VAS/allotments/play areas/finance.  LM/AT/YR – planning & SWDP  DM – environment/winter works/fete/brown bins/volunteer events  VB – xmas competition  DL – Chairmans message  NF – tbc  Lyppard Hub insert via Jenny Fuller | Clerk to remind via email. |
| 67. | **Reports from Outside Bodies**  Lyppard Hub Management Board – Mo Bayliss has now left as Manager. Interim Manager is Jenny Fuller. R. Morris & the Clerk organised some flowers for Mo which were gratefully received.  Worcester City Standards Committee – next meeting in November.  CALC – as per updates circulated via the Clerk. V. Barrall has circulated the Policing questionnaire and will send in PC response.  CALC AGM on 25th November – Chairman and Clerk to attend. |  |
| 68. | **Councillor Reports & Items for the next Agenda**  Next agenda – terms of reference for Councillor roles / Councillor priorities & budgets for 2016.  R. Morris updated re land to the rear of Bosch and the restrictive options if the PC took it over due to Great Crested Newts and annual costs involved. |  |
| 69. | **Report of the Clerk**  The Chairman will attend the Remembrance Service in Worcester City for the PC.  CALC AGM noted on 25th November.  Accounts approved as listed plus and additional invoice of £1.20 for photocopying at Lyppard Hub. All agreed.  Accounts for payment –  £406.07 Clerk salary  £270.71 HMRC PAYE  £8100.00 Worcester City for Parish Warden  £29.00 Kilbury Flowers (card payment)  £71.66 BT phone & internet |  |
|  | **There being no further business the meeting closed at 9.45pm** |  |