

# WARNDON PARISH COUNCIL

Minutes of a meeting of the PARISH COUNCIL held  
Monday 9<sup>th</sup> January 2017 at Lyppard HUB commencing at 7.30pm

**Present:**

Councillors: R. Morris (Chairman), N. Fielden (Vice Chairman), R. Harris, D. Long, V. Barrall, D. Merriman, A. Taylor, L. Morris.

**Also present:**

Ward Cllrs L & S. Hodgson, County Councillor A. Roberts, PCs D. Anderson & M. Dodkin.

**Apologies:**

Police Sgt Hallam, Alex Booth (Parish Warden)

**Declarations of Interest & Councillor Dispensation Requests:**

None

Item:	Minute Recorded:	Action By:
65	<p><b>Confirmation of the Minutes of a meeting held 5<sup>th</sup> December 2016:</b> D. Merriman – item 58 – add ‘to be’ before ‘completed’ – agreed. The Minutes were agreed and signed as a true record. No matters arising.</p>	
	<p><b>The meeting was suspended to allow members of the Public to address the Council. Matters discussed:</b></p> <ol style="list-style-type: none"> <li>1. Car parking in the Parish – concerns raised especially re Topham Avenue</li> <li>2. Car parking – planned schemes at Kings Court noted.</li> <li>3. Impact potential of Nunnery Way development on traffic situation – concerns noted.</li> <li>4. Allotments extension – dog walkers / green space concerns noted.</li> <li>5. Dugdale Drive – pedestrian crossing concerns noted.</li> </ol>	
66	<p><b>Reports:</b></p> <p><b>Police</b> – statistical report given of recent incidents. Reminder to all to ring 101 for reporting non emergencies. Noted issues raised by L. Morris re White Hill area and motorcycle nuisance.</p> <p><b>VAS</b> – as circulated by R. Morris.</p> <p><b>County Councillor</b> – as circulated and also noted 19<sup>th</sup> Jan Parish Councils budget briefing at County Hall.</p>	

	<p><b>Ward Councillors</b> – discussion re matters raised in public session, especially continued concerns re hospital parking. Report as circulated.</p>	
67	<p><b>Environmental Matters:</b> Councillor report as circulated by D. Merriman. Parish Warden report as circulated and apologies noted. No report received from Worcester City for the meeting. Winter works programme in progress – report to next meeting.</p>	
68	<p><b>Planning &amp; Rights of Way Matters:</b> L. Morris updated re monthly applications received.</p> <p>Local Transport Plan out for consultation and PC response to be drafted and circulated for approval. Noted the impact of local retail and technology park developments.</p> <p>M6 junction 6 – upgrade planned by Highways England.</p> <p>Noted on-going issue of advertising trailer at J6 which L. Morris has pursued with all assoc. agencies.</p> <p><b>Neighbourhood Planning</b> – R. Harris updated on work to date. Updates as circulated by email. Positive responses received so far and continuing to arrive. Kempsey presentation received together with information from Chaddesley Corbett &amp; Martley PCs. Noted recent email from Maria Dunn – meeting to be arranged with RH &amp; AT. Flyer to follow and public meeting to be arranged subsequently. It was proposed by R. Harris and seconded by A. Taylor that the PC commit to the development of a Neighbourhood Plan for the Parish within the budget agreed of £9K grant and £2K p.a. from PC funds for the next two financial years if required. Vote taken – all agreed. N. Fielden queried if there are penalties or criteria for the grant? It was confirmed that there are no penalties as long as spend is justified and any unspent grant is returned. A. Taylor thanked R. Harris for work done.</p>	<p>NP flyer to be produced and public meeting arranged following meeting with Maria Dunn by RH &amp; AT.</p>
69	<p><b>Leisure &amp; Community Affairs:</b> V. Barrall – work on fete 2017 to start soon – fete date to be confirmed shortly. Ideas for PC stall include Neighbourhood Planning info.</p> <p>Allotments – report as circulated by R. Morris.</p> <p>Newsletter – noted budget spent to date. Next edition early to mid-April? To include Annual Meeting / Fete / Neighbourhood Planning. Articles to D. Merriman by 20<sup>th</sup> Feb. A further newsletter planned for late Aug / early Sept and final edition before Christmas.</p>	<p>Newsletter articles to DM by 20<sup>th</sup> Feb.</p>

	Noted varying success in local distribution which has been reported to Berrows.	
70	<p><b>Financial &amp; Governance Matters:</b> Statement of accounts as circulated by the Clerk – agreed.</p> <p>N. Fielden noted a request by A. Taylor for additional financial info re anticipated spend at end of year / predicted underspends and agreed to arrange for the future.</p> <p>Budget &amp; precept - proposals circulated by the Financial Working Group for the meeting were explained by N. Fielden. The grant and council tax base for 2017/18 had been received from Worcester City and were in line with PC proposals. Changes to proposed expenditure as circulated by R. Morris were noted and agreed. It was also agreed that there was no need for a budget allocation for the Warndon Villages Friends Group.</p> <p>Further to discussion it was proposed by N. Fielden that the precept be increased by 6% for 2017/18 in line with proposed budget spend and financial forecasts made. Seconded by R. Morris. All agreed. New precept amount to be requested from Worcester City was agreed as £99436.48.</p>	<p>NF to provide AT with additional financial info. requested.</p> <p>Clerk to request agreed precept from Worcester City.</p>
71	<p><b>Reports from Outside Bodies:</b> Lypard Hub Management Board – R. Morris updated re the new financial reporting system in place.</p> <p>Worcester City Standards Board – no meeting until March.</p> <p>CALC – reports as circulated by email.</p>	
72	<p><b>Councillor reports &amp; items for future agendas:</b> Defibrillators – R. Morris report circulated – x3 units to be installed throughout the Parish and training to be arranged. Public info and PR needed once installed – newsletter article planned and PR also planned by supplier. Also to use fete as publicity together with local press and media. Thanks given to Ray for work done.</p>	
73	<p><b>Report of the Clerk:</b> Accounts agreed for payment: £406.07 Clerk salary £794.00 HMRC Q3 payment £756.30 Lonsdale Print – newsletters £94.76 Newsquest – newsletter delivery £13,440.00 Worcester City – extra grounds maintenance in line with 2016/17 SLA £76.98 Debit card payment – Staples printer ink £55.00 Debit card payment – Post Office Ltd newsletter postage stamps</p>	Clerk to pay accounts as agreed.

	<p>Annual Parish Meeting – date to be agreed – R. Morris to check Lyppard Hub availability.</p> <p>Bank reconciliation to be done end Jan for Q3 period – NF agreed to do.</p>	<p>RM – APM date to be confirmed.</p> <p>Bank reconciliation to NF at end Jan.</p>
	<p><b>There being no further business the meeting closed at 9.05pm</b></p>	