

WARNDON PARISH COUNCIL

Minutes of a meeting of the Parish Council held
Monday 3rd April 2017 at Lyppard HUB commencing at 7.30pm

Present:

Councillors: R. Morris (Chairman), N. Fielden (Vice Chairman), R. Harris, V. Barrall, D. Merriman, A. Taylor, L. Morris.

Also present:

Ward Cllr L. Hodgson, County Councillor A. Roberts, Parish Warden A. Booth.

Apologies:

D. Long, Police Sgt Hallam, Ward Cllrs S. Hodgson & A. Feeney

Declarations of Interest & Councillor Dispensation Requests:

None

Item:	Minute Recorded:	Action By:
92.	<p>Minutes of a meeting held 6th March 2017 were agreed and signed as a true record. No matters arising.</p>	
	<p>The meeting was suspended at this point to allow members of the Public to address the Council Questions – 1. Allotments extension – no further update from previous meeting. Archaeological survey planned approx. July 2017. 2. Mini motorbikes – continuing concerns noted especially re Great Oaty, White Hill, Trotshill, Tesco areas.</p>	
93.	<p>Reports: Police / VAS – no report made. R. Morris had circulated VAS results. County Councillor – as per circulated report. Noted concerns re mini motorcycles. Ward Councillors – as per circulated report. Noted new Chief Exec. For Worcester City, David Blake. Also noted changes to the Committee system.</p>	
94	<p>Environmental Matters: D. Merriman had circulated a report. Noted increasing issues re hedge and tree maintenance / land ownership. Invoice had been received re Env. 2 work as agreed. Grass cutting starts this week. Oaks survey requested – costs to be quoted for approval. 2017/18 budget for Env. 1 & 2 noted. The Chairman has</p>	

	<p>discussed allocations with Worcester City. Next Friends Group meeting 25th April - Lyppard Ponds to remove surrounding vegetation to assist with future Newt Survey. Work planned for play areas – Trotshill Lane East starts 24/4, Oaklands and Caiser Ave starts 10/4. Flytipping remains a problem – work to reduce is on-going.</p> <p>Parish Warden – report circulated. Birds nest season has started now but lots of work done beforehand. The installation of the anti.fly tipping railing at Old Tolladine Rd to be done soon. Also preparatory work for the path in New Plantation has started.</p>	
95	<p>Planning & Rights of Way Matters: L. Morris had circulated a monthly report.</p> <p>Concern was raised re the number of garage conversions recently which may lead to associated parking problems. The Chairman suggested a letter to Planners to raise our concerns as residential areas already congested with vehicles. Also raised again, the issue of trade vehicles parked outside residential dwellings – may be home businesses?</p> <p>Neighbourhood Planning – Reports circulated – NP update, draft scope and initial issues, possible project structure. Priority now to set up the Steering Group and arrange a first meeting. NP laptop purchased as agreed. Possible Steering Group membership to be brought to the next PC meeting for approval. Also noted the possible use of Planning Consultants in the future but no current plans to do so.</p>	<p>Planning Group to write re concerns as suggested.</p>
96	<p>Leisure and Community Affairs: Village Fete – working with NP team re the stall content. Allotments – report circulated by R. Morris. All plots for 2017 now paid for. Newsletter – work in progress with D. Merriman. Draft to to be circulated asap. Distribution planned after Easter.</p>	
97	<p>Finance & Governance: Statement of accounts as circulated by the Clerk – agreed. Unity Trust Bank account now set up by the Clerk as agreed. External Audit date is 3rd July 2017 – work in progress to finalise accounts by the Clerk. Lengthsman contract for 2017/18 agreed to be renewed.</p>	
98	<p>Reports from Outside Bodies: Lyppard Hub Management Board – R. Morris advised that the year end accounts were being finalised. New software being used this time.</p>	

	<p>Worcester City Standards Board – meeting on 13th March held but no issues for us. The Minutes noted no maladministration or code of conduct issues for last year.</p> <p>Worcs CALC – reports as circulated.</p>	
99	<p>Councillor Reports and Items for next agenda:</p> <p>L. Morris – raised concern again re mini motorcycles – next agenda item. Can we push for more Police action? Farmland may form part of Worc 6 development area which was noted re NP. Should we approach Wychavon? May be worth looking at Worc 6 options and the Chairman agreed to speak with Cty Cllr A. Roberts. Cty Cllr Roberts also to check with regard to a new crossing outside the Lyppard Centre / Millwood Drive as it looks ‘ugly’ – Highways matter. Also noted local surface dressing issues which will also be raised with Highways.</p> <p>D. Merriman checked re agenda items for the APM on 31st May – NP focus and A. Taylor to progress with the Chairman. May also be a heritage aspect via Worcs Archaeology?</p>	<p>Next agenda – mini motos.</p> <p>Chairman / A. Roberts to discuss Worc 6 options.</p> <p>A. Roberts to raise Lyppard crossing and surface dressing issues with Highways.</p>
100	<p>Report of the Clerk:</p> <p>Accounts agreed for payment.</p> <p>£406.07 - Clerk salary £ 3060.00 + vat - Worcester City winter tree works agreed as per previous minutes £794.00 - HMRC PAYE Q4 contribution £15.00 - Tesco – printer ink – debit card £518.32 + vat - Currys PC World – NP laptop as agreed previous minutes – debit card.</p> <p>8th May – apologies noted from D. Merriman and L. Morris.</p>	
	<p>There being no further business the meeting closed at 8.20pm</p>	