

# WARNDON PARISH COUNCIL

Minutes of a meeting of the Parish Council held Monday 8<sup>th</sup> January 2018  
at Lyppard Hub commencing at 7.30pm

## PRESENT:

R. Morris (Chairman), V. Barrall, D. Merriman, R. Harris.  
Also present: County Cllr A. Roberts.

## APOLOGIES:

N. Fielden (V/Chairman), D. Long, L. Morris, A. Taylor, A. Booth (Parish Warden), Ward Cllrs L & S Hodgson, Police Sgt Hallam.

## DECLARATIONS OF INTEREST & APPLICATIONS FOR COUNCILLOR DISPENSATIONS

None

## GUEST SPEAKER:

Due to the number of apologies, it was agreed to defer the guest speaker to the next meeting. Alice Davey, Head of Community Services, Worcester City Council will attend the February meeting.

(The meeting was suspended at this point to allow members of the Public to address the Council)

Members of the Public attended and spoke on the following matters –

- Motorcycles are still a concern to local residents. The new gate at the end of Trotshill Lane East was noted but the 'horse gap' will still allow motorcycle access. The Chair explained the issues re the bridleway. Cty Cllr Roberts agreed to speak with Highways.
- Pedestrian traffic lights across new development of by-pass still not working. Also 40 mph limit being ignored. Cty Cllr Roberts agreed to speak with Highways.
- Cty Cllr Roberts also agreed to investigate s106 agreement re new warehousing development.

ITEM:	MINUTE RECORDED:	ACTION AGREED:
66.	<b>Confirmation of the minutes of a meeting held 4<sup>th</sup> December 2017</b> – proposed D. Merriman, seconded V. Barrall. All agreed.	
67.	<b>Reports –</b> Police – apologies received  VAS – no update due to possible repairs County Councillor – manhole cover stolen at Parsonage Way/Plantation Dv has been reported	

	<p>and replaced. Other updates to the Chairman by email.</p> <p>Ward Councillor – as circulated by email.</p>	
68.	<p><b>Asset of Community Value –</b> Deferred to the next meeting.</p>	
69.	<p><b>Environmental Matters –</b> D. Merriman – report as circulated by email. Parish Warden apologies noted – no report received. Tree condition survey is awaited. Costs &amp; works to be confirmed. Winter works to be finalised asap.</p>	
70.	<p><b>Parish Grit Bins –</b> The request by L. Morris to site grit bins at specific locations within the parish was noted. The PC have always taken the view that this is not something that can be managed at parish level. Existing grit bins are either County Council ones or by private arrangement. There is no statutory requirement for the PC to provide grit bins. The requirements for grit deliveries and associated costs were also a concern. The geographic scale of the parish was also discussed together with increased annual running costs. Further to these discussions it was agreed not to progress the matter and to remain as per the current arrangements.</p>	
71.	<p><b>Planning &amp; Rights of Way –</b> The reports circulated by L. Morris were noted. It was also noted that the Parsonage Way application had been approved by the Dept of Communities &amp; Local Government following the City Planners referral to them.</p> <p>Neighbourhood Plan – A. Taylor had circulated updates via email which were noted. Updates included NP, Conservation Area Appraisals, Warndon 6 and Worcester City FC.</p> <p>The Chairman updated the meeting re the feasibility study for the proposed WCFC ground.</p>	
72.	<p><b>Leisure &amp; Community Affairs –</b> V. Barrall - the Xmas competition has been successful and the winner notified.</p> <p>Allotments – the Chairman circulated a report re the extension and confirmed an additional £2.5K cost for the bridge. Total costs are £17K. The original budget was £19K. Contractors are in place to commence</p>	

	<p>work. It was proposed by D. Merriman to proceed works with Paul Stanley Fencing, seconded R. Harris. All agreed.</p> <p>Defibrillators – it was agreed and accepted that R. Harris be the deputy person for managing the defibs if the Chairman is not available.</p> <p>The third defib is in place in Dugdale Drive and the residents were thanked publically for their support. The Clerk is to write and thank them formally.</p> <p>All three defibs are now in working order. Training is to be arranged and an article placed in the newsletter before the end of the financial year.</p> <p>Newsletter – all asked to supply articles for the next newsletter asap to D. Merriman.</p>	<p>Chairman to confirm works as agreed.</p> <p>Chairman to supply the Clerk with details of residents to be thanked formally.</p> <p>Defib training to be arranged – RM</p> <p>Newsletter articles to DM please – ALL</p>
73.	<p><b>Financial &amp; Governance Matters –</b></p> <p>The statement of accounts as circulated by the Clerk was agreed.</p> <p>2018-19 Precept – Further to budget proposals circulated by the Financial Working Group, it was proposed by R. Harris, seconded by V. Barrall, that the precept be increased by 3% and that the amount of £102,419.00 be requested from Worcester City Council. The increase to be in line with future operating costs. All agreed.</p> <p>The Clerk to forward the precept request to Worcester City by the required deadline. The precept to be paid in to the Unity Trust Bank account.</p> <p>It was also agreed to transfer £50K of the Bank of Ireland account balance to Unity Trust Bank (UTB) as part of the move towards using UTB as the main account going forward.</p> <p>Data Protection (GDPR) – It was agreed that the Clerk progress actions with N. Fielden &amp; R. Morris as required.</p>	<p>The Clerk to forward the formal precept request to Worcester City as required.</p> <p>Clerk to transfer funds as agreed.</p> <p>Clerk to progress GDPR as agreed.</p>
74.	<p><b>Reports from Outside Bodies –</b></p> <p>Lyppard Hub Management Board – no update</p> <p>Worcester City Standards Board – no update</p> <p>Worcs CALC – updates as circulated by email</p>	
75.	<p><b>Councillor Reports &amp; Items for the next Agenda</b></p> <p>The Chairman noted that the Neighbourhood Plan website is already underway. It was agreed previously that a new PC website should also be developed and the Chair offered to take on responsibility for this – all agreed.</p>	

76.	<p><b>Report of the Clerk -</b>  The response from Harrison Clark Rickerbys in response to a recent planning matter was noted and it was agreed to pay the invoice as shown below.</p> <p>Accounts approved for payment –</p> <p>£406.07 Clerk’s salary  £812.00 HMRC - PAYE Q3 payment  £480.00 Grant Thornton - external audit fee  £1200.00 Harris Clark Rickerbys - professional fees  £12.87 petty cash – printer ink</p> <p>Monies received - £20.00 allotment fees</p> <p><b>Next meeting – 5<sup>th</sup> February 2018 at 7.30 pm</b>  <b>Guest Speaker – Alice Davey, head of Community Services, Worcester City Council.</b></p>	
	<p><b>There being no further business the meeting closed at 8.30 pm</b></p>	