

# St Peter the Great County Parish Council

## Minutes

**Minutes** of a meeting of the Parish Council held on **Thursday 12<sup>th</sup> November 2020 at 19:30** via Zoom **remote video link** due to Covid19 social distancing restrictions.

**Present:** Chairman Cllr. Mr. A. Tucker, Cllrs. Mr. A. Tidy, Mr. J. Renshaw, Mr. P. Walters, Mr. R. Knight, Mr. M. Johnson, Mrs. L. Murray, Dr. D. Tibbutt, and Cllr. Mr. D. Saunders  
Also present: City and County Cllr. Steve Mackay, the Clerk, one member of press.

**12120 Apologies for Absence:** None

**12220 Declarations of Interest:** None

**12320 Adoption of Minutes:** Council agreed to adopt the Minutes of the Parish Council Meeting held on Thursday 8<sup>th</sup> October 2020 as a true record of events. The Chairman duly agreed to sign the master copy when possible, held within the minute book.

**12420 Public Participation:** No comments.

**12520 Reports from District and County Councillors:**

- a. City and County Cllr. Mackay had submitted a written report covering County issues. The report was verbally presented to Council and covered matters relevant to the Parish including:
  - i. A4440 Carrington Bridge installation continues.
  - ii. Park Security measures continue to be installed, eight more entrances and access points are planned to be enhanced. County Highways are considering bund security measures to cover Broomhall Green.
  - iii. Gritting teams are preparing for rollout to cover the Counties road during Winter.
  - iv. Grit bins are being refilled although this does not include green bins.
- b. City Cllr. Johnson presented a verbal report covering City Council issues. The report was noted by Council.
  - i. Covid19 Grants are being distributed across the City.
  - ii. Freedom Leisure are being supported by the City Council during Covid-19.
  - iii. Dog fouling PSPO's are being reviewed.
  - iv. Pressure for homeless accommodation in the City.

**12620 Matters Arising & Action Sheet:** Matters arising from previous meetings not covered elsewhere in the Agenda.

- a. Village Green status. Cllr. Tidy has provided information.
- b. VAS. The Clerk will meet with Cllr. Saunders when possible to review data. There is a new mobile app that may be beneficial.
- c. Gym Equipment. The Clerk continues to pursue funding opportunities from the City and County Council. Specifications have been passed between the contractor and the City Council regarding installation of gym modules.
- d. Bins. The City Council have responded to indicate that although spare bins are available, the City Council are not in a position to install them at this time. City Councillor Johnson has confirmed an approach will be made to the head of the City Council Operations Department.
- e. Travellers and park security. Council has requested a legal definition from the City Council regarding park ownership and restrictive covenant status for the parks in St Peter's Parish. Cllr. Johnson to progress with head of City Legal.

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- f. Anti-social behaviour (ASB).
  - i. Multiple Nitrous Oxide cannisters have been found and vehicles have been driven at speed around St Peter’s Baptist Church car park. Cllr. Renshaw gave a verbal report regarding a recent meeting with the Clerk and the City Council Detached Youth Team Manager. A design out crime report was circulated prior to the meeting by the Clerk. Cllr. Renshaw presented the findings of the report to Council including short, medium- and long-term measures to reduce ASB. Council agreed that the short-term measures, including new signage, would be beneficial. Cllr. Renshaw to make contact with St Peter’s Baptist Church and SPVHA to begin preparations for signage installation in this area.
  - ii. Considerable litter was reported in Aldersey Park. Cllr. Renshaw confirmed that this area forms part of regular patrols by the City Council Safer Worcester Youth-detached Team.
- g. The Clerk to progress the request to obtain a purchase card for the HSBC current account.
- h. PACT meetings. Cllr. Walters has been making efforts to contact the local Policing team to encourage a virtual PACT meeting to be held. Cllr. Walters to liaise with County Cllr. Steve Mackay regarding continued efforts.
- i. Skate park update. Cllr. Murray had requested an update regarding historical requests for a skate park. Cllr. Knight confirmed that although there were initial plans to install such a facility near Diglis, no progress has been made by the City Council to date.
- j. Covid19. The Clerk confirmed that social distancing signs are being purchased for installation in the busiest parts of St Peter’s.
- k. As reported in South Worcester Voice, the Norton Juxta Connector is not being very well used. Council requested the Clerk make contact with Norton to enquire if any St Peter’s Parishioners have used the service.
- l. Concern was raised regarding the safety of the pedestrian route to Worcester Parkway.

**12720 Review of delegated powers agreed by the Council at the Extraordinary Meeting of 26<sup>th</sup> March 2020**: The Clerk confirmed that as meetings are taking place remotely, the delegated powers currently in place are no longer required and therefore should be removed forthwith. Council agreed to the proposal.

**12820 Travellers and Park Security** Following two breaches in park security by Travellers accessing the green spaces at Power Park and Grasshopper Park earlier in 2020; Park security work continues, as reported in Minute 12520 ii.

**12920 Finance:**

- a. The Clerk presented a verbal financial report detailing latest income and expenditure including the precept received from the City Council. The current reconciled balances were reported as £104,246 in the Community account, £1650 in the Newslink account, and £48,459 in the Money Market savings account.
- b. Council approved the following payments, including those made since the last meeting under delegated authority.

Amount	Payable To	Reason for Payment
£72.35	DCK Accounting	Payroll
£92.00	Clerk	Covid19 social
£350.00	Mr. G Walker	Newslink Edit 145

**13020 Clerks Report:** To receive a report from the Clerk on correspondence to the Council and other pertinent administrative matters.

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- a. A complaint was received from a resident regarding use of Crookbarrow Way Bridge. Cllr. Walters gave a verbal report regarding a recent incident where a group of cyclists did not give way to pedestrians using this path. It was confirmed that access is shared as this path is a designated Bridleway and forms part of the national cycle route. It may be possible to improve the visibility of this area by pruning of vegetation, Cllr Tidy confirmed that this would be taken up with the Warden. It was suggested that it may be possible to straighten this section of path out and thus reduce the opportunity for this to happen again. Council therefore requested that the Clerk contact Highways to progress this matter. There is also an issue with the crossover of footpath and cycleway designation on Deer Pedway.
- b. A communication from a resident regarding the cancellation of the S49 bus route. Cllr. Mackay is in contact with this resident.
- c. A communication from a resident regarding the maintenance of the bund at the bottom of Orchid Close. This is being progressed with City Council Environmental Operations.
- d. A communication from a resident regarding tree works on Rona gardens.
- e. A request from Cobalt NHS partnership requesting a Grant to supplement operations due to Covid-19. Clerk to make contact to request further detail.

**13120 Budget:** The Chairman outlined the budget setting process for 2021/22 and noted that Councillors had not submitted any suggestions for inclusion thus far. The Chairman proposed to reconvene the Budget Working Party and therefore suggested Tuesday 17<sup>th</sup> November 20:05 via Zoom with all Councillors open to attend.

**13220 St Peter's Festival:** Cllr. Renshaw confirmed that the Festival Working Party met during October. It is hoped that some form of event can be held during 2021 but this has not been confirmed due to Covid19. The working party will be tasked with establishing a date for confirmation if an event of any nature can be held or not. Once plans are firmed up, Cllr. Renshaw will bring a resolution to the next Council meeting in January. Cllr. Renshaw confirmed the next working party will be on 7<sup>th</sup> December 19:30 via zoom. Council confirmed that the recruitment of the Festival Organiser should commence immediately.

**13320 Newslink:** Cllr. Tidy gave a verbal report regarding the new format of the Newslink Parish Magazine. The latest figures confirm that approx. 100 people have viewed the online version of the magazine to date. Cllr. Tidy has agreed to continue with the Newslink Portfolio until 2021.

## **13420 Highways, Developments & Planning:**

- a. Broomhall Way Pedestrian Bridge. There are night closures planned although dates were not confirmed.
- b. Broomhall Green. This item was already covered in Minute 12520 ii.

## **13520 Portfolio Holder Reports:**

- a. Cllr. Knight gave a report regarding the Towns Fund including detail regarding a meeting with the City Council project lead and the shortlisting process within the Towns Fund allocation. SPVHA have formally submitted a proposal for the extension of the current facility. This proposal was formally supported by the Parish Council. The Chairman thanked Cllr. Knight for substantial work done thus far.

**13620 Date of Next Meeting:** The date of the next Parish Council Meeting was confirmed as Thursday 14<sup>th</sup> January 2021 at 19:30, via Zoom.

**13720 Confidential closed session.** Parish Warden SLA. Members of the public and press left the meeting at this point as did the Clerk. The Clerk therefore passed host responsibilities to Cllr. Tucker. Council noted that the City Council had submitted a new Wardens agreement and unexpectedly had included several new clauses which Cllr. Tidy said caused concern and at present he could not recommend acceptance of the agreement. Cllr. Tidy was supported by the

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Chairman in these views. There followed a discussion over the detail of the clauses. Cllr. Johnson undertook to find out why this approach had been adopted by the City legal Department. The Chairman reported that following discussions with Cllr. Tidy he had sent correspondence to the City's Corporate Director of Place outlining the areas in the agreement that were likely to be accepted by the Parish Council and the clauses that were causing concern and the reasons for that concern.

The Parish Council agreed that conversation with the City is to continue and affirmed that if a satisfactory position can be found then Cllr. Tidy has the delegated authority to sign the Warden Service Level Agreement.

Signed.....

Chairman

Date.....