

St Peter the Great County Parish Council

Minutes

Minutes of a meeting of the Parish Council held on **Thursday 11th March 2021 at 19:30** via Zoom **remote video link** due to Covid19 social distancing restrictions.

Present: Chairman Cllr. Mr. A. Tucker, Cllrs. Mr. A. Tidy, Mr. J. Renshaw, Mr. P. Walters, Mr. R. Knight, Mr. M. Johnson, Dr. D. Tibbutt, and Mr. D. Saunders.

Also present: The Clerk, County Cllr. Mackay, a member of the public, and one member of press.

2921 Apologies for Absence: Cllr. L. Murray.

3021 Declarations of Interest: Cllr. Knight declared an interest in matters relating to the Village Hall Association.

3121 Adoption of Minutes: Council agreed to adopt the Minutes of the Parish Council Meeting held on Thursday 11th February 2021 as a true record of events. The Chairman duly agreed to sign the master copy when possible, held within the minute book.

Public Participation: Parish Festival organiser was in attendance.

3221 St Peter's Festival: This Agenda item moved to make use of public participation.

- a. The Clerk confirmed the appointment of Georgina Hopkinson as the Festival Organiser.
- b. The Festival Organiser gave a presentation regarding the proposal for a 'History and Heritage Trail' around the Parish. It may also be possible to coordinate this event with the Charter 400 event being managed by the City Council. Council noted the presentation and the proposal. The suggested date for commencement of the trail is July 2021.
- c. Council noted the proposal for a scarecrow trail planned for Summer 2021.
- d. The next Festival working party is planned on Tuesday 30th March 2021 20:00 via Zoom. The Clerk to distribute meeting invitations.
- e. A suggestion was raised to refresh the Parish Council logo. An agenda item to be included in a future meeting.

3321 Reports from District and County Councillors:

- a. City and County Cllr. Mackay had submitted a written report prior to the meeting covering County issues. The report was noted by Council. Council thanked Cllr. Mackay for arranging a staff member to change the VAS battery.
- b. City Cllr. Johnson presented a verbal report covering City Council issues.
 - i. Cllr. Johnson reported an issue regarding land ownership, especially within the Parish areas of the City. Council has previously communicated with the City Council regarding this issue to establish legal ownership of parks and green spaces but has not received a satisfactory response. Council requested the Clerk again write to the City Council to request investigation work be carried out regarding ownership of land in St Peter's Parish. Cllr. Knight suggested this piece of work may have been previously covered via the Income Generation and Asset Management Committee.
 - ii. Cllr. Tidy requested an update for the refurbishment of play areas in Aldersey and Grasshopper Parks, Cllr. Johnson to enquire.
 - iii. A reminder to complete the Census 2021.

3421 Matters Arising & Action Sheet: Matters arising from previous meetings not covered elsewhere in the Agenda.

- a. ASB.

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- i. The CCTV signage has not yet been fitted at the Baptist Church due to use as a vaccination centre.
 - ii. Cllr. Renshaw reported that drug paraphernalia has been found recently in Aldersey Park, close to a play area. Cllr. Mackay was also aware of this issue and reported to the Police and also to City Council Environmental Operations, the items were then quickly collected. It was noted this behaviour is minimal in St Peter's and the area is regularly monitored by the City Council youth outreach team.
- b. Facebook paid promotion for Newslink going live once next edition launches.
 - c. VAS. The battery has now been charged, Clerk to download data as soon as possible.
 - d. Acquiring a purchase card will not possible until after lockdown.
 - e. Gym equipment. It has not been possible to install the equipment as planned due to an unfortunate delay between the City Council requesting further documentation from the supplier, Sovereign. The required documents have now been submitted by Sovereign and the Clerk is awaiting confirmation of a new installation date.

3521 Finance:

- a. The Clerk gave a verbal update regarding income and expenditure and confirmed current reconciled balances as £98,575 in the Community account, £1650 in the Newslink account, and £48,461 in the Money Market savings account.
- b. The Clerk confirmed that DCK Accounting are investigating on behalf of the Parish Council regarding the outstanding VAT rebate owed from HMRC.
- c. A grant request has been received from Cherry Orchard School Association for £200 to fund books and essential items. The Clerk has reviewed the application and recommended to Council to approve payment. Council agreed to the recommendation and authorised the Clerk to make the necessary arrangements.
- d. Council approved the following payments, including those made since the last meeting under delegated authority.

Amount	Payable To	Reason for Payment
£42.00	DCK Accounting solutions	Payroll
£572.07	HMRC	Deductions
£200.00	COSA	Grant payment.

3621 Clerks Report: To receive a report from the Clerk on correspondence to the Council and other pertinent administrative matters.

- a. Parish insurance. The renewal documentation has been received. Clerk to circulate once final premium options are available.
- b. Census advertising.
- c. A communication has been received regarding potential land allocation on Broomhall Way.

3721 Newslink: Cllr. Tidy provided a verbal update. The next edition of Newslink is due to be released 17th March as a 40-page issue. A limited print-run will be coordinated.

3821 Highways, Developments & Planning:

- a. Power Park bridge works continue. The long run-off ramps have now been installed. A temporary path has also been installed. Cllr. Mackay was asked to enquire with the County Council to call for the temporary path to be left in place once the development has been completed. This would be beneficial for future events in the park.
- b. Power Park bund. Cllr. Mackay to contact County Highways regarding maintenance of the bund at the Southern end of the park.

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- c. Broomhall Green - Cllr. Johnson confirmed no update was available.
- d. Ketch roundabout and field –
 - i. Cllr. Knight provided a verbal update regarding plans for amendments to the roundabout.
 - ii. Cllr. Johnson raised concern regarding potential plans to develop the Ketch field and impact on access for pedestrians. Cllr. Mackay to enquire with County colleagues regarding a pedestrian crossing.
 - iii. Cllr. Walters raised concern regarding loss of the viewpoint due to the development.
 - iv. Cllr. Knight raised concern regarding the previously reported development on the Ketch Field would be akin to an ‘island development’ due to isolated and limited accessibility of the site.

3921 Portfolio Holder Reports:

- a. PACT. Cllr. Walters provided an update regarding crime statistics and ASB. Cllr. Walters proposed to Council to request a Police presence at future meetings. Council agreed to invite a Police representative to a future meeting as was previously the case some years ago.
- b. Planning. Cllr. Saunders gave a short update regarding the planning process.

4021 Date of Next Meeting: The date of the next Parish Council Meeting was confirmed as Thursday 8th April 2021 at 19:30, via Zoom.

4121 Confidential item: Land management. Council discussed a request made to the City Council for use and designation of land adjacent to Broomhall Way as a traveller site.

- a. The City Council has rejected this application although the landowner can appeal this decision.
- b. This piece of land was not included within the South Worcestershire Development Plan.

Signed.....

Chairman

Date.....