

St Peter the Great County Parish Council

Minutes

Minutes of a meeting of the Parish Council held on **Thursday 8th July 2021 at 19:30** in St Peter's Village Hall Worcester, WR5 3TA.

Present: Chairman Cllr. Mr. A. Tucker, Vice-Chairman Cllr. Mr. A. Tidy, Cllrs. Mr. J. Renshaw, Mr. P. Walters, Mr. R. Knight, Mr. D. Saunders, Mrs. A. Wytcherley and Mr. M. Johnson.

Also present: The Clerk and one member of press.

6921 Apologies for Absence: Cllr. Dr. D. Tibbutt.

7021 Declarations of Interest: None received.

7121 Adoption of Minutes: Council agreed to adopt the Minutes of the Parish Council Meeting held on Tuesday 24th June 2021 as a true record of events. The Chairman duly signed the master copy, held within the minute book.

Public Participation: No comments made.

7221 Police report: Cllr. Walters introduced Two members of the local police team that were in attendance, PC Steele and PC Turner.

- a. The local police team (LPT) were in attendance following correspondence relating to matters raised on the South Worcestershire Rural Parish Council Contract i.e., anti-social behaviour including drugs, Travellers, speeding and more visible Policing.
 - i. Anti-social behaviour figures were presented by PC Steele. There were 9 calls of ASB including a party on a street, unauthorised items removed from skip, a verbal altercation in Tesco car park, a person throwing stones on Trefoil Close, a young girl was verbally abused while walking dogs, a fight on a street, a youth was assaulted by group near Tesco and reports of loud music.
 - ii. It was reported that St Peter's is the lowest reported crime area in the city.
 - iii. Council was encouraged by reports that another PC will be joining the LPT in September.
 - iv. It was reported that there continues to be a general reluctance for local residents to report crime. PC Steele reiterated the importance of accurately reporting crime in a timely manner, and that reported crime feeds into delivery of the local policing provision.
 - v. PC Steele presented crime statistics for the period May – July: One burglary, no vehicle crime, and three thefts from a store. Council again noted the low reported crime level of St Peter's.
 - vi. The Chairman raised the issue of speeding and noisy vehicles on the Southern Link Road, driving on pedways, and travellers illegally accessing parks.
- b. Council suggested that the crime and Anti-Social Behaviour stats. should be discussed in the Parish Council Meetings if that information is readily available.
- c. Council discussed the frequency and duration of Police attendance in future Parish Council Meetings. There was a suggestion that there might be some duplication of time between PACT and Parish meetings. Therefore, in order to reduce instances of duplication, Council agreed that unless there was a PACT meeting within close proximity, it would be desirable to have police representation at Parish Council meetings twice per year.
- d. PACT Meetings. PC Steele confirmed that there is intention to recommence meetings and is awaiting a start date.

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7321 Reports from District and County Councillors:

- a. City and County Cllr. Mackay had submitted a written report prior to the meeting covering County issues. Council noted the report.
- b. City Cllr. Johnson gave a verbal report covering City Council activity.
 - i. The Planning Committee will consider the Ketch Field development in July.
 - ii. A City Council scheme to replace bins has been postponed following reports that the number of bins in the network would have been reduced.

7421 Highways, Developments & Planning:

As there are several on-going issues relevant to highways, developments, and planning, the Chairman requested an agenda item to ensure that, where required, the Council can pursue relevant issues in a structured approach:

- a. A38 Speed Limit. Clerk to formally write to County Highways to request consistent speed limit between Ketch roundabout and Elm Green Close.
- b. Carrington Bridge - CCTV covering the underpass. Cllr. Mackay has recently attended a meeting with District and County Officers in relation to the installation of CCTV cameras on the newly developed underpass walkway. This is now under review. Council is in support of CCTV in this location and requested the Clerk communicate this position to the City Council.
- c. Broomhall Green – Council requested the Clerk seek further clarification and an updated timetable from County Highways of proposed works.
- d. Power Park - Lighting on new path & landscaping. Council noted the ongoing work in Power Park and the absence of lighting along a new section of footpath. Council is in support of lighting for safety and security purposes in this location and therefore requested the Clerk contact County highways to confirm this position and to request an update for the schedule of works.
- e. Southern Link Road - Access to car boot sale. Council requested the Clerk contact County Highways to express their view regarding safety concerns for vehicles entering and exiting this site from the A4440.
- f. Vehicle weight limit on St Peters Drive (not including access). Council agreed that an access only regulation be introduced to cover St Peter's Drive for a specific weight of vehicle HGV and duly requested the Clerk contact Highways to confirm this position and to investigate the required process.
- g. Aldi / B&M Car Park right turn prohibition. Council requested the Clerk investigate this proposal with County Highways. It was noted that Cllr. Mackay has also requested this action within the County Council.
- h. Cllr. Renshaw raised the issue more signage showing sharing of pedway space between cyclists and pedestrians.
- i. Cllr. Knight raised the angle of the new bridge ramp on the pedestrian bridge into Power Park.

7521 Matters Arising & Action Sheet: Matters arising from previous meetings not covered elsewhere in the agenda.

- a. Gym equipment. Delays continue due to communications between the installation team and the City Council.
- b. Complaint's procedure. Clerk to investigate whether the City Council has an updated policy and procedure that could be adopted.

7621 Finance:

- a. The Clerk presented a Q1 finance report covering income, expenditure, and provided reconciled balances to Council.
- b. The Clerk confirmed that the AGAR was submitted for external audit.

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- c. Council approved the following payments, including those made since the last meeting under delegated authority.

Amount	Payable To	Reason for Payment
£350.00	G. Walker	Newslink editor 148

7721 Clerks Report: To receive a report from the Clerk on correspondence to the Council and other pertinent administrative matters.

- a. Notification from the payroll provider of a change of business name. No effect on Council business.
- b. Monthly publication from Clerks and Council's Direct.
- c. Notice of works from Worcestershire County Council relating to the road closure for emergency works to take place.
- d. A communication from the County Council regarding a new scheme called Reading Friends.

7821 St Peter's Festival: The Festival organiser was in attendance and gave a verbal presentation regarding the latest arrangements for the St Peter's heritage trail. Maps and plans have been created and the Facebook pages have been generated. The signs are being created and donated from road contractor Griffiths. The soft launch date is the 3rd of July. A financial and promotional plan was shared with Council prior to the meeting. It was agreed that any promotional material or press release will be reviewed and published via the Clerk in accordance with Standing Orders.

7921 Newslink: Cllr. Tidy gave a review of plans for the latest edition of the Parish magazine. Printed versions will be delivered to 2500 homes in July.

8021 Portfolio Holder Reports:

- a. Environment. Cllr. Tidy proposed an expenditure of up to £500 for the purchase of trees, shrubs and plants. Council duly agreed.

8121 Date of Next Meeting: The date of the next Parish Council Meeting was proposed as Thursday 9th September 2021 at 19:30, at St Peter's Village Hall, Worcester WR5 3TA.

Signed.....

Chairman

Date.....