

St Peter the Great County Parish Council

Minutes

Minutes of a meeting of the Parish Council held on **Thursday 11th November 2021 at 19:30** in St Peter's Village Hall Worcester, WR5 3TA.

Present: Chairman Cllr. Mr. A. Tucker, Vice-Chairman Cllr. Mr. A. Tidy, Cllrs. Mr. P. Walters, Mr. R. Knight, , Mrs. A. Wytcherley, Dr. D. Tibbutt, and Mr. J. Renshaw.

Also present: The Clerk, two representatives from Tesco and a member of the press.

11021 Apologies for Absence: Cllr Mr. M. Johnson, Mr. D. Saunders.

11121 Declarations of Interest: None

11221 Adoption of Minutes: Council agreed to adopt the Minutes of the Parish Council Meeting held on Thursday 14th October 2021 as a true record of events. The Chairman duly signed the master copy, held within the minute book.

Public Participation: Two new members of the Tesco team, the store manager, and the community champion, were in attendance to make introductions. Council thanked the Tesco team for attendance and welcomed the development of a productive working relationship going forward.

11321 Reports from District and County Councillors:

- a. City and County Cllr. Mackay had submitted a written report prior to the meeting covering County issues. Council noted the report.

11421 Matters arising and action sheet:

- a. Power Park. Cllr. Mackay is pursuing the lighting officer regarding the provision of lighting along a section of newly laid path in Power Park. Park developments including landscaping and attenuation ponds are establishing well. Currently only one vehicular access point is available following recent park security measures.
- b. Plans are being created by County Highways under guidance from County Cllr. Steve Mackay regarding the righthand turn prohibition by the Aldi / B&M junction on the A38.
- c. Reports that the pump-track request is to be considered by the City Council in January.
- d. Confirmation that the VAS battery is to be changed by the County team. The Clerk to confirm if a download for latest data is available.
- e. CDM compliant paperwork regarding the Power Park gym equipment has been submitted by the installation team. Clerk to confirm when permission is granted via City Council for works to proceed.
- f. Council received a short verbal update on a proposal to develop a new community facility by the multi-use games area.

11521 Highways, Developments & Planning: As covered under 11421.

11621 Finance:

- a. The Clerk presented a verbal finance update and provided reconciled account balances to Council.
- b. Council adopted the newly drafted festival finance procedure.

11721 Clerks Report: To receive a report from the Clerk on correspondence to the Council and other pertinent administrative matters.

- a. Confirmation that the Clerks and Council online membership has been renewed.

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- b. Communication from residents regarding the proposed pump track. Praise was offered to Council following recent discussion and for encouraging the City Council to consider the project.
- c. Confirmation of use of grant payment from Cherry Orchard School Association.
- d. A resident has contacted Council regarding a requested data protection fee, regarding a community organisation on Tansy Close. Clerk to investigate with Cllr. Renshaw and report back if required.
- e. Communication from Griffiths regarding involvement in St Peter's heritage trail.
- f. Details regarding a consultation from the City Council on a draft Hackney Carriage and Private Hire Policy.
- g. COVID-19 impact focus groups. Grants of £2,000 are available to deliver targeted focus group conversations about Covid-19 impact.
- h. The Rural Beat Newsletter.

11821 Budget 2021 / 2022: The Chairman gave an update from a budget working party meeting that took place in October. The Clerk has requested formal notification of the taxbase in the Parish from the City Council.

11921 St Peter's Festival: The Clerk and portfolio holder carried out a final review of the latest documentation. The Clerk formally wrote to Griffiths to express gratitude for involvement in the heritage trail. The question of venue choice for 2022 was again raised with Power Park and Battenhall Park being considered. Council agreed to meet with Griffiths regarding alteration works that are required to enable Power Park to be suitable for the chosen venue. Council agreed to delegate the festival venue decision to the Chairman, Clerk or portfolio holder by next Festival working party on 6th December at 19:30 via zoom. The Chairman reviewed the finance report and highlighted the final costs for the Heritage Trail and scarecrow trail at £2846. Pitch fees to be circulated for consideration prior to the January working party.

12021 Portfolio Holder Reports:

- a. Environment: Cllr. Tidy proposed the expenditure of up to £300 for the purchase of litter pickers and hoops to enable the Friends of St Peter's Parks to reconvene litter picking activities with volunteers.
- b. Employee matters. The Chairman reported a contractual change in Clerks salary due to a change in the national pay scale.
- c. PACT. Cllr. Walters confirmed the next PACT meeting will be on the 4th of January.
- d. Community Engagement. Cllr. Wytcherly gave an update on planned actions.

10921 Date of Next Meeting: The date of the next Parish Council Meeting was proposed as Thursday 13th January 2022 at 19:30, at St Peter's Village Hall, Worcester WR5 3TA.

Signed.....

Chairman

Date.....