

# St Peter the Great County Parish Council

## Minutes

**Minutes** of a meeting of the Parish Council held on **Thursday 9<sup>th</sup> June 2022 at 19:30** in St Peter's Village Hall Worcester, WR5 3TA.

**Present:** Chairman Cllr. Mr. A. Tucker, Cllrs. Mr. A. Tidy, Mr. P. Walters, Mr. R. Knight, Mr. J. Renshaw and Cllr D. Saunders

Also present: County and City Cllr. S Mackay, City Cllr. S Cockerham, one member of public, the Clerk, and a member of the press.

**6922 Apologies for Absence:** Cllr. Dr. D. Tibbutt, Cllr. Mrs. A. Wytcherley.

**7022 Declarations of Interest:** None.

**7122 Adoption of Minutes:** Council agreed to adopt the Minutes of the Parish Council Meeting held on Thursday 12<sup>th</sup> May 2022 as a true record of events. The Chairman duly signed the master copy which would be held within the minute book.

**Public Participation:** The Chairman suspended the meeting for public participation.

- Council thanked the editor of South Worcester Voice for services to the local community following news he is moving away from the Parish.
- The Chairman raised a comment passed on from a local resident concerning a suggestion to upgrade the pedestrian crossing on St Peter's Drive to feature full traffic lights. Initial reports suggest this would cost in the region of £300k. Council supported a suggestion to repaint and improve signage at the current crossings but did not support the suggestion to upgrade the crossing due to the level of expenditure required.

**7222 Casual vacancy:** No prospective applicants.

**7322 St Peter's Festival:**

A verbal update was provided regarding preparations for the Festival on 17<sup>th</sup> July. The festival organiser confirmed that essential paperwork is being drafted to be approved by the Clerk ahead of the event and that banners promoting the event would be going up soon. The Clerk confirmed that ongoing works in the park would run over the festival date. A meeting is planned on 16<sup>th</sup> June with the project manager on site to confirm that all plant and machinery will be removed from site and any open works or trip hazards will be covered prior to the festival day.

**7422 Reports from District and County Councillors:**

- a. City and County Cllr. Mackay had submitted a written report prior to the meeting covering County and City issues. Council noted the report which included:
  - i. City Ward Boundary consultation.
  - ii. Details on County Council work in relation to Ukrainian refugees. County is working closely with District Councils and other agencies to ensure the necessary support and services are provided.
  - iii. Feedback from the Jubilee celebrations.
  - iv. Major projects funding update.
  - v. Queens baton relay coming to Worcester.
- b. Cllr. Cockerham provided a verbal report including:
  - i. Highlighting the scam calling that is currently targeting residents due for rebate payments,

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- ii. The City Council is planning a cost-of-living crisis conference in July.  
Other items of discussion:
  - Council formally requested the safety audit results for A4440 and authorised the Clerk to request this information.
  - Path works have commenced for micro asphalt surface dressings. It was suggested that there is a Highways plan which prioritised paths/pedways to be resurfaced. Council asked the Clerk to request the plan from Highways and highlight paths and pedways considered a priority.

**7522 Matters arising and action sheet:** The Chairman covered the latest actions that have been completed from May 2022.

- a. No progress has been made regarding the wooden planters at Tesco, but a meeting is expected soon.
- b. Clerk to contact neighbouring Parish Councils regarding joint approach to St. Modwen development.

**7622 Highways, Developments & Planning:**

- a. Ketch roundabout barrier: to be considered in the safety audit.
- b. A sign to promote the use of a piece of land as a traveller site has appeared in a field adjacent to the A4440. Council are progressing with the appropriate officer in the City Council.

**7722 Finance:**

- a. The Clerk presented the draft un-audited accounts as part of the Annual Governance and Accountability Return (AGAR) for approval:
  - i. The Council approved Section 1, Annual Governance Statement for the year 2021/22.
  - ii. Council approved Section 2, Accounting Statement for the year 2021/22.
  - iii. Council duly authorised the Clerk to submit the AGAR for external audit in accordance with required timescale.
  - iv. Council noted the internal auditor report.
- b. There were no payments to the Council for approval, including those made since the last meeting under delegated authority.

**7822 Clerks Report:** To receive a report from the Clerk on correspondence to the Council and other pertinent administrative matters.

- a. A request from a local resident regarding the ongoing roadworks at the Ketch roundabout.
- b. An update on the Minerals Local Plan (MLP) from Worcestershire County Council.
- c. A communication from a resident regarding a proposal to install a new section of footpath across a small green space.
- d. Updated information from the City Council regarding the electoral review or ward boundaries.
- e. A message from a resident via the Facebook page requesting confirmation when the roadworks will end. The message was received at 03:30 and demonstrates the impact of continued infrastructure works on residents.

**7922 Portfolio Holder Reports:**

- a. **St Peter's Festival:** Council noted the previous verbal update regarding plans for the festival.
- b. **Green Spaces:** Cllr Tidy reported the following:
  - i. An update regarding a recent litter pick. Next meeting planned in July.
  - ii. Reports of graffiti on multiple locations and the successful removal by the Warden.
  - iii. An upcoming meeting with the Head of Operations at the City Council regarding the formal registration of Battenhall Park as a Field in Trust.
  - iv. Cllr. Tidy thanked Highways for work completed on Broomhall Green following recent work to install a wildflower meadow.

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- c. **Local Planning:** Cllr. Saunders commented regarding the low standard of recent applications.
- d. **Police and Communities:** Cllr. Walters confirmed that the Safer Neighbourhood Team has been temporarily augmented by Police Officers from the response team, each of whom will be in place for 10-week periods.
- e. **Community Facility:** Cllr. Knight gave a verbal update regarding the current proposal for a new community facility in St Peter's and confirmed the tendering process in place.
- f. **Newslink:** The Chairman gave a verbal update regarding proposals for publication of the annual edition of Newslink.

**8022 Date of Next Meeting:** The date of the next Parish Council Meeting was proposed as Thursday 14<sup>th</sup> July 2022 at 19:30, at St Peter's Village Hall, Worcester WR5 3TA.

Signed.....

Chairman

Date.....