



St Peter the Great County Parish Council

Parish Council Office, St. Peter's Village Hall, St. Peter's Drive, Worcester WR5 3TA

You are hereby summonsed to attend a meeting of St Peter's Parish Council on **Thursday 13th July 2023 at 19:30** in St Peter's Village Hall, Worcester, WR5 3TA. Anyone wishing to attend should make contact with the Clerk to book a place.

The business to be transacted is set out in this agenda. This meeting will include a period for public participation. Members of the public are cordially invited to attend. Matters raised must be within the remit of the parish council. Members of the public will not be able to speak during Agenda items outside the public session unless by prior arrangement with the Clerk and the Chairman.

Agenda

- 1) **Apologies for Absence**: To receive apologies and approve reasons for absence.
- 2) **Declarations of Interest**: To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- 3) **Adoption of Minutes**: To agree and adopt the Minutes of the Parish Council Meeting held on Thursday 8th June 2023.
- 4) **Public Participation**: The meeting will be temporarily adjourned to consider any submissions from the public.
- 5) **Casual Vacancy**: Council will consider nominees available and may co-opt a new member to serve for the current electoral term.
- 6) **Reports from District and County Councillors**: (by invitation of the Chairman).
- 7) **Matters Arising & Action Sheet**: Matters arising from previous meetings not covered elsewhere in the agenda.
- 8) **Highways, Developments & Planning**: To review updates.
- 9) **Asset of Community Value**: Council will be asked to consider registering St Peter's Village Hall as an Asset of Community Value.
- 10) **Consultation on amendment to electoral cycle**: To receive an update on the electoral cycle consultation.
- 11) **Finance**:
 - a. The Clerk will present a verbal report on current Council finances.

- b. To approve the following payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

Amount	Payable To	Reason for Payment
£28.76	Clerk	Facebook boost for Festival.
£10.20	Clerk	BBQ food for Festival.
£1878.00	Greenwood Projects	Project management for new community facility.
£100.00	The Lone Marketeer	Newslink design.
£350.00	The Lone Marketeer	Newslink delivery.
£750.32	HMRC	Deductions.
£45.60	DCK Accounting	Payroll.
£220.00	Midlands Bike Marshalls	Festival first aid.
£160.00	CLS Entertainment	Festival DJ.
£350.00	Boing LTD	Festival bouncy castle.
£295.00	Crazy Golf	Festival crazy golf.
£149.30	SB Print	Festival banner.
£16.00	HSBC	Account charges.

12) Clerks Report: To receive a report from the Clerk on correspondence to the Council and other pertinent administrative matters not covered elsewhere on the agenda.

13) Portfolio Holder Reports: To receive reports from portfolio holders.

14) Date of Next Meeting: Proposed as **Thursday 14th September 2023**. Meeting in St Peter's Village Hall, Worcester at 19:30.