

ELDERSFIELD PARISH COUNCIL

Minutes of the Meeting of Eldersfield Parish Council held on
Wednesday 2nd May 2018 at Eldersfield Lawn School, commencing at 8.10 p.m.

Present: A. Davies (Chairman), P. R. Chichester, Mrs D Holt,
J. Keighley, Mrs T Owen, Mrs C Powell-Chandler, Mrs S Rush

In Attendance: -

**Members of the
Public:** 1

1. To elect a Chairman

Mr Davies offered himself for election as chairman. After a short discussion it was **RESOLVED** that Mr Davies be appointed Chairman.

2. To elect a Vice Chairman

Mr Keighley offered himself for election as Vice Chairman. After a short discussion it was **RESOLVED** that Mr Keighley be appointed Vice-Chairman.

3. Apologies for absence

Cllr O. Williams

4. Members' interests

None

5. Adoption of the Minutes of the previous meeting

The draft Minutes of the meeting held on 5th March 2018 were accepted as a true record of that meeting and were signed as such by the Chairman of the meeting.

6. Matters arising

None

7. Reports from District and County Councillors

There was no reports available from either the County or District Councillor.

8. Police Report

Members noted the report received from the Police and circulated prior to the meeting. More than one member commented that while delivering the Broadband Survey forms they had become aware of crimes committed in the Parish which did not appear to have been recorded in the Police log, and they queried the accuracy of that log. The Clerk was instructed to invite the Police to attend a meeting in order that these queries could be resolved.

9. Public Comment

None

10. Broadband

The Chairman advised the meeting of the results of the Broadband survey. 158 premises had indicated that they wished to receive a proposal from OpenReach for the provision of fibre Broadband to the Premises (FTTP), 4 had declined and 78 had not responded. He had submitted the results to BT who had assured him that they would respond as soon as possible. What that response will be he did not of course know, but he thought it highly likely that the most appropriate action once the response had been received would be to call a meeting of all residents of the Parish for the matter to be debated and a strategy decided.

11. Neighbourhood Plan

Councillors briefly debated the advantages and disadvantages of preparing a Neighbourhood Plan. The principal advantages appeared to be that it would give parishioners the opportunity of stating, and then deciding, what they believed should be the aims of the Parish in terms of its use and development and of having these statements endorsed by the Local Planning Authority. The disadvantages were the time, effort and money which would be needed in making and adopting such a plan. The Chairman undertook to seek further advice.

12. School parking spaces

Council noted that it had undertaken to make a contribution to Eldersfield Lawn School PTFA of £10,000 to assist with the cost of providing car parking spaces opposite the school and that of this amount it had approved the payment of £8,000 at its meeting on 5th March.

In response to a question, the Clerk advised the meeting that the cheque for £8,000 had been cleared on 10th April and that he had received no communication from the PTFA subsequent to its issue and encashment.

Council again considered the matter and to make good its undertaking it was **RESOLVED** that a payment of £2,000 be made to Eldersfield Lawn School PTFA.

13. Insurance

The Council considered the offer insurance received from the Council's current insurer and resolved that the Council renew its policy with Zurich Municipal for the year commencing 1st June 2018 at a premium of £257.60

14. CALC

After a short discussion it was **RESOLVED** that the Council renew its membership of Worcestershire CALC for the year commencing 1st April 2018 at a cost of £353.43.

15. Lengthsman

The reports and invoices submitted by the Lengthsman for February and March 2018 (£236.00) were noted.

16. Accounts

Council noted the report of the Internal Auditor for the Financial Year ended 31st March 2018 as circulated prior to the meeting

17. Accounts: Exemption

It was **RESOLVED** that the Chairman be authorised to sign the Annual Governance and Accountability Return Certificate of Exemption for the Financial Year ended 31st March 2018.

18. Accounts: Section 1

It was **RESOLVED** that the Chairman be authorised to sign the Annual Governance and Accountability Return Section 1 for the Financial Year ended 31st March 2018 as circulated by the Clerk prior to the meeting.

20. Accounts: Section 2

It was **RESOLVED** that the Chairman be authorised to sign the Annual Governance and Accountability Return Section 2 for the Financial Year ended 31st March 2018 as circulated by the Clerk prior to the meeting.

21. Investment Policy

It was **RESOLVED** that, in accordance with item 15 of the minutes of the meeting of 11th May 2006, the Council's investment policy remain that all funds be maintained in a current account and that this Policy be reviewed annually.

22. Risk Assessment

The Councillors considered the Risk Assessment Policy adopted on 14th July 2011 and decided that no amendments were required.

23. Authorisation of Disbursements

It was **RESOLVED** that the following disbursements be made for goods and services received:

£ 271.67	J L Gabbott
£174.40	HMRC
£353.43	Worcestershire CALC
£236.00	Lengthsman (£118.00 February; £118.00 March 2018)
£50.94	WCC (hire of hall 12th March and 2nd May 2018)
£257.60	Zurich Municipal
£2,000.00	Eldersfield Lawn School PTFA

24. Future Meetings

It was agreed that the next meeting of the Council would be held on Thursday 5th July 2018 at Eldersfield Lawn School commencing at 7.30 p.m.

25. Other business

The Clerk informed members that the General Data Protection Regulations would come into force on 25th May; the Council would write to subscribers to EldersfieldE prior to that date for confirmation that they wished to continue receiving the newsletter.

There being no other business, the meeting closed at 9.16 p.m.

JLG
4.5.18