

CASTLEMORTON PARISH COUNCIL

Draft Minutes of the Annual Meeting of Castlemorton Parish Council held on Thursday 6th May 2014 at the Parish Hall, following the Annual Parish Meeting.

Present: Cllrs: Angus Golightly (Chair), Don Lupton, Barbara Wilkes, Anne Cotterell, Beverley Bradshaw, Jerry Fryman, Mary Watts and David Smallwood

In Attendance: *CCllr. Tom Wells, D.Cllr. Roger Cousins & Mrs C Leake (Clerk)

Members of the Public: 0

30/2014. Election of Chairman

It was **RESOLVED** unanimously that Cllr. Golightly be chairman and the Declaration of Office was duly signed. Thanks to chairman for his commitment to the responsibility in return he acknowledged support received.

31/2014. Election of Vice Chairman

It was **RESOLVED** unanimously that Cllr. Lupton be Vice Chairman.

32/2014. Apologies

Cllr. Ben Wiggins - apologies received and accepted.

33/2014. Declarations of interest

1. *Register of Interests.* None
2. *To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature.* Cllrs Wilkes and Bradshaw ODI Planning 38/2014. The Farthing and Walk Farm respectively.
3. *To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011)* None

34/2014. Minutes of the Previous Meeting

It was **RESOLVED** that the draft minutes of the meeting of 6th March 2014 were a true record of the meeting.

35/2014 Matters Arising

- **Ref: 04/14** Chairman confirmed that a letter had been prepared and it was **RESOLVED** that this be taken to a meeting (with copies to MHDC, Worcestershire CALC and MHC) the chairman was due to have with Mrs Harriet Baldwin MP at her Hanley Swan surgery on the afternoon of Friday 9th May.
- **Ref: 04/14** Parish Council representatives had met on site the new owner of the Robin Hood caravan park and had invited him to the previous meeting. He had kindly attended and was available to answer any questions from parishioners.
- **Ref: 05/14** A letter has been sent to Royal Mail seeking action towards mail box replacement.
- **Ref: 05/14** A contractor has been employed to cut hedges opposite St Gregory's as it was not carried out by present owners as previously arranged.
- **Ref: 23/14** Dog Signs supplied by MHDC have been posted to the poles outside school.
- **Ref: 46/13** Horse Hill - Hollybed Street (Churchlands Ditch). Site meeting with both chairmen and further visit by agent acknowledging remedial work to be carried out by the charity. When?
- **Ref: 23/14** with more information Malvern Hills Conservators now agree in principle to the siting of a chevron at the top of Feathers Pitch just need confirmation from the chairman.

36/2014. Finance Report

Annual Return

- a) Approval of the Accounts 2013/14

It was **RESOLVED** that the Accounts presented by the RFO for the Financial year 2013/14 be adopted.

- b) Section 4 - Internal Audit completed 28th April 2014.
c) **Section 2 – The Annual Governance Statement** was read out to members of the council.

It was **RESOLVED** that this should be agreed and signed by the Chairman. The date for external audit by Grant Thornton had been determined for 16th June 2014.

It was **RESOLVED** that Mr Roger Dobson be appointed internal auditor

Income and Payments

It was **RESOLVED** that the following income be noted & payments agreed:

	£	£	Description
Balance: 6 th March 2014		11,117.76	
Add Income WCC MHDC		414.00 2000.00	Lengthsman ½ Year precept
Less Expenditure pre-meeting			
S Skeys C Leake	336.00 373.61		Lengthsman Clerk
Less Expenditure at meeting			
Whatley Recordon ICO Came & Co WCALC Whatley Recordon	7392.00 35.00 849.15 266.61 225.00		Land/Solicitors Fees Data Control Hall/PC Insurance Annual Sub ½ Gate Payment
Balance at close of meeting		4,054.39	

37/2014. Planning

Report of planning applications **received/decided** since last meeting was noted

14/00336/AGR	Mount Pleasant New Road Castlemorton	Steel Framed Storage Building	N/A
14/00379/HOU	5 The Reddings Golden Valley Castlemorton WR13 6AA	Proposed extension to provide ancillary living accommodation.	Recommend Approve
14/00414/FUL	Walk Farm Castlemorton Malvern WR13 6BN	Proposed garage	Recommend Approve
14/00415/FUL	Walk Farm Castlemorton Malvern WR13 6BN	Proposed repositioning of agricultural buildings	Recommend Approve
14/00475/FUL	Building at The Farthing, Gloucester Road Castlemorton	Conversion of redundant building to residential use.	Recommend Refusal & Comments

14/00416/FUL	Walk Farm and Ridgemoor Barn, Castlemorton, Worcestershire, WR13 6BN	Installation of 10 kW solar PV array as two arrays of 20 modules. Each Array is 10m wide by 3m deep and 2m high.	Recommend Approval
14/00417/LBC	Walk Farm and Ridgemoor Barn, Castlemorton, Worcestershire, WR13 6BN	Installation of 10 kW solar PV array as two arrays of 20 modules. Each Array is 10m wide by 3m deep and 2m high.	Recommend Approval

38/2014. Parish Hall Trust

The Trust is delighted to announce details of the very generous financial benefactor, local resident Mr Richard Armitage. The sum of £12,000 has been given to the Trust with the purpose of enhancing facilities and particularly the establishment of a car park. To date the contract to purchase the land at the rear of the hall is nearing completion awaiting final signatories. A letter of acknowledgment would be sent from the Parish Council. Cllrs. agreed to maintain a photo montage of the project work.

39/2014 Correspondence

A list of the Correspondence received, was advised by the clerk to councillors and hardcopies were available for Councillors to view. Particular reference to:

- Joining of Festival Housing & Worcester Community Housing now Fortis Living
- Neville & Liz Mills newly appointed CAB Community Champions
- 'AONB New Management Plan 2014-2019' and
- 'State of the AONB' report

40/2014 Lengthsman.

A new Lengthsman agreement has been signed for 2014/15.

41/2014. Any Other Business/Items for the next Meeting:

- Clerk request - reminder about guillotine!
- 4C's meeting May 29th.

42/2014. Next Meetings

RESOLVED that the next meeting will be Thursday 10th July 2014 with the following meetings provisionally

4th September 2014, 6th November 2014, 8th January 2015, 5th March 2015, 14th May 2015 (Election year)

There being no other business, the meeting closed at 10.00pm

Signed

Date.....