



**Virtual Meeting of Ripple Parish Council  
held on Monday, 14<sup>th</sup> December 2020 at 7.00pm  
in order to consider the following business:**

**Public Question Time:**

In normal circumstances from 7.00pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council Meeting. This will be a closed meeting as a result of the COVID-19 situation and any Public Questions are to be submitted 5 days in advance of the meeting in writing or by email to the clerk for the Chairman's consideration.

**MINUTES**

Participating:- Cllrs Aldridge, Armit, Baum, Davis, Jones

Mrs V Portch - Clerk

1. **Apologies** - To receive apologies and to approve reasons for absence. None Clerk  
Written responses to the agenda were not received from Cllrs Sutton and Weyman
2. **Declarations of Interest:** Cllr Aldridge
  - a. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. None
  - b. To declare any Other Disclosable Interests in items on the agenda and their nature. NoneCouncillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.
3. **Minutes** - The minutes of the meeting held on 19<sup>th</sup> October 2020 were circulated in advance All  
of the meeting and approved, subject to clarification under Item 8,  
"Cllr Jones advised that over 300 responses to the original application and subsequent reg 25  
reconsultation had been received by WCC." . The Chairman will sign the document at the  
next meeting COVID restrictions permitting.  
Proposed by: Cllr Baum Seconded by: Cllr Jones
4. **To receive report from District Councillor** Cllr Owenson  
Report circulated in advance of meeting via email.
5. **To receive report from County Councillor** Cllr  
Report circulated in advance of meeting via email. Middlebrough
6. **Co-Option of New Councillors x 2** Cllr Aldridge  
The Co-Option of two new councillors, Mark Peters and Clare Cozens was proposed by the  
Chairman having interviewed both. It was agreed that both should be co-opted to fill the  
vacancies on Ripple Parish Council. Clerk to issue documentation and invite both to attend the  
next meeting where they could be formally co-opted onto the parish council.  
Proposed by: Cllr Jones Seconded by: Cllr Baum
7. **Progress reports from:**  
**Clerk:** General administration of correspondence emails and post. Uploading of documents  
to WCC website. Monitoring and conveying various agencies COVID information. Follow up  
on on-going matters. Communication with WCC Highways regarding on-going issues of Ryall  
Road verge infringement, grit bin relocation in Uckinghall and road re-surfacing in Uckinghall.  
Distribution of letters to residents regarding overgrown trees and hedges. Preparation of  
documentation for co-option of new councillors. Discussions with ISP regarding updating  
additional web storage and additional email. Meeting with WCC Highways and operatives  
regarding Uckinghall road flooding and drainage issues. Preparation of meeting arrangements  
for this meeting and liaison with the Parish Hall Committee. Communication with WCC  
regarding Footpaths Officer. Discussions with Lengthsman . Preparation of new councillor  
documentation. Preparation of meeting schedule for 2021. Subsequently agreed by all  
participating.

## Proposed Meeting dates:-

18th January  
1st March  
12th April  
24th May – Annual General Meeting  
28th May – Annual Parish Meeting  
28th June  
26th July  
13th September  
25th October  
6th December

**Management:** Setting of the agenda for this meeting. Review of minutes of last meeting.

**Finance:** Preparation of budget analysis for 2021 and creation of calculations for precept setting for 2021. Ledger updated and cheques from last meeting distributed.

**Urgent Decisions:** Payment of The Bridge advert - £100 cheque raised and signed by Cllrs Aldridge and Jones.

**Staff and Training:** Distribution of CALC Training Schedule for 2021.

### Planning:

Applications listed are as shown on MHDC Planning Website as at 7 December 2020.

Application Number	Location	Proposal
<a href="#">20/01826/FUL</a>	Three Counties Equine Hospital Llp Stratford Bridge Ripple Tewkesbury GL20 6HE	Erection of stable block, and hard standing.
<a href="#">20/01766/TPOA</a>	Cobwalls Uckinghall Tewkesbury GL20 6ES	Fell one beech tree, as detailed on application form and in accompanying information
<a href="#">20/01748/HP</a>	Anvil House 1 The Woodlands Ryall Upton Upon Severn Worcester WR8 0PQ	Proposed carport (retrospective)
<a href="#">20/01641/FUL</a>	Holly Bank Ryall Road Holly Green Upton Upon Severn Worcester WR8 0PG	Proposed new dwelling and garaging - Variation of condition 2 of planning permission 17/00148/FUL.
<a href="#">20/01342/S106</a>	Land At (Os 8594 4112) Holly Green Upton Upon Severn	Application under section 106A of the Town and Country Planning Act 1990 to modify the requirements relating to the legal agreement dated 5th July 2016 associated with planning permission ref. 15/00617/OUT.

8. **Bow Lane Gravel Extraction Update** Cllr Jones  
The application 19/000048/CM, is subject to a second Reg 25 request seeking follow up clarification following the responses to the first round of questions. The outstanding issues relate mainly to environmental concerns.
9. **A38/A4104 Roundabout Update** Cllr Jones  
Cllr Baum pointed out that as the date for consideration of the application has been put back, the construction of the roundabout, being later than anticipated, may impact on traffic for the festivals next summer (assuming they will be able to take place). This is especially in relation to traffic short cutting through Ryall Road.
10. **Parish Enhancements & Flood Grant** All  
Cllr Aldridge thanked the clerk for getting prices for the litter bins, and following up a number of other suggestions for spending. He considered that the Parish enhancement plans should be instigated as soon as possible in the new year. With regard to the flood grant, it was concerning the RPC might find itself in a 'use it or lose it' situation. Clerk to make enquiries regarding the potential projects and the cost implications.
11. **Parish Trees Review** All  
Cllr Baum expressed some reservations to Cllr Armitt's proposal for Councillors to inspect trees, whilst it may be easy to see a damaged branch etc., it is not easy for a lay person to see if a tree is diseased and it was suggested this should left to an expert to deal with. RPC has some reserves that perhaps this would be a good use of the funds. Cllr Jones suggested the Clerk circulates the current Tree Policy to all Members, with the further proposal that the Chair and Vice Chair visually inspect the trees in known RPC ownership. If it considered that any tree appears dangerous approval is sought to request the Clerk to obtain quotes for advice from a qualified tree surgeon. He agree with Cllr Armitt's proposal that Councillors inspect trees within their area which may propose a threat to residents within a public area. If a dangerous tree is reported the Council may consider what course of remedial action should be pursued.

12. **2021 Budget & Precept** All  
 Councillors were provided in advance of the meeting with a schedule detailing previous years' precept increase in the form of percentages together with the actual figure. Illustrative figures for the 2021/22 year were presented. Cllrs Jones, Baum and Aldridge indicated their preference for a 5% increase. This to be formally agreed at the January meeting.
13. **Winter Newsletter** Cllr Aldridge  
 It was agreed that the newsletter would follow a similar format to the Autumn document. Cllr Aldridge requested input from councillors for the January newsletter by the end of December with a view to circulation mid/late January 2021.
14. **2021 Meeting Dates** All  
 The following dates were approved by councillors for 2021:-  
 18th January  
 1st March  
 12th April  
 24th May – Annual General Meeting  
 28th May – Annual Parish Meeting  
 28th June  
 26th July  
 13th September  
 25th October  
 6th December
15. **Councillor comments and items for next agenda** All  
 Items for next agenda – Precept Approval, Tree Policy and Grants Policy Review, Parish Enhancements and Flood Grant proposals.

**Public Questions:-**

The Clerk and Chairman have received a letter from the Roger Gillard, the new Church Warden at St Mary's, asking what level of financial support RPC might be prepared to make. We have responded, providing him with a copy of the current Policy for Awarding Grants (which is due for review) inviting him to make an application and attend the next public meeting if he wishes to make his case in person.

Minutes approved but unsigned due to COVID Restrictions  
 Proposed by Cllr Arnitt  
 Seconded by Cllr Davis  
 On  
 18<sup>th</sup> January 2021