

## Minutes

Present: Cllr Aldridge, Cllr Blake, Cllr Jones, Cllr Sutton and Cllr Weyman

In attendance: Mrs V Portch – Clerk, County Cllr Middlebrough & 1 member of the public

1. **Apologies** - To receive apologies and to approve reasons for absence from Cllr Dearden & Cllr Owenson, reasons approved.
2. **Declarations of Interest:**
  - a. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. None
  - b. To declare any Other Disclosable Interests in items on the agenda and their nature. NoneCouncillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.
3. **Minutes** - The minutes of the meeting held on 11<sup>th</sup> June 2018 were presented to the meeting and signed by the chairman.  
Proposed by: Cllr Jones Seconded by: Cllr Sutton
4. **To receive report from District Councillor.**  
No report presented. Cllr Owenson
5. **To receive report from County Councillor.**  
Cllr Middlebrough reported that no further communication had been received from First regarding the bus services. The Cabinet would meet to discuss the call for site for mineral extraction under the Mineral Development Plan on 21<sup>st</sup> June, the proposals regarding the A38/A4104 junction would be discussed on 19 July. Cllr Jones requested the resurfacing of Stratford Bridge Lane be priorities as the road surface a failing badly. Cllr Weyman requested that consideration be given to a cycle track between Ryall and Upton using the section 106 funds from the Taylor Wimpey development on Ryall Road. Cllr Middlebrough
6. **Progress reports:**
  - a. Clerk  
General administration of correspondence emails and post. Administration of Lengthsman Scheme. Minutes of last meeting. Preparation of documents for compliance with new Data Protection requirements effective from May 2018, creation of new mailing list from submissions. Uploading of documents to WCC website on-going as part of migration from existing website for compliance. Research into acquisition of domain. Discussions regarding Section 106 funds for Recreation Ground refurbishment project and potential other projects. Preparation of grant application for further "Communications Hub" funding with Calor. Communication with Cemex regarding £250 grant allocation received. Investigation into appropriate leisure equipment suitable for the recreation ground. Discussions with local resident regarding issues regarding enforcement action on Bow Lane and dangerous dogs and pigs. Follow up on matters arising from Annual Parish Meeting. Liaison with West Mercia Police regarding launch of rural crime awareness initiative, Horse Watch and Farm Watch local scheme. Investigation into appropriate IT equipment for RPC and domain acquisition. Clerk

b. Management Group

Management Group met to review on-going issues and set agenda for this meeting. Review of minutes of last meeting. Discussion regarding feasibility of potential projects for Section 106 funding within parish. Approval to submit grant applications for further funding for noticeboards from Calor initiative. Clerk attended Upton Police Station to meet with new officer and CSO and discuss proposed public meeting at Ripple Parish Hall to launch local rural crime awareness initiative. Chairman attended Upton Town Partnership.

Chairman

c. Finance Group & Approval of Invoices

Cheques from last meeting distributed. Ledger updated. Uploading to website of approved financial documents.

It was agreed unanimously that the Clerk should obtain a pro forma invoice in respect of the new laptop and software to be acquired. This would be distributed by email for Clls to approve in order that a cheque for the agreed purchase may be drawn.

Chq No	Amount	Payee	Detail
1222	£228.00	M Tomkins	Lengthsman
1223	£250.00	Ripple WI	APM Catering
1224	£80.27	Namesco Ltd	Domain Purchase
1225	£936.00	K W Boulton	Tree Surgery

Cllr Jones advised that he had discussed the tree surgery works undertaken by Boulton's and would request a further quotation for the removal and clearing of the material on the bank at the recreation ground.

The chairman proposed that Cllr Dearden take responsibility for the overseeing of maintenance of the parish tress on going.

Proposed by: Cllr Aldridge      Seconded by: Cllr Weyman

d. Urgent Decisions Group

None

e. Planning Group (schedule circulated)

Cllr Jones provided an update on the current planning matters. The planning application responses previously circulated for Hazledene in The Grove, The Three Counties Veterinary Hospital and 8 Willow Close were all unanimously approved for submission.

Cllr Jones

The application for The Retreat, Uckinghall was to be recommended for approval subject to the recommendation that conditions relating to parking are applied and it was noted that RPC have previously advised that there is no evacuation or flood plan or support offered by the parish council.

The previously circulated response in respect of demolition of the cottage in The Crescent was approved.

f. Staffing and Training Group

Nothing to report.

Cllr Blake

7. **To receive report from Footpaths Officer.**

Mr Goddard reported that he was undertaking certification with WCC shortly to permit the use of strimmer/hedge cutting equipment. He reported that a number of styles within the parish were in poor/dangerous condition and he had reported these to WCC. A suggestion had been made by WCC that the local Ramblers Association could instigate repairs. The footpath and style on Bow Lane was under review as a result of the new fencing erected by the owner of the land, it was suggested that the landowner should be approached. It was agreed that the fragile post in Naunton should be repaired with a met-post. Mr Goddard requested that the RPC response to the planning application at the Three Counties Veterinary Hospital should include a request that there should be adequate space between the new building and footpath.

Chairman/Mr Goddard

Cllr Sutton reported that a meeting of Upton Library Committee had been held with only two other committee members present in addition and Cllr Sutton. He was uncomfortable with the current management structure and requested that RPC reiterate its previously raised concerns. The chairman advised that Upton Town Council were writing to the library committee and RPC would also express their concerns in writing.

**Cllrs Sutton and Weyman left the meeting at 7.45pm.**

8. **Replacement Noticeboard in Ripple.**  
The chairman reported on the poor state of the Ripple noticeboard, and advised that a quotation for replacement has been obtained from Greenbarns the supplier of the recently replaced boards. The chairman proposed the replacement of the Ripple noticeboard, Cllrs Sutton and Weyman to be asked for their approval in writing. (Received subsequently by email)
9. **Section 106 Funding Update & Recreation Ground Landscaping.**  
Cllr Jones reported on various discussions with MHDC regarding section 106 and CIL funding for projects. Contradictory information had been received. Chairman suggested that a “wish List” of projects be submitted in order that funds might be allocated. It was proposed that £3,500 be requested for new noticeboards, £60,000 for refurbishment of the recreation ground and a figure to be agreed for a cycle track between Ryall and Upton upon Severn. Cllr Jones to draft an application for submission to MHDC.
10. **St Mary’s Church Ripple.**  
The Chairman expressed his condolences to Mrs Rand and wished to acknowledge the huge contribution to the community the late Mr Rand had made. On 28 June Rev Barry Unwin had chaired a meeting to discuss the serious concerns about the poor state of repair of St Mary’s church Ripple. It was now on the “At Risk” register and would require significant investment to save it from closure. Local support was required to raise funds to assist in the upkeep. It was noted that without a church warden it would not be possible for the church to continue to function. The complaint made by a new resident regarding the chiming of the church clock bells continued to be investigated. Cllr Blake proposed that RPC write in support of the continuing of this long established tradition. It was unanimously agreed by those present, Cllrs Sutton and Weyman to be asked to confirm their support. (Received subsequently by email)
11. **Bow Lane Gravel Extraction Update.**  
Covered by County Councillor Middlebrough previously.
12. **Trees in Parish Ownership.**  
The chairman reported on a tour of parish with resident to review trees in need of attention. Clerk to try to establish ownership via MHDC and WCC. MHDC has confirmed that they do not hold records of tree ownership. Cllr Jones expressed serious concern that the implications of undertaking works without establishing ownership would set a precedent and could have significant cost implications. Cllrs Aldridge and Sutton agreed that this would be unwise without clarification of ownership. Chairman, Cllr Dearden and clerk to conduct a review and obtain quotes for works.
13. **GDPR/Public Consultation Update.**  
The public responses to the consultation on the use to the recreation ground had been analyzed. The data confirmed that the public consensus was to maintain the open space, this could be further enhance with provide a viewing station and seating. Quotations for the provision of a seating area and viewing station, together with a survey of the stability of the slope leading towards the river to be obtained. Cllr Jones to submit a request for section 106/CIL funding to assist with the project.
14. **Councillor comments and items for next agenda.**  
Cllr Jones requested approval for a letter to be sent to MHDC and Taylor Wimpey area management team expressing serious safety concerns regarding the attenuation ponds at the front of the Taylor Wimpey site on Ryall Road.  
Unanimously agreed by those present. Cllrs Sutton and Weyman to be requested to confirm their approval in writing. (Received subsequently by email)

Chairman/Cllr  
Aldridge

Chairman/Cllr  
Jones

Chairman

Chairman/Cllrs  
Owenson &  
Middlebrough

Chairman

Chairman

All

Meeting concluded at 8.30pm.

Date of Next Meeting – Monday, 10<sup>th</sup> September 2018

Signed: ..... Date: .....  
**Nicholas Blake – Chairman Ripple Parish Council**