

**MINUTES OF THE PARISH COUNCIL MEETING OF MARTLEY PARISH
COUNCIL HELD ON MONDAY 25th JULY 2011 AT THE MEMORIAL HALL**

Present: Cllr. Mrs. D. Goodyear Cllr. Mr. T. Fearnough
 Cllr. Mr. T. Bromley Cllr. Mr. T. Gale

Cllr. Mrs. G. Baxter

In attendance: Mrs. S. Williams (Clerk)

Cllr. Mr. T. Fearnough arrived later due to work commitments and Cllr. Mr. M. Clarke has resigned from his position as Councillor.

The Parish Council meeting was opened at 7.00pm.

51-11 Apologies: Received from Councillor Nott and Councillor McHugh.

52-11 Declarations of Interest: No declarations were made.

53-11 To consider the exclusion of the public and press in the public interest for consideration of the following items:

- a. Clerk's recruitment
- b. Freedom of Martley nominations

It was resolved to exclude the public and press. There were 2 applications for consideration for the Clerk's position, both will be interviewed. References will be requested for both applicants. There was a third application but it arrived after the closing date so it will not be considered. The contract for the new Clerk will be written with CALC guidance and the Parish Council will be looking to achieve a start date for September.

Freedom of Martley nominations were made and the Clerk will make contact with those put forward.

Public then joined the meeting, approximately 15 parishioners which included the Recreation Association.

The Recreation Association questioned the recent letter sent to them by the Parish Council which asked a number of questions around Health & Safety requirements and requested copies of a number of documents in relation to the pavilion. The Recreation Association provided answers to all questions asked and advised the Parish Council that the documentation would be available at the next meeting of the Recreation Association. The Recreation Association will advise Councillor Goodyear of the date for their next meeting. The Recreation Association formally requested that Councillor Gale is no longer the Parish Council representative on the Recreation Association, they called for another Councillor.

The Recreation Association has been advised of possible future rates of £1625.00, however, the Council's rates team are looking to see if they can reduce this.

The Clerk read out a letter as requested from Mr Davies, Internal Auditor. Discussion then ensued around the audit, previous practises and as a result of this discussion Martley Parish Council apologised profusely to Mr Davies. The Clerk confirmed that she would provide a detailed handover to the new Clerk in her own time as opposed to charging the Council by way of contributing to the parish the £429.86 that was lost in VAT.

The Council confirmed that it has learnt a number of lessons and as such similar errors will not occur again.

The Council again apologised to Mr Davies and thanked him for the work he had undertaken on the internal audit for 2010/11.

54-11 Minutes: Were approved as a true record.

55-11 Outstanding Actions from previous minutes: The letter has been drafted requesting potential storage sites for the salt but it has not been sent as yet as the Clerk is collating contact details for all local farms.

'My Parish' website is still to be set up.

56-11 Progress reports:

Clerk – Nigel Potter is looking to meet with District Councillor Williams shortly to discuss possibility of a potential site for development in Martley.

Martley Litter Blitz is to take place on Sunday 14th August 2011. Notices will be displayed in the village over the next few days and the equipment will be borrowed from a local charity free of charge.

Councillors will look to see if the dumped tyres on Hollins Lane have gone.

Have e-mailed Gerry with concerns over potential claims against farmers if they grit the roads in bad weather, Gerry is on annual leave at the moment.

Have reported the rotten Hillside sign.

Have started the adoption process for the phone box in the centre of the village. Will start the process for the phone box at Berrow Green shortly.

The speed limit review is still causing concern in the village. The Clerk referred to e-mails received from a parishioner on Ankerdine Hill. Councillor Baxter will contact the individual parishioner.

The League of Veterans Cycle Group has acknowledged the Councils complaint and will respond in due course. In the meantime the Clerk will e-mail Mike Digger and CSO Helen Cooper from West Mercia Police asking for previously approved routes both within Martley and its surrounding area.

Ham Bridge Junction – Gerry Brienza and other colleagues are looking to meet with the owner of the property whereby the overgrowth is causing visibility issues at Ham Bridge.

A number of companies have come back with response to the letter regarding the abuse of the weight restriction on Ankerdine asking for registration plates. I will speak with the parishioner on Ankerdine and ask that any future details taken of those abusing the limit also includes the registration plate.

David Hunter has confirmed that Worcestershire County Council are no longer willing to commit to funding the lowering of the curb at Hollins Lane. The Clerk will forward all correspondence to the owners for any action they may wish to take.

Lengthsman – Worcestershire County Council have asked that the Lengthsman does not collect litter.

The Lengthsman has cut the grass at the sawmill and at other various locations throughout the village. He has also picked up the litter at Ham Bridge.

The Lengthsman will submit two invoices for the next meeting as we are meeting earlier than usual.

Councillors -

Cllr. Bromley is in regular contact with Gerry Brienza, Worcestershire County Council regarding the posts and their location for the Vehicle Activated Speed sign.

Cllr. Goodyear and Cllr. Baxter represented the Parish Council at Nora Parsons Day Centre Annual General Meeting. It was reported that the Centre was running well.

Cllr. Bromley and Cllr. Goodyear attended a training event presented by Duncan Rudge, Malvern Hills Planning. The main points raised were the SWDP, the localism bill, out of 1000 applications received last year 83% were approved. Parishioners should be encouraged to speak with the Parish Council before submitting their application. Site visits should follow the code of conduct and Councillors can speak with neighbours. The Clerk advised Councillors that the full presentation is available as it has been circulated to all Clerks for information.

57-11 District and County Councillors' reports: District Councillor Williams advised that she will meet with Nigel Potter and Peter Newman over the coming weeks to discuss in detail the land that maybe available in Martley following brief discussions MHDC have had with a landowner within the

village. MHDC Overview and Scrutiny Committee are to meet shortly to look at deprivation in rural areas and access to services, Martley maybe a consideration.

County Councillor Davies reported: Planned road closures within Martley and/or its surrounding area to allow for Highways to carry out work to the roads. He also discussed changes to some of the local bus services (356 and 359). All of which will be published on the village notice board. County Councillor Davies also asked that the Councillor contact details are updated, these will be included on the 'My Parish' site.

58-11 South Worcestershire Development Plan:

A meeting will be arranged by the Parish Council in the Village Hall to which villagers will be invited. The purpose of the meeting will be to advise villagers on the SWDP consultation, to share Martley Parish Council's views, to formulate a working party of interested individuals to benefit the community and to elect a Chair.

There will also be a leaflet drop to all households within Martley asking for views (either named or anonymous) on housing needs within the village to be posted in the box at the Shop and the Post Office. These views will also form part of the work undertaken by the working party.

59-11 Planning:

New

11/00834/FUL Land at Stables, Willow Road – Conversion and extension to facilitate one live/work unit

Pending

11/00810/LBC The Tee, Martley – Single storey rear extension, replacement conservatory, alterations to attached storage building and internal alterations.

11/00763/HOU The Tee, Martley - Single storey rear extension, replacement conservatory, alterations to attached storage building and internal alterations.

11/00740/LBC Tee Farm, Martley – Proposed replacement glazing to 5 dormer windows.

11/00721/HOU Hawksnest Barn, Easinghope Lane – Proposed 'lean-to' storage area with 12 photovoltaic units on roof.

11/00666/FUL Hawksnest Barn, Easinghope Lane – Reconstruction of Earth Dam (Retrospective)

11/00685/HOU 3 The Bungalows, Berrow Green – Extension to garage with pitched roof over. New vehicular entrance and remodelling of drive.

There were no applications either approved or refused.

60-11 Village map: The Clerk discussed the cost of £700.00 for a map and board. The Clerk also referred to the need for Ordnance Survey maps (Advance Explorer) as these have more detail. The Clerk will find out how much the maps would be without the board.

61-11 Neighbourhood Watch: Mr John Nicklin will manage the network. The Parish Council now need to oversee the collation of the e-mail addresses to pass to Mr Nicklin for him to include in the network. The Clerk will put an advert in The Villager asking for nay interested individuals to forward their e-mail addresses to be added to the network.

62-11 Asset Register: The Parish Council agreed to add the speed sign to the insurance policy at a cost of £25.00. Authorisation was also given to add the speed sign to the asset register at a cost of £3800.00.

63-11 Finance: The accounts were deferred until the September meeting as the accounts were approved at the beginning of the month. The Clerk reported that British Gas Business had finally acknowledged their error and rather than the Parish Council owing in excess of £300, they were now to send a refund of £26.30. The Chair is to write to British Gas Business in reference to the constant harassment of the Clerk for payment. Councillors are to discuss options for the Worcestershire Councillors' Divisional Fund and submit the form in the Clerk's absence. Agreement was made that all Library invoices for electric will be paid until further notice, however, the VAT will not be re-claimed by the Parish Council. Agreement was reached that the invoice for the servicing of the village clock needs to be paid, the Clerk will contact the company and ask that the invoice be in the name of the Parish Council. Agreement was reached that the invoice from CALC for training provided needs to be paid.

64-11 Correspondence:

Items for information

1. Malvern Hills District Council Scores from the development Quality Tour
4. Malvern Hills District Council Use Classes Order

Items for discussion

2. Worcester County Council Temporary Order
3. Worcester County Council Temporary Order

- 5. Malvern Hills District Council Recent training events presentation
- 6. CALC Update Issue 23
- 7. CALC Update Issue 24
- 8. CALC Update Issue 25

65-11 Clerk's report on Urgent Decisions since the last meeting: No urgent decisions had been made.

66-11 Councillors reports and items for future agenda:

All discussed previously in the meeting.

67-11 Date of next meeting: The next meeting will be held on Monday 5th September 2011.

Meeting finished at 10.10 pm.

DRAFT