

## Minutes of the Annual Meeting of Parish Council held on Monday 3<sup>rd</sup> June in the Village Hall

Present: Cllr. D. Goodyear (Chairman), Cllr S Cumella, Cllr M Gardner, Cllr T Gale, Cllr T Studer and Cllr M Walker, County Councillor P Grove, District Councillor B Williams and Mrs J Dale (Clerk)

22.13 **Apologies:** Apologies were received and accepted from Cllr Nott (work).

23.13 **Declarations of Interest:** There were no declarations.

**Democratic Period/ Public Question Time: -**

A parishioner asked about any possible section 106 funding which could be made available to the village if the Crown Meadow development goes ahead. He is concerned that should the application be refused by MHDC and the developer takes it to appeal that the funding would be lost. He felt it was important that parishioners were aware of this situation.

24.13 **Risk Assessment and Insurance:**

The risk assessment document had been reviewed by the Finance Committee and it was adopted with minor changes.

The asset register and insurance requirements were reviewed and it was agreed that the mower belonging to MRA be added to insurance requirements.

25.13 **Minutes:** The minutes of the meeting of 13<sup>th</sup> May were accepted with one change 20.13 to read Cllr Walker praised the service by the fish and chip van but raised the issue off rubbish after the van had visited. Minutes signed accordingly.

26.13 **County and District Councillors Reports:**

Cllr P Grove mentioned the road closures that had recently taken place. He also confirmed that he has a ward budget of £10,000 for community projects. He has already awarded £500 of this to Chantry School towards their 50 year celebration. He aims to donate £1,000 to the voluntary sector relating to mental health.

He reported that WCC are on track in finding savings without affecting front line services. He will be visiting his ward with the Chief Executive or Leader of WCC and would meet with the Chairman.

Cllr Studer asked what his ambitions were as he is new in post. He confirmed that the main issues were flooding, mental health, education and broadband. He agreed to give a quarterly update on these topics.

Cllr B Williams reported that she was on the Reunion Committee for the October festivities. If there are any ex pupils interested in joining the committee she would appreciate their input. She reported that for the new civil year the Liberal Democrats and Conservatives of MHDC had agreed a collaboration. She also advised any parishioners to look at the MHDC website and sign up for cheaper power. This appears to be a rolling project.

27.13 **Planning:**

Cllr Williams reported that Cala Homes have made a pre-application enquiry to the Planning Department. She re-iterated that this is not a preferred site on the SWDP.

28.13 **Play Area:**

Cllr Gardner reported that 7 people attended the meeting including 2 children who had lots of ideas for "improvements". She has a list of wishes! MRA will meet early July to discuss any feasible proposals.

Signed.....

Date .....

A bin had been donated to MRA and she proposed that the lengthsman be asked to concrete the bin in the play area, seconded by Cllr Studer and agreed unanimously.  
Cllr Walker thanked Mr Gosling for the work he had carried out on the MUGA which has made a great difference to the noise issue. The Chairman also wished to record thanks to Mr Gosling for

his work on the weighbridge bench and the bus shelter in the centre of the village, plus his regular grass cutting of the weighbridge.

**29.13 Correspondence:**

MHDC Notification of planning appeal Charcam Gables – noted  
MHDC – New public pages page on website. It was agreed that we write to them to express concern that the notices would eventually stop being advertised in newspapers.  
MHDC Electronic Consultation on Planning Applications. After considerable discussion it was felt that as Martley Parish Council has the facilities to show planning applications at meetings this proposal be accepted.  
Email from TVGS and Path-or-Nones. Councillors had seen the email prior to the meeting and Cllr Studer proposed and Cllr Gardner seconded that a contribution of £100 be accepted in view of the considerable work both these organisations carry out in the village.

**30.13 Progress Reports:**

Weighbridge area – Cllr Studer reported that the frames for the notice board would be installed shortly plus some fibreboard would be fitted. He also reported that Andy Johnson had been requested to amend the guttering and fit a water collection butt.  
Hollins Lane Drainage – A meeting is scheduled on Wednesday between the lengthsman and a representative from WCC drainage.  
Inland Revenue – ongoing

**31.13 Finance:**

- The payments as previously circulated were approved and cheques signed accordingly.
- The 2012-2013 internal audit has been carried out the auditor confirmed that a sound system of internal control has been followed.
- Cllr Studer went through the Annual Governance Statement for 2012-2013 and the document was signed accordingly.  
The Clerk confirmed that the public inspection period has commenced (details on notice board).
- The request from Wichenford Heritage Group was discussed and it was felt that it is appropriate for members to pay to attend meetings. Cllr Studer proposed that this request be refused, seconded by Cllr Walker and carried unanimously.
- The clerk had received a request to replace the Union Flag on the playing field. Cllr Walker proposed and Cllr Gardner seconded that this flag be purchased at a cost of approx. £65.

**32.13 Lengthsman:**

As above to install new bin in playing field.  
To clear stile at top end of playing field close to the gate.  
Trim back hedge at Horn Lane junction for visibility reasons.  
Trim back greenery at Barbers Lane junction on B4197 for visibility reasons.

**33.13 Councillors Reports:**

Cllr Cumella reported that Knightwick and Doddenham are interested in clustering with Martley on the Neighbourhood Plan. He also reported that there is a possibility of some funding to assist with the preparation of the Plan and he will apply for this funding.  
Cllr Gardner said that the signage on the phone kiosk at the weighbridge is misleading. It was agreed that the outside signage be removed.  
Cllr Walker said how important it is for parishioners to be aware of the possible section 106 funding and that they must be given a chance to put forward ideas for the use of this funding.

Signed.....

Date .....

34.14 **Date of next meeting:** The next meeting will be held on Monday July 1<sup>st</sup> in the Village Hall at 7.30pm.

The meeting closed at 9.20pm.

Janet Dale  
Clerk to Martley Parish Council  
5<sup>th</sup> June 2013

DRAFT

Signed.....

Date .....