

Martley Parish Council

Minutes of the Neighbourhood Plan Committee meeting held on Tuesday 10th December 2013

Present: Cllr S Cumella, Cllr M Gardner, Cllr T Studer, Cllr B Munt and Mr M O'Brien

1. Apologies: Cllr D Kirkbright, Mrs J Dale and Mrs P Owen

2. Declarations of Interest: None

3. Democratic Period: None

4. Minutes: The minutes of the last meeting of 31st October were read, approved & signed.

5. Progress with Census data on the 3 parishes:

SC found it easy to access and produce figures for Martley & Doddenham, & showed the figures of the population of these 2 parishes. Knightwick is too small a parish for individual info but it was agreed that the Clerk should ask Mr J Bruin for this information.

6. Progress on Mapping:

The software available to all councillors is more than adequate for our needs. It was suggested that all committee members should have access to this service, seek advice from the clerk.

7. Questionnaire contents:

The questionnaire was discussed in depth, and it was agreed that all question were pertinent.

Suggestions from all parties include: - broaden response by uses the words "household" rather than "you" to obtain a broad, more complete response. The form to be expanded to include; quality of life, conservation area, local/community assets, employment, special interests, play areas, community transport & eco friendly homes.

We should offer help to people to complete the questionnaire if there is a need. We should collect forms if necessary.

8. Developing a website and building email listings:

The distribution team for the villager are not happy to hand out forms requesting email addresses. Cllr Munt has had a poor response when asking parishioners for email addresses, thinks this is down to apathy rather than fear of access to email info. It was decided to put creating a new web site on hold for the present (would cost about £300)

SC suggested that he open a "facebook" page inviting interested parties to be friends & share/exchange information through that format.

Sc will ask the clerk forward past minutes to Cllr Blunt

9. Draft budget for funding application:

It will cost £300 for a new website plus £250 for annual maintenance.

The cost of printing & distributing the questionnaire needs to be finalised.

The cost for hire of the hall needs to be clarified.

The most expense will be for advice, this is an unknown quantity at present, but it was suggested that the plan should be checked over by a consultant prior to approval by Malvern Hills DC.

10. Date of next meetings:

Saturday 15th March 2014 is nominated for the date of the Open Day. All local groups and employers should be invited to attend.

The date for the next committee meeting is Tuesday 14th January at 7.30 pm in the Library

There being no further business to discuss, the meeting closed at 21.15pm

Signed

Date

M Gardner

12.12.13