

**The Minutes of Lindridge Parish Council Annual Meeting**  
**Wednesday 11<sup>th</sup> September 2019 at Lindridge Parish Hall**

**Present:** Cllr S Workman, Cllr D Evans, Cllr Mrs T Lowe, Cllr N J Benbow, Cllr H Williams,

**In Attendance:** District Councillor Godwin, Mr R Thomas (Member of Public), Janet Cobb (Parish Clerk, Edgton Parish Council).

At the start of the meeting, the Parish Council had invited Janet Cobb to carry out a presentation of “preserving our verges”. She explained how the Parish Council had set up a voluntary working party, and through a combination of grants and local manpower, the verges in Edgton were slowly regenerating to preserve the wildflowers that were slowly disappearing. This had mainly been caused from the verges being cut by contractors early in the season, which we were informed stops natural seeding of flowers but encourages growth of vegetation that eventually stops wildflowers from growing in their habitat. Janet commented that she welcomed invites from any groups or organisations to help inform communities of the importance of preservation of natural habitats.

**PC34 Receive Apologies for Absence**

County Councillor K Pollock.

**PC35. Declarations Personal and Prejudicial Interest**

Cllr Benbow declared that he was the Financial Officer of the Parish Hall and a signatory on their bank account, although not a Member of the Management Committee.

**PC36. Minutes of the 17<sup>th</sup> July 2019 Meeting**

Cllr Evans asked for an amendment to minute number 25b: Cllr Pollock had confirmed at the meeting that he would support the Parish Council with proposals to SWDP to help revitalise Eardiston. The Minutes were adopted and signed by the Chairman.

**PC37. Agree, check and minute accounts**

Cllr Workman and Cllr Benbow agreed, checked and signed accounts.

a)	Parish Clerk, Salary – July & August 2019	£676.20
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**Accounts Unpaid**

b)	Parish Clerk, Expenses for July & August 2019	£102.53
c)	Parish Lengthsman – July & August 2019	£465.00
d)	Menith Wood Community Assoc. – Hire of Hall 17/07/2019	£ 16.00
e)	In2Out Property Maintenance – Grass Cutting June/July/Aug 2019	£ 84.00
f)	Malvern Hills District Council – Uncontested Election Cost	£ 36.00
g)	ICO – Annual Renewal Fee – GDPR – Direct Debit	£ 35.00
h)	HMRC DD Payments – July/August/September Tax	£ 11.60

Members had received a copy of the End of Year Report. The figures were approved and the Vice-Chairman signed to agree.

### **PC38. Progress Reports for Information**

**District Councillor** – Cllr Godwin gave an update with issues at MHDC head office. He also stated that the second call for nominated brown field sites for the SWDP was due by mid- October. The Parish Council had been unaware of this deadline; it was agreed that comments would be passed onto Cllr Godwin for submission.

**ACTION: Cllrs Workman/Evans**

#### **Questions raised:**

- a) Cllr Workman referred to the lack of consistency of the weekly emptying of the litter bins from within the Parish, despite being in regular communications with the refuse collection department.

**County Councillor** – See attached report.

**Parish Hall Representative** – Cllr Williams reported that improvements were required to some of the noticeboards within the Parish to help with promoting events occurring at the Parish Hall. The Clerk responded that two quotations had been received and that these had been passed onto the Parish Hall to discuss at their next meeting. The noticeboard outside the hall required replacing and suggested a 50/50 split of cost between the Parish Council and the Parish Hall Committee

It was also reported that the old Nags Head sign had now been restored. Cllr Williams wished to thank Cllr Evans for the help provided with the design of the of the sign and thanks to Cllr Workman for the restoration of the sign.

**Public Path Warden** – One item to report – Worcestershire County Council were to provide a self-closing gate to replace a homemade stile to a landowner in Frith Common. Volunteers would install this.

#### **Councillors**

**Cllr Benbow** – had received many appreciative comments of the restoration of the Frith Common telephone box. He wished for the Parish Council to formally thank the working party involved.

**Cllr Mrs Lowe** – pleased that the road surface works to the Menith Wood road had now been completed. She commented that certain areas of Menith Wood were experiencing increase in rubbish in the verges; and that Superfast Broadband was expanding into the village.

**Cllr Evans** – commented on the issue raised of light pollution from a resident in Eardiston. The Clerk asked for more specific details and would inform Environmental Services and confirmed that anonymity of complainant would be upheld.

**Cllr Workman** – commented that Broadband were installing extra connection points on the A456. Also, wheelie bin stickers showing speed reduction signs for Eardiston had been ordered.

**Clerk** – The Clerk reported:

- Co-Option Policy – the Policy had been written and agreed between the July and September meeting. At the meeting it was formally retrospectively adopted. Cllr Evans Proposed and Cllr Workman Seconded. The Parish Council thanked Cllr Evans for preparing the policy.

An application had been received from Mrs Judy Thomas, Frith Common. After discussions, Cllr Evans Proposed and Cllr Benbow Seconded the co-option of Mrs Thomas to the Parish Council.

**ACTION: Clerk to advise Mrs Thomas and MHDC**

Two further applications had been received for consideration. The Chairman and Vice-Chairman agreed to meet and discuss the roles further with the applicants before the next meeting; whereby co-option would be considered.

**ACTION: Cllr Workman & Cllr Evans**

- As previously mentioned within the Parish Hall agenda item, quotations received for the replacement of the shared noticeboard with the Parish Hall in Eardiston Awaiting to receive an update from the Parish Hall Committee.

**ACTION: Clerk and Cllr Williams**

- The Clerk had received confirmation from the website developer that all passwords and username details would be held securely by the Parish Council. Work had begun on developing the site. At the next meeting, the Clerk hoped to present up to date details.

### **PC39 – Grievance Policy**

Cllr Mrs Lowe presented the Parish Council with the final version of the Grievance Policy. Minor amendments had been made since the last meeting. After discussion, Cllr Workman Proposed and Cllr Benbow Seconded to adopting the Policy.

It was noted that a nominated Councillor would be required as the first point of contact for any employees to speak with on grievance related issues. It was suggested that Cllr Mrs Lowe would be the contact; Cllr Benbow Proposed and Cllr Workman Seconded.

The Parish Council wished to thank Cllr Mrs Lowe for drafting the Policy and to Cllr Evans for assisting.

### **PC40 – Road and Drainage Issues**

The Council noted the progress identified on the previously circulated list of outstanding activities:

- Lower Frith Common entrance fence.
- Eardiston sign post extensions.
- Menithwood traffic speed.
- Retaining wall Mill Lane and A443.
- Oldfields Cider Farm Lorry access signs.
- Resurfacing of C2089 - road from A456 to M&M Timber.

### **PC41 – Speed Reduction Measures in Eardiston**

Cllr Workman reported had met in the village with the new local policeman. Data from the VAS had been shown. One session had been carried out via the police and enforcements had taken place.

## **PC42 – Review Planning Matters, Applications and Decisions**

### PLANNING REFERENCE – 19/00789/FUL

Change of use of part of a pasture field to site a log cabin for holiday accommodation and associated parking.

Oldfields Farm Partnership.

### **COMMENTS**

### PLANNING REFERENCE – 19/00080/ADV

New Village Hall Sign

Lindridge Village Hall, Eardiston, Tenbury Wells, WR15 8JH

### **APPROVED**

### PLANNING REFERENCE – 19/00796/LB

Replacement of 5 Windows

Flat 1, Eardiston House, Eardiston, Tenbury Wells, WR15 8JH

### **APPROVED**

### PLANNING REFERENCE – 19/01244/HP

2 Brickyard Cottages, Featherbed Lane, Newnham Bridge, Tenbury Wells, WR15 8JF

Detached Garage/Workshop

### **NO COMMENT**

### PLANNING APPEAL – 18/00160/FUL

Change of use of agricultural land to camping site for the siting of four safari tents and one ancillary building.

Lindridge Priory, Lindridge, Tenbury Wells, WR15 8JQ

## **PC43 – Report of Matters Arising from Last Meeting**

Nothing to report.

## **PC44 – Correspondence for information –**

- a) Various reporting to WCC and MHDC
- b) Email request for footpath maintenance in Eardiston
- c) Correspondence with website developer
- d) Email received – concerns of light pollution and footpath issue
- e) Request for wheelie bin stickers
- f) Correspondence with telephone box restoration
- g) Correspondence with Planning Enforcement with current ongoing issues
- h) Confirmation of Polling Station usage
- i) Correspondence with Highways – Outstanding items

## **PC45 – Items for Future Agenda**

- Financial Regulations
- Co-Option
- Draft 2020-2021 Precept

## **PC46 – Items for Teme Span and Next Meeting Date**

Items to be submitted:-

- Parish Councillor Vacancy

The next meeting will be on Wednesday 13<sup>th</sup> November at 7.00pm at Lindridge Parish Hall, Eardiston.

The meeting ended at 9.05 p.m.