

DRAFT

The Minutes of the Meeting of Berrow Parish Council held via Zoom video conferencing at 7.00pm on Tuesday 6th October 2020

Present: Cllrs Ruth Coates (Chair), John Dudfield and Paul Lewis,

In attendance: County Cllr. Tom Wells, District Cllr. Bronwen Behan, Jeff Wheeler (Hills Ford Three Shires Stages), a member of the public and the Parish Clerk

There were no matters for discussion before the meeting so no adjournment for the discussion of views.

1. **Apologies:** Cllr. Mike Thomas.
2. **Introductions:** All attendees introduced themselves
3. **Declaration of Interests:** All Councillors were reminded of their duty to keep their register of interests updated and were asked to declare any personal interests in items on the agenda.
4. **Minutes:** The minutes of the Parish Council meeting held on 21st July 2020 were approved. The Clerk to send the minutes to the Chair for signature.
5. **Parish Councillor Vacancies:** Sheila Roads was proposed by Cllr. Dudfield and seconded by Cllr. Coates to become a Berrow Parish Councillor.
6. **Hills Ford Three Shires Stages:** An official from Cheltenham Motor Club, provided details of the Hills Ford Three Shires Stages car rally which will be held next year on Sunday 5th September 2021. The route will involve the closure of some public roads in the parish of Berrow on that day, in accordance with new laws allowing motorsport events to take place on closed roads under the Road Traffic Act. All properties and / or businesses directly affected by the road closures will be personally visited by a member of the organising team as soon as practically possible once the route is confirmed. This will only be carried out in accordance with government advice, in view of the current ongoing Coronavirus outbreak. Other properties / businesses indirectly affected but within close proximity to the closed roads will also be notified by letter nearer to the event. There is a Community Support Fund of a minimum of £2.5k for Parishes to submit applications for to put towards a community project.
7. **Clerks Pay:** NALC has issued the revised Clerk pay scale for 2020/21. The Councillors to discuss and agree on a revised pay rate for the Clerk.

8. Progress Reports:

- a. **M50 bridge works:** The M50 bridge works have now been completed and all bridges reopened and Netherley Lane and the majority of School Lane in Pendock resurfaced with the road between Netherley Lane and Pendock Cross scheduled to be resurfaced during October 2020.
- b. **Farley's Ground:** No further update.
- c. **Website Update:** Councillors were reminded to send a short bio of themselves to the Clerk. Photos of the Parish as well as any additional history of the Parish is also welcome.
- d. **Grit Bin on Whiting Lane:** The Clerk has contacted Worcestershire County Council to progress delivery of the bin.
- e. **Village Hall:** None of the regular users of the Village Hall have returned since it reopened. The Village Hall has received a grant of £10k to be used as the Committee wishes. John Dudfield volunteered to sit on the Village Hall Committee representing the Parish Council.

9. Finance Report:

- a. The Council approved the following:

Berrow Parish Council Financials 2020/21

Transactions since last meeting:

<u>Details</u>	<u>Income</u>	<u>Expenditure</u>
Opening balance: 21/07/20 (taken from last reported bank statement)	£3,502.33	
Actuals		
Lengthsman	£354.00	-£295.00
Auditor		-£30.00
Salary		-£300.00
Sub Total:	£354.00	-£625.00
	£3,231.33	

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Balance per banksheet:

Current account no. 14 **£3,231.33**

Outstanding Transactions:

(To be reported on in next meeting)

Cheque number: 350 £708.00

Cheque number: 351 £240.00

Cheque number: 352 £60.00

MHDC (Precept) £1,275.00

Sub Total: £1,008.00

Closing balance: 30/9/2020

(including outstanding transactions)

£3,498.33

- b. The Clerk to send the Finance Report, along with the relevant bank statement, to the Chair for signature.

10. Correspondence:

- a. **Planning Application:** 19/01289/FUL – Whiting Ash Farm. Application has been approved.
- b. **Planning Application:** 20/00577/FUL – Land at (Os 7948 3445) Berrow. Application has been approved.
- c. **Planning Application:** 20/01067/FUL – Ross Lodge. Application has been approved.
- d. **Planning Application:** 20/00624/FUL – The Oaks. Application has been refused as it does not comply with the Management Plan of the Area of Outstanding Natural Beauty relating to amenity and character. The Clerk to forward on the Management Plan for 2019 – 2024.
- e. **Dingle Hill right of way:** The Council had received correspondence regarding the perceived blockage of use of a track and footpath past the front of Dingle Hill, which they had previously used for a number of years. This was referred to Worcestershire County Council who confirmed that this was not recorded as a Public Right of Way and is private access only.

11. District/County Councillors Report:

District Councillor Behan reported:

- a. The South Worcestershire Development Plan revision has been extended until 2022 to enable a proper assessment of traffic conditions and pollution levels to be made. The reduction of people and traffic due to Covid-19 has enabled this to happen.
- b. The Housing White Paper Consultation runs from Aug 6- Oct 29th. There is potential for this to have a significant impact on South Worcestershire should the proposed Standard Method for housing requirement be adopted. The Clerk to send the link to the Councillors for comment.

County Councillor Wells reported:

- a. Covid cases in the north of Worcestershire are of real concern and that there may be a lockdown in the coming weeks. It is not known if this would be localised or county wide.
- b. He has a funding pot which he can use to benefit Parish Councils. At the Pendock Parish Council meeting to be held on the 7th October 2020, he will be proposing that he uses these funds to purchase an additional Vehicle Activated Sign which can be shared with Berrow Parish Council for rotation to areas of concern for speeding. Berrow Parish Council thanked Cllr Wells for this opportunity.

12. Councillors reports and items for future agenda:

- a. An update on the traveller site on the B4208 was provided. Hedges have been reinstated and they have been compliant in moving vans.
- b. The Clerk to discuss with the lengthsman if the white gates at Sledge Green and other road signs can be wiped down.
- c. The Parish Council is aware of a recent burglary in Netherley Lane, as well as in other Parishes, and urge people to be aware and vigilant.

13. Date of Next Meeting: The next Berrow Parish Council meeting will take place at 7:00pm on Tuesday 8th December 2020, location to be determined, to be followed by the Annual meeting of the Trustees of the Berrow Charities.

The meeting closed at 8.40pm.

Signed

Date.....

Chair
