**The Minutes of Berrow Parish Council**

**Held at Berrow and Pendock Village Hall on Tuesday 3rd September at 8.00pm.**

**Present: Cllrs. Richard Fellows, Stan Morse, Geoff Shail, Rob Morgan, Mike Thomas, Ruth Coates and Angela Tomkinson.**

14th May

The meeting was adjourned for **Public Question Time**, notes of which are appended to these minutes.

1. **Apologies:** There were no apologies
2. **Declaration of Interests** : Councillors were reminded that they should keep their Register of Interests up to date. There were no personal interests declared in respect of items on the Agenda.
3. **Minutes:** The minutes of the meeting held on 14th May and 20th June 2013 were approved and signed.
4. **Progress Reports:**
5. **Berrow & Pendock Village Hall Lease**: The Clerk reported that she had now heard from the PCC that the Parish Councils’ terms had been met and the Diocesan Registrar has now been instructed to draft a new lease.

The PCC has requested that due to the imminent sale of the Vicarage, they would like to proceed with the conversion of the upstairs room to the Benefice Office. It was reported that Pendock Parish Council had agreed to this request and it was proposed and agreed by the whole council that Berrow Parish Council would be of like mind.

1. **Parish Notice Board:** The Clerk reported that the new notice board had been erected on the Village Hall porch wall.
2. **Lengthsman scheme:** The Clerk reported that the Parish Council now had a contract with Mr Jeremy Moore to perform the duties of a lengthsman. He will work two days a month through to December and one day a month to March at no cost to the Parish.

The Clerk was asked to mention to him to strim around the fire hydrant in Chads Lane and to keep the visibility clear at the village lane where it joins the B4208.

1. **Financial Report:**
	1. **Financial Statements:** The following transactions had taken place since the Annual Meeting:

**£**

**Outgoings:**  Insurance 243.80

Notice Board 450.00

 Lengthsman 590.00

 Internal audit 20.00

 **Total £1,303.80**

 **£**

**Incomings:**  Worc. CC 590.00

**Balance: £1,299.31**

* 1. **Liquidation of Treasury Stock**: Following the recent correspondence with Computershare and the valuation of the Consolidated Stock it was determined that the current value amounted to £6.53. It was noted that any sale of this stock would cost considerably more than its value, it was therefore proposed and agreed that the stock should be gifted to ShareGift who would donate any proceeds to charity.
1. **Correspondence for Information:**
	1. **M50 Horse Bridge:** It was reported that The Highways Agency in conjunction with Amey were planning a 12 week closure of the A438 to commence in the spring of 2014. They were consulting with affected parishes regarding detour routes and timings.

 The Council raised the following concerns:

* That the Highways Agency be made aware of the damage that will be caused to the single track roads in the area and make full provision for repair.
* That the work be completed by the beginning of August at the latest as there were many acres of harvest to be cut by farms with land on the other side of the closure.

No issues were raised regarding Option 2 for the detour as shown of the revised map.

* 1. **Flooding and drainage mapping:** It was reported that an email had been received from Tom Palmer of MHDC informing the Council of his intentions to record digitally the ditches, streams, road drains etc. of the parishes within the district. It was also reported that the Lengthsman was hoping to have training in recording land drainage and offered his services to the Parish if they wished this to be undertaken.

It was agreed that such a map and record would be of great benefit to the Parish and that they would like to take up the lengthsman’s offer after his training.

The Clerk reported that letters had been sent to the responsible parties at Hollybush where a ditch had become blocked below the village hall.

Stan Morse raised his concerns on the roadside ditch running down Chase End Street and wondered if Mr Palmer could consider a solution to the flooding this causes after heavy rains and run off from the hill.

Mike Thomas reminded the Clerk that she was going to raise the danger to traffic that the ditch clearance had created along the lane to Birtsmorton court.

* 1. **Planning Application – The Dingle:**  It was reported that the applicant had withdrawn the application for the construction of a new vehicle access and will re-apply following a review of environmental issues.
	2. **Malvern Hills AONB Management Plan:** The Clerk reported that she had received a copy of the consultation draft should anyone wish to see it.
1. **Date of next meeting:** 8.00pm on Tuesday 10th December 2013 at the Berrow and Pendock Village Hall.

The meeting closed at 8.45pm.

Signed …………………………………………………….. Date……………………………………………..

 Chairman

**Notes of Public Question Time**

There were no members of the parish in attendance