

The Minutes of the Annual Meeting of Berrow Parish Council
Held at Berrow and Pendock Village Hall on Tuesday 18th May 2016 at 8.00pm.

Present: Cllrs. Richard Fellows, Mike Thomas, Ruth Coates, Geoff Shail, Paul Lewis, Anne Lewis and Angela Tomkinson.

In attendance : the Clerk

As there were no members of the public at the meeting there was no adjournment for the discussion of views.

- 1. Election of Chairman:** Cllr Richard Fellows was proposed by Cllr Paul Lewis and seconded by Cllr Angela Tomkinson, there being no other nominations Cllr Richard Fellows took the chair and signed the declaration of Acceptance of Office.
- 2. Apologies:** No apologies were received.
- 3. Election of Vice-Chairman:** Cllr Ruth Coates was proposed, seconded and accepted the office.
- 4. Declaration of Interests :** Councillors were reminded that they should keep their Register of Interests up to date. There were no personal interests declared in respect of items on the Agenda.
- 5. Minutes:** The minutes of the meeting held on 22nd March 2016 were approved as a true record of the meeting and signed.
- 6. Progress Reports:**
 - a. Road Closure – School Lane, Pendock:** The Clerk reported that due to M50 bridge repairs the bridge in School Lane, Pendock would be closed from 25th July 2016 for 42 weeks. There would be pedestrian access only during this period. Netherley Lane would suffer once again from diverted traffic and everything possible was being done to get some form of guarantee that this time the road would be repaired and maintained during and after the bridge works.
 - b. Lengthsman Scheme:** The clerk reported that she had renewed the contract with Highways and Mr Moore for the coming year. He had provided the council with a schedule of work amounting to some 19 days. The total spend permitted by highways was£2120.00.
- 7. Financial Report:**
 - a. Annual Return Governance Statement:** The Council reviewed each of the governance statements set out in the Annual Return and were happy that they had complied with all. The Annual Return was duly signed by the Chairman.
 - b. Approval of Accounting Statements 2015/16:** Having reviewed the accounts for the year to 31st March 2016 the Accounting Statements were proposed, approved and signed by the Chairman.

- c. **Repayment of loan:** As there were now sufficient funds in the bank it was agreed that the loan with Pendock Parish Council should be repaid immediately.

8. Correspondence:

- a) **TPO No 580 (2016) – Dingle Hill, Holybush:** Following a request to support the objection to the TPO the Clerk responded to the application and a letter had been received saying our views had been noted and should the South Area Development Management Committee look at the order the Council will be allowed to speak during the committee meeting.
- b) **Discretionary Rural Rate Relief – Duke of York:** The annual application for Discretionary Rural Rate Relief had been received and it was agreed that the Council would again support the business in principle but not financially as in previous years.

9. Councillors Reports:

- a. There was a blocked drain on the B4308 between Whitings Lane and Camers Green.
- b. Debris from an accident was still sitting on the side of the road at Camers Green turning

10. Date of the next Meeting of the Parish Council: 6th September at 8.00pm at Berrow and Pendock Village Hall.

The meeting closed at 8.35pm.

Signed
Chairman

Date.....

Berrow Parish Council
Receipts and Payments Account
For the Year Ended 31st March 2016

	2014/15 £	2015/16 £
Receipts		
Precept	1750.00	1,750.00
Interest	0.24	0.12
VAT Recovered	0.00	394.65
		11.30
Total Receipts	£ 1,750.24	£ 2,156.07
Payments		
Staffing costs	504.00	504.00
Insurance	243.80	243.80
Audit fees	20.00	25.00
Stationery	44.27	66.23
Legal costs	1823.00	0.00
Hire of Hall	32.00	50.00
VAT recoverable	380.20	0.00
Contribution to upkeep of Churchyard	0.00	250.00
Lengthsman	236.00	-118.00
Total Payments	£ 3,283.27	£ 1,021.03
Surplus/(Deficit) for the year	(1,533.03)	1,135.04
Disposal of Consols		-11.30
General Fund B/Fwd	1486.63	(46.40)
General Fund C/Fwd	(46.40)	1,077.34
Represented by:		
Lloyds Bank	£942.30	£2,077.34
Loan to Pendock Parish Council	(£1,000.00)	(£1,000.00)
Consols at cost	£11.30	£0.00
	(£46.40)	£1,077.34