

The Minutes of the Annual Meeting of Berrow Parish Council
Held at Berrow and Pendock Village Hall on Tuesday 16th May 2017 at 8.00pm.

Present: Cllrs. Mike Thomas, Ruth Coates, Paul Lewis, Anne Lewis and Angela Tomkinson.

In attendance : the Clerk and 2 members of the public.

There was no matters for discussion before the meeting so no adjournment for the discussion of views.

- 1. Election of Chairman:** Cllr Ruth Coates was proposed by Cllr Paul Lewis and seconded by Cllr Angela Tomkinson, there being no other nominations Cllr Ruth Coates took the chair and signed the declaration of Acceptance of Office.
- 2. Apologies:** No apologies were received.
- 3. Election of Vice-Chairman:** Cllr Anne Lewis was proposed, seconded and accepted the office.
- 4. Declaration of Interests :** Councillors were reminded that they should keep their Register of Interests up to date. There were no personal interests declared in respect of items on the Agenda.
- 5. Minutes:** The minutes of the meeting held on 21st March 2017 were approved as a true record of the meeting and signed.
- 6. Financial Report:**
 - a. Annual Return Governance Statement:** The Council reviewed each of the governance statements set out in the Annual Return and were happy that they had complied with all. The Annual Return was duly signed by the Chairman.
 - b. Approval of Accounting Statements 2016/17:** Having reviewed the accounts for the year to 31st March 2017 the Accounting Statements were proposed, approved and signed by the Chairman.
 - c. Bank Signatures:** It was reported that Cllr Anne Lewis was now a signatory on the bank and it was agreed that Cllr Mike Thomas should also be added.
- 7. Councillor Nominations for Co-option:** Cllr Ruth Coates proposed Michael Robson who was seconded by Cllr Angela Tomkinson. Mr Robson who was in attendance accepted the role. The Clerk also stated that Mr John Dudfield was also happy to join the Parish Council and perhaps he could be invited to the next meeting.
- 8. Correspondence:**

Planning Application 17/00315/FUL – Dingle Hill, Holybush: Mr Robson declared his interest in the application and therefore took no part in the discussion. The application had been before the Council previously and it was still the view of the Council that in the interests of safety this application should be approved.

9. Councillors Reports:

- a. The bridge up to Whiteleaved Oak owned by the Bromsberrow Estate had been hit and was in a dangerous condition, a closure order had been placed on the road until it had been repaired.
- b. Highways and traffic management had been out to investigate the speeding situation in Netherley Lane and were reviewing the options to control the speed in the interests of safety.
- c. The Parish Council appointed Michael Robson to be its second representative on the Management Committee of the Village Hall. It was hoped to have an AGM at the end of June.
- d. Cllrs Paul and Anne Lewis had, on behalf of the Berrow Charities found a beneficial plan to install a defibrillator at Dawes Agricultural Supplies on the A438. They confirmed that Berrow Charities had agreed the choice of WelMed iPAD AED plus Guardian Package with donated box at total cost of £1081.44 inc. VAT and delivery (Wel Med estimate ipad only) + installation, and to provide funds for its annual management.

Berrow Charities request that the Parish Council take ownership and adopt responsibility for the AED, to include the initial purchase and future management. The Parish Council to then find and appoint guardian(s), plus set up ongoing support / management system for the guardian and AED, prior to purchase.

The parish Council agreed to the above proposal and that Cllr Mike Thomas would act as guardian together with Cllr Anne Lewis.

Once the defibrillator was in place the Clerk agreed to notify the Parish magazine so that all in the area were aware of its existence.

10. Date of the next Meeting of the Parish Council: 5th September at 8.00pm at Berrow and Pendock Village Hall.

The meeting closed at 9:00pm..

Signed
Chairman

Date.....

**Berrow Parish Council
Receipts and Payments Account
For the Year Ended 31st March 2016**

Receipts	<i>2014/15</i> £	2015/16 £
Precept	1750.00	1,750.00
Interest	0.24	0.12
VAT Recovered	0.00	394.65
		11.30
Total Receipts	£ 1,750.24	£ 2,156.07
 Payments		
Staffing costs	504.00	504.00
Insurance	243.80	243.80
Audit fees	20.00	25.00
Stationery	44.27	66.23
Legal costs	1823.00	0.00
Hire of Hall	32.00	50.00
VAT recoverable	380.20	0.00
Contribution to upkeep of Churchyard	0.00	250.00
Lengthsman	236.00	-118.00
Total Payments	£ 3,283.27	£ 1,021.03
 Surplus/(Deficit) for the year		
	(1,533.03)	1,135.04
Disposal of Consols		-11.30
General Fund B/Fwd	1486.63	(46.40)
General Fund C/Fwd	(46.40)	1,077.34
 Represented by:		
Lloyds Bank	£942.30	£2,077.34
Loan to Pendock Parish Council	(£1,000.00)	(£1,000.00)
Consols at cost	£11.30	£0.00

<u>(£46.40)</u>	<u>£1,077.34</u>
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