

Birtsmorton Parish Council

Draft Minutes of a Meeting of Birtsmorton Parish Council
Monday 16 May 2016 at 7.45pm following Annual Parish Meeting – Berrow Village Hall

Present: Chair: Michael Barnes
Councillors: Roger Gillard, Vance Withers, Alison Faulkner and Mary Dowding.

In attendance: 2 member of the public and Clerk

Public Comments; None

14/2016. Election of Chairman

It was **RESOLVED** unanimously that Cllr. Barnes be chairman and the Declaration of Office was duly signed.

15/2016. Election of Vice Chairman

It was **RESOLVED** unanimously that Cllr. Gillard be Vice Chairman

16/2016. Apologies for Absence.

Apologies were received and accepted from Cllrs: John McCormick, DCllr M Davies and CCllr Tom Wells.

17/2016 Declarations of Interest

1. *Register of Interests. No updates*
2. *To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature. None*
3. *To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) None*

18/2016. Confirmation of Minutes

Minutes of meeting of 21 March 2016 were confirmed and signed as true record.

19/2016 Coombegreen

Following annual parish meeting:

RESOLVED that the FAQ document and plan would be posted onto parish website with further publicity in a poster for board(s) display.

RESOLVED that expenditure (initially up to £300) would be expended with the engagement of contractors for thistle cutting and bramble clearance. This to be enhanced with volunteer 'thistle pullers' and a fund raiser later on in the year.

20/2016. Matters Arising

6/2016 Transparency Code; Successful in grant application. £470 available for purchase of computer and printer.

7/2016 Telephone Kiosk. Mr Windle will contract directly with BT as regards future maintenance of the phone box. He is aware that it may become part of the next proposed rationalisation programme by BT.

8/2016 Nutshell. A new annual agreement has been returned signed.

21/16. Finance Report

1. Annual Return

Approval of the Accounts 2015/16

a) **Section 1 – The Annual Governance Statement** was read out to members of the council.
It was **RESOLVED** that this be confirmed and signed by the Chairman.

b) **Section 2 - Accounting statement 2015/16**

It was **RESOLVED** that the Accounts presented by the RFO for the Financial year 2015/16 be adopted and signed by the chairman.

c) **Section 4 - Internal Audit** completed 25 April 2016.

The date for external audit by Grant Thornton had been determined for 3 June 2016.

2. Current financial situation:

A request to support the application for Discretionary Rural Rate Relief for the Farmers Arms public house was discussed. This request has been supported in previous years and it was **RESOLVED** that the Parish Council should support this with a Section 137 Grant to the value of £384.18

| | | | |
|---|---------|-----------------|--------------------------|
| Balance as at 21 March 2016 | | 3667.97 | |
| Income pre meeting | 470.00 | | WCALC Computer Equipment |
| | 962.50 | | MHDC ½ year precept |
| | | 1432.50 | |
| Expenditure pre meeting | | | |
| | | 0.00 | |
| Expenditure at meeting | | | |
| CALC | 136.346 | | Annual Sub |
| MHDC Farmer Arms | 384.18 | | Discretionary Grant |
| Aon UK Ltd | 223.65 | | Insurance |
| | | 744.29 | |
| Monies available as at 16 May 2016 | | £4356.18 | |

22/2016. Parish Drainage.

- Ref **Minute 9/2016** - Site meeting with WCC took place with Lengthsman, vice chairman and immediate residents. Considered by WCC to be a riparian issue and the local residents agreed to clear out ditch along north side of highway opposite Pope Hayes and install a drainage pipe under driveway. WCC raised the possibility of once ditch cleared the highway could be raised on the corner to divert the water along this ditch. Further investigation of drainage areas would be undertaken by chairman.

23/2016 Planning

| | | | |
|--------------|---|---|----------------------------|
| 16/00390/FUL | Red Brick Barn Birts Street Birtsmorton WR13 6AW | Replacement of 10 existing tent pitches with 15 touring caravan pitches. | Withdrawn by applicant. |
|--------------|---|---|----------------------------|

Councillors were reminded that should a planning application require a parish council meeting to determine a decision rather than comments to the proper officer in emails this must be arranged and would also allow councillors with an interest to have the opportunity to seek a dispensation if they so request.

24/2016. Correspondence

Any information presently sent to Cllrs via email and particular reference to:

- Receipt of an email from Cllr. Richard Bolton advising of his resignation from the Parish Council.
- Local events taking place to acknowledge the Queen's 90th Birthday.

25/2016. Confirmation of date of next meeting

The next meeting date **Monday 5 September** at 7.00 pm at Berrow Village Hall.

The meeting closed at 9.00pm

Signed..... Date.....