

West Malvern Parish Council

Minutes of the Annual Parish Council Meeting held on Monday 10th June 2019 in West Malvern Village Hall.

Present

Cllrs. Mr W Shearer (Chairman), Mrs C Bower, Mrs J Burford, Mr C Rouse, Mr A Turner, Mr T White.

In Attendance

District & County Cllr. Prof J Raine, Mr D Sharp (Clerk).

69/19 Apologies

To consider acceptance of apologies for absence from Councillors: Cllr. Mr L Gregory (accepted). Also District Cllr. N McVey & Mr C Penn (Malvern Hills Trust).

70/19 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

71/19 Reports from other representatives

To receive reports from County and District Councillors, Malvern Hills Trust, Tree and Footpaths Wardens and other representatives:

District & County Cllr. Prof J Raine reported on the new make up of the District Council for which he had been allocated the environment portfolio. For County County matters, he confirmed that the proposed parking restrictions at St James Crescent were being revised following complaints from residents over the reduction in parking spaces. Finally the local car club was looking for a marked bay in which to park a vehicle.

72/19 Minutes

To consider for adoption the minutes of the last Parish Council meeting: The minutes of the meeting held on 13th May were approved and signed by the Chairman.

73/19 Progress Reports and other matters arising from the minutes

the Clerk confirmed that he had installed the glass in the Dingle phone box and would contact the AONB about maps and information to display.

74/19 Planning

To consider responses to the following and any late submitted applications:

Application No	From	Details
19/00703/HP	72 West Malvern Road	Renovation and extensions to dwelling plus associated external works (Minor amendments to Planning Approval 18/01059/HP).

The following response was agreed:

19/00703/HP – "The Parish Council would like officers to ensure that the new development does not unduly overlook neighbouring properties."

75/19 Playing Fields

The flytipped wood had been removed from the top field and the grass was to be cut twice before WestFest.

Cllr. Turner confirmed that the playing fields working group would meet soon to discuss possible improvements funded from the Broadlands Drive S106 contributions.

76/19 Allotments & Community Woodland

It was agreed to order two backless benches for the glade and one backed bench for the top field.

77/19 Highways & Footpaths

Some blocked drains on Park Road and Blackheath Way were to be reported as blocked. Also near the Mathon Road/Croft Bank junction.

78/19 Village Handyperson

There had been one applicant and a meeting was to be arranged.

79/19 Finance

i. To review effectiveness of internal financial controls: These were reviewed and considered adequate for the Parish Council.

ii. Completion of 'Annual Governance Statement': This was completed and signed by Chairman and Clerk.

iii. Approval of Annual Accounts: These were reviewed and approved and signed by the Chairman and RFO.

iv. Completion of AGAR requirements: The certificate of exemption was completed and signed by Chairman and RFO. Also the Clerk gave details of the 'Notice of Public Rights' to inspect the accounts.

v. To consider payment of invoices presented: The following payments were approved:

From/Due to	Date	Amount	Details
GoGreener	22/05	£216.00	Allotment Skip
Just the Job Supplies	15/05	£40.00	Allotment Marking Out Posts
Anthem UK Ltd	02/06	£60.00	Internal Audit
DA Sharp	13/05	£336.22	Clerk's Fees (Gross £420.42 SP25)
Total		£652.22	

After these payments are made bank balances will be as follows:

Savings Account B/F	£14,515.36
Savings Account C/F	£14,515.36

Community Account B/F	£19,213.27
Allotment Rents (Cheques)	£31.70
June Payments	-£652.22
Community Account C/F	£18,592.75

80/19 Correspondence

To consider the following correspondence previously circulated:

FROM	* email	SUBJECT
WCC	*	Worcestershire Minerals Local Plan Fourth Stage Consultation
MHDC	*	Worcester Volunteer Expo and free grant writing workshops – 7/6/19
The Chase School	*	Funding
Community Safety Officer	*	Live Q&A with Police and Crime Commissioner 7pm on Monday 24th June 2019
MHDC	*	What's on for young people - local guide (please respond by Mon 17 June)
MHDC	*	Polling station survey

81/19 Councillors' items for Report

WestFest to take place on Saturday 29th June.

82/19 Next Meeting

The next Parish Council Meeting will be held on Monday 8th July 2019 in the Fisher Hall at 7.30pm.

There being no further business the meeting closed at 8.40 pm.