

# West Malvern Parish Council

---

## Minutes of the Parish Council Meeting held on Monday 9<sup>th</sup> March 2020 in West Malvern Village Hall.

---

### Present

Cllrs. Mr W Shearer (Chairman), Mrs C Bower, Mrs J Burford, Mr L Gregory, Mr T White.

### In Attendance

District & County Cllr. Prof J Raine and Mr D Sharp (Clerk).

### 28/20 Apologies

**To consider acceptance of apologies for absence from Councillors:** Cllr. Mr C Rouse & Mr A Turner (accepted).

### 29/20 Interests

**i. Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda:** Cllr. Bower declared a ODI on Item 11ii (37/20) Finance since she was secretary of the Village Hall committee.

**ii. Notification of changes to the register of interests:** There were none.

**iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** Cllr. Bower to discuss item 11ii (37/20) Finance: This was approved and would last until the next ordinary election.

### 30/20 Reports from other representatives

**To receive reports from County and District Councillors, Malvern Hills Trust, Tree and Footpaths Wardens and other representatives:**

**District & County Cllr. Prof J Raine** reported that the church was being investigated as a possible location of a 'community freezer'. He also confirmed that WCC were unwilling to designate bays for the local car club.

### 31/20 Minutes

**To consider for adoption the minutes of the last Parish Council meeting:** The minutes of the meeting held on 10<sup>th</sup> February were approved and signed by the Chairman.

### 32/20 Progress Reports and other matters arising from the minutes

No matters were discussed.

### 33/20 Planning

**To consider a response to the following and any late submitted applications:**

Application No	Location	Details
20/00073/FUL	Adelaide House Park Road	Change of use from residential institution to 8 affordable flats with associated car parking space
20/00265/HP	111 & 113 West Malvern Road	Creation of off road parking area for nos 111 and 113 West Malvern Rd, WR14 4NG

It was agreed to submit the following responses:

20/00073/FUL: "The Parish Council wishes to object to the application on the following grounds:

1. The parking provision is inadequate. Eight spaces for eight properties is woefully inadequate and the consequential on street parking on Park Road would cause chaos.
2. The conversion to eight dwellings is over development. The access track is inadequate for that number of properties and there are few local facilities except a pub and a school to cater for the increase of probably more than 20 new adult residents.
3. The Parish Council understands that there are certain covenants in place restricting the use of the property and would like these made public to further assess the suitability of any variation in usage of the building.
4. The Parish Council would also like to know the long term plans for the section of the curtilage that is not included in this application "

20/00265/HP: "The Parish Council has no objection to the application"

### 33/20 Playing Fields

**Update on funding for playing field improvements:** The Clerk confirmed that MHDC had notification of the deed of variation concerning the new development at Broadlands Drive which included provision for improvements to West Malvern Playing Fields. The funds were to be made available on occupation of the first dwelling.

### 34/20 Allotments & Community Woodland

Chairman agreed to contact contractor to obtain a quotation to renovate the fencing surrounding the area by the passing bay that was used for skip provision and manure store.

### 35/20 Highways & Footpaths

Parts of the footway on Croft Bank required repair. Clerk to investigate and report to WCC Highways. The Telephone Box at the Dingle was to have the defibrillator installed as soon as it became available.

### 36/20 Risk Assessment

**To consider approval of the Parish Council's current Risk Assessment:** This was studied and approved.

### 37/20 Finance

**i. To consider payment of invoices presented:** The following payments were approved:

From/Due to	Date	Amount	Details
Bob Burford	03/03	£86.20	Village Handyman (Feb)
DA Sharp	09/03	£346.85	Clerk's Fees 35hrs(Gross £433.65 SP25)
	<b>Total</b>	<b>£433.05</b>	

After these payments are made bank balances will be as follows:

<b>Savings Account B/F</b>	<b>£14,537.24</b>	<b>Community Account B/F</b>	<b>£16,537.72</b>
		Allotment Rents	£26.90
		March Payments	-£433.05
<b>Savings Account C/F</b>	<b>£14,537.24</b>	<b>Community Account C/F</b>	<b>£16,131.57</b>

**ii. To consider funding for a storage locker to contain Village Archive:** The total cost of the unit was £339 but it was agreed to investigate the possibility and cost of digitising the archive before a decision was made.

### 38/20 Correspondence

**To consider the following correspondence previously circulated:**

FROM	* email	SUBJECT
MHDC	*	Partner Workshop in March - Planning for the Future A Carbon Neutral Malvern Hills District - 16 <sup>th</sup> March
WCC	*	Worcestershire Pollinator Strategy consultation
MHDC	*	All Member Planning Training - Flood Risk and Drainage Monday 23 <sup>rd</sup> March – 6.30pm – Council Chamber
WCC	*	Flooding – Parish Update
WCC	*	Parish Conference 18 March 2020 County Hall
MHDC	*	District, Town and Parish Councillor Training Programme Wednesday 11 March 2020 at 6.30pm - Good Design in Planning
MHDC	*	Ticket to Ride Event Summary

### 39/20 Councillors' items for Report

It was agreed to move the next meeting to 7:45 pm to try to alleviate parking congestion near the hall. The Parish Council congratulated local resident Emma Philpott on her recent article in The Sunday Times regarding cyber security.

### 40/20 Next Meeting

The next Parish Council Meeting will be held on Monday 6<sup>th</sup> April 2020 in the Fisher Hall at 7.45pm.

There being no further business the meeting closed at 8.35 pm.