

West Malvern Parish Council

Minutes of the Parish Council Meeting held on Monday 13th July 2020 Online.

Due to Covid 19 restrictions this meeting was held online. The public and local county and district councillors were able to access the meeting if they wished.

Following the sudden death of the Chairman, Bill Shearer, since the previous meeting, a minute's silence was observed prior to this meeting. The meeting was chaired by Cllr. Turner.

Present

Cllrs. Mr A Turner (Vice Chair), Mrs C Bower, Mrs J Burford, Mr L Gregory, Mr T White.

In Attendance

District & County Cllr. Prof J Raine, District Cllr. N McVey and Mr D Sharp (Clerk).

85/20 Apologies

To consider acceptance of apologies for absence from Councillors: Cllr. Mr C Rouse (accepted).

86/20 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

87/20 Reports from other representatives

To receive reports from County and District Councillors, Malvern Hills Trust, Tree and Footpaths Wardens and other representatives:

District & County Cllr. Prof John Raine reported that the zig zag lines outside the primary school were only advisory and he was exploring the possibility of making it a mandatory no parking zone. Also a section of West Malvern Road was to close on 14th July for surface dressing.

District Cllr. Natalie McVey reported on the recent Covid outbreak in Mathon. Also fortnightly help sessions for young people were continuing. Finally there was to be a full meeting of the council next week and she hoped that Cllr. Raine and herself would remain portfolio holders.

88/20 Minutes

To consider for adoption the minutes of the last Parish Council meeting: The minutes of the meeting held on 8th June were approved and signed by the Chairman.

89/20 Progress Reports and other matters arising from the minutes

It was noted that the Brewers Arms was believed to be in the process of submitting a planning application to cover works already partially completed.

The Clerk confirmed that all AGAR responsibilities had been fulfilled.

90/20 Planning

To consider responses to the following applications:

Application No	Location	Details
20/00802/HP	Hillend 83 West Malvern Road	Proposed Two Storey Side Extension
19/01907/HP	2 Inglehope Harcourt Road	Replacement windows and doors; removal of block porch facade; addition of cavity insulation; replacement of blockwork with hardwood cladding; replacement of tiled rear facade with insulated render.

The following responses were agreed:

20/00802/HP - "The Parish Council has similar concerns as WCC Highways, in so far as the current parking arrangement does not provide suitable visibility splays for safe egress and does not provide enough space for 3 vehicles. These matters need to be addressed prior to the determination of the application."

19/01907/HP - "The Parish Council has no objection to the application."

91/20 Playing Fields

The Clerk had distributed the playground safety report and he and Cllr. Turner were to inspect. A request had been received from a girls football club to use the top field. This was agreed and the Clerk was to arrange for the grass to be cut.

92/20 Allotments & Community Woodland

The Clerk had visited a resident whose property backed onto the allotments and had been removing boundary trees and shrubs. Those on the allotment side of the boundary were to be left.

93/20 Highways & Footpaths

The regeneration of the Dingle phone box into an information hub was still to be completed.

94/20 Emergency Measures

To review the current situation and consider any further actions necessary concerning the current Covid 19 pandemic: No matters were discussed.

95/20 Finance

To consider payment of invoices presented: The following payments were approved:

From/Due to	Date	Amount	Details
Bob Burford	30/06	£240.00	Village Handyman (Mar,May,Jun)
Water Plus	02/07	£160.11	Allotment Water
Anthem UK Ltd	12/06	£60.00	Internal Audit Fee
British Gas	30/06	£674.04	Gas Lamp Supply
Playsafety Ltd	20/03	£99.00	Play Area Inspection
HM Revenue & Customs	-	£260.00	PAYE Apr-Jun
DA Sharp	13/07	£346.85	Clerk's Fees 35hrs(Gross £433.65 SP25)
	Total	£1,840.00	

After these payments are made bank balances will be as follows:

Savings Account B/F	£14,544.49	Community Account B/F	£21,286.63
		Allotment Rents	£14.75
Interest	£4.91		
		July Payments	-£1,840.00
Savings Account C/F	£14,549.40	Community Account C/F	£19,461.38

96/20 Correspondence

To consider the following correspondence previously circulated:

FROM	* email	SUBJECT
Misc	*	Covid 19 Information and advice
WCC	*	West Malvern Road Closure
MHDC	*	Playground Opening Guidelines
MHDC	*	South Worcestershire Development Plan Review Parish and Town Council Newsletter June 2020
MHDC	*(i)	Repair Cafe
MHDC	*	Mathon Covid 19 Outbreak
BJ Unwin	*(ii)	Tree Survey Quotation

(i) – The Clerk had forwarded the request from the Repair Cafe to use local facilities to the village hall committee but due to parking constraints they believed the site unsuitable. He was to forward to the British Legion Club and Elim.

(ii) – The quotation from BJ Unwin was accepted. Clerk to make arrangements.

97/20 Councillors' items for Report

Nothing further was discussed.

98/20 Next Meeting

The next Parish Council Meeting will be held on Monday 14th September 2020 7.30pm. Venue to be arranged.

There being no further business the meeting closed at 8.45 pm.