

# West Malvern Parish Council

## Minutes of the Parish Council Meeting held on Monday 12<sup>th</sup> October 2020 Online.

Due to Covid 19 restrictions this meeting was held online. The public and local county and district councillors were able to access the meeting if they wished.

### Present

Cllrs. Mr A Turner (Chair), Mrs J Burford, Mr L Gregory, Mr C Rouse, Mr T White.

### In Attendance

District & County Cllr. Prof J Raine, District Cllr. N McVey, Mr C Penn (Malvern Hills Trust) and Mr D Sharp (Clerk).

### 113/20 Apologies

**To consider acceptance of apologies for absence from Councillors:** There were none.

### 114/20 Interests

**i. Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda:** There were none.

**ii. Notification of changes to the register of interests:** There were none.

**iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** There were none.

### 115/20 Reports from other representatives

To receive reports from County and District Councillors, Malvern Hills Trust, Tree and Footpaths Wardens and other representatives:

**District & County Cllr. Prof John Raine** reported that WCC were currently assessing Highway budgets and asked for any recommendations for repairs to be forwarded.

**District Cllr. Natalie McVey** reported on the recent increase in Covid cases throughout the District and the three tier system currently in place. Care Home visits were currently not allowed and guidance for Remembrance events was awaited.

Charles Penn (Malvern Hills Trust) gave an overview of how the Trust had responded to Covid 19. No face to face meetings had been held since March and the car parks had been closed until June. Visitor numbers had increased greatly during July and had resulted in a large increase in litter but the situation had now returned to normal levels. Trust staff were now back working from Grange Road offices.

### 116/20 Minutes

**To consider for adoption the minutes of the last Parish Council meeting:** The minutes of the meeting held on 14<sup>th</sup> September were approved and would be signed by the Chairman.

### 117/20 Progress Reports and other matters arising from the minutes

Confirmation was made that the Parish Council would not be rejoining the Lengthsman Scheme in the immediate future.

### 118/20 Planning

**To consider responses to the following applications:**

Application No	Location	Details
<a href="#">20/01327/HP</a>	142 West Malvern Road	Addition of side and rear dormer windows to existing dwelling
<a href="#">20/01330/HP</a>	5 Lamb Bank	Single Storey Extension to Provide Storage Area – retrospective
<a href="#">20/01304/FUL</a>	Adelaide House Park Road	Adelaide House change of use from residential institution to 8 apartments with associated car parking space.
<a href="#">20/01347/HP</a>	The Bank House Westminster Bank	Construction of Single Storey Extension to side to provide home recording studio.

The following responses were agreed:

**20/01327/HP** - "The Parish Council has no objection to the application."

**20/01330/HP** - "The Parish Council has no objection to the application but advise that a darker wood stain may help to blend the new building in with the surrounding brick buildings."

**20/01304/FUL** - "The Parish Council objects to the application on a number of grounds:

- 1: The parking facilities are inadequate for a development of this size - there is no turning facility and insufficient passing provision.
- 2: The bedroom spaces are understated - Plot F01 (1 bed) has a studio that is larger than bedrooms in F05, F06 and F08 - F01 should be classed as a 2 bed property.
- 3: Exterior waste bin provision is inadequate.
- 4: There are no vehicle electrical charging points.

The Parish Council also believes there are restrictive covenants in place which may affect the development and is currently investigating these."

**20/01347/HP** - "The Parish Council has no objection to the application but request that adequate sound proofing be installed to allay any local concerns of noise pollution."

### 119/20 Playing Fields

Update on playground quotation: The quotation for the upgrade for the playground equipment had been circulated and further investigations were to be made for the installation of a new climbing frame unit. Further research was to be made into the creation of a bicycle 'pump' track.

### 120/20 Allotments & Community Woodland

Clerk to get quotation from Brian Witherford for a new fence around the area of the allotments where the skip is delivered. Several pedestrian gates in the woodland also required attention.

### 121/20 Highways & Footpaths

A gully was reported as blocked at the junction of West Malvern Road with Mathon Road. Gas Lamp monitoring to resume next month after the change to GMT.

### 122/20 Finance

To consider payment of invoices presented

The following payments were approved:

From/Due to	Date	Amount	Details
Bob Burford	30/09	£96.00	Village Handyman (Sep)
British Gas	21/09	£674.04	Gas Supply
West Malvern Allotment Association	-	£175.00	NSALG
HM Revenue Customs	-	£272.80	PAYE (Jul-Sep)
DA Sharp	12/09	£355.15	Clerk's Fees 35hrs (Gross £444.15 SP17)
	Total	£1,572.99	

After these payments are made bank balances will be as follows:

Savings Account B/F	£14,549.40	Community Account B/F	£17,571.18
		MHDC Precept	£8,700.00
		October Payments	-£1,572.99
Savings Account C/F	£14,549.40	Community Account C/F	£24,698.19

### 123/20 Correspondence

**To consider the following correspondence previously circulated:**

FROM	* email	SUBJECT
Misc	*	Covid 19 Information and advice
WCC Highways	*	5 Day Notice - Road Closure Lower Road
Malvern Town Council	*	Planning for the Future - Planning White Paper
MHDC	*	South Worcestershire Councils' Draft Response to the Changes to the Current Planning System Consultation
SWDP	*	Parish and Town Council Briefing, Wednesday 7 October 2020 6:00pm-7:30pm
MHDC	*	Rural Lettings Policy
Mant Leisure	*	Playground Refurbishment

### 124/20 Councillors' items for Report

Clerk to write to MHDC Planning Department regarding the poor state of the Lamb Inn development site.

### 125/20 Next Meeting

The next Parish Council Meeting will be held on Monday 9<sup>th</sup> November 2020 7.30pm. Venue to be arranged.

There being no further business the meeting closed at 9.10 pm.