

West Malvern Parish Council

Minutes of the Annual Parish Council Meeting held on Monday 9th May 2022 in West Malvern Village Hall at 7:30pm.

Present

Cllrs. Mr A Turner (Chair), Ms C Baxter, Mrs J Burford, Mr L Gregory, Mr C Rouse, Mr T White.

In Attendance

District & County Cllr. N McVey, District Cllr. Prof. J Raine and Mr D Sharp (Clerk).

63/22 Election of Chairman

Cllr Turner was elected unanimously and duly completed his 'declaration of acceptance of office'.

64/22 Co-option

To consider applicants for co-option onto the Parish Council: Mr Shameem Sanoon was co-opted and duly completed his 'declaration of acceptance of office'. He was to complete and submit to MHDC his 'Register of members interests' within 28 days.

65/22 Apologies

To consider acceptance of apologies for absence from Councillors: Cllr. C Rouse (Accepted). Also Mr C Penn (Malvern Hills Trust).

66/22 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

67/22 Election of officers, committees, working groups and Parish Council representatives:

The following positions were elected:

Vice Chairman – Cllr. Gregory

Community Woodland Working Group – Cllrs. Gregory, Turner & White

Playing Fields Working Group – Cllrs. Turner, Baxter & White

Tree Wardens – Mr Robert Eyre

Footpaths Warden – Mrs Catherine Campbell's appointment by WCC was noted.

Allotment Wardens – The Chairman, Secretary and Treasurer of the Allotment Association

Allotment Association representatives – Cllr. Turner

Playground Inspector- Cllr. Baxter

Village Hall Representative – Cllr. Burford

68/22 Reports from other representatives

To receive reports from County and District Councillors, Tree and Footpaths Wardens and other representatives:

District & County Cllr. Natalie McVey and District Cllr. Prof. John Raine reported that the District Council's annual meeting was to be held on 10th May. The scheme for a community buyout of the Brewers Arms was progressing; the well dressing festival had again proved popular; more bike stands were to be installed within Malvern and more families were registering to take displaced Ukrainian families. As for Worcestershire County Council, there were still some local drainage issues being dealt with and there was a new highways liaison officer for the Malvern Hills area.

69/22 Minutes

To consider for adoption the minutes of the last Parish Council meeting: The minutes of the meeting held on 11th April were approved and were signed by the Chairman.

70/22 Planning

i. To consider response to the following and any late submitted applications:

Application No	From	Details
M/22/00536/HP	72 West Malvern Road	Renovation and extensions to dwelling plus associated external works (amendment to Planning Approval 19/00703/HP)
M/22/00433/HP	Woodland House West Malvern Road	Demolition of existing garage, construction of new car port and extension with bedroom and living accommodation.

The following responses were agreed:

M/22/00536/HP - "The Parish Council suggests that officers ensure that neighbouring properties are not unduly overlooked by the new development and are not disadvantaged by reduced light levels. The development is near a blind bend and the Parish Council is concerned that the lack of turning space in the parking area will have safety implications during ingress and egress of vehicles.

Finally the Parish Council asks that no part of the carriageway be closed during construction and that the footway remains accessible."

M/22/00433/HP – "The Parish Council has no objection to the application."

ii. Decisions Notified

No decisions had been received.

71/22 Website and Emails

Update on dedicated web site and councillor/clerk email addresses: A draft of the site would be available to view soon.

72/22 Playing Fields and Open Spaces

i. To review grass cutting schedule: It was agreed that the schedule should remain and that sufficient areas were already being left to grow wild.

ii. Update on playground improvements: Progress with the sale of the properties on the Broadlands Drive development was evident. Once S106 funds had been released to MHDC an application would be made.

73/22 Allotments & Community Woodland

The Clerk had arranged for a skip to be available to plot holders over the Easter weekend. Clerk and Chairman to meet with the Chair of the allotment association later in the week.

74/22 Highways & Footpaths

Thanks were given to the village handyman for cleaning road signs.

Consideration to adopt the orphan street light at the Brockhill Road/West Malvern Road junction was to be made next month.

75/22 Finance

To consider payment of invoices presented: The following payments were approved:

From/Due to	Date	Amount	Details
JR Burford	01/05	£120.00	Village Handyman (April)
Zurich Municipal	01/06	£1,279.48	Annual Insurance Premium
British Gas Trading Ltd	26/04	£674.04	Gas Lamp Supply
DA Sharp	09/05	£362.65	Clerk's Fees (Gross £453.25 SP17)
	Total	£2,436.17	

After these payments are made bank balances will be as follows:

Savings Account B/F	£14,552.41	Community Account B/F	£9,556.95
		MHDC Precept	£8,874.00
		Bank Charges	-£16.50
		May Payments	-£2,436.17
Savings Account C/F	£14,552.41	Community Account C/F	£15,978.28

76/22 Correspondence

i. To consider the following correspondence previously circulated:

FROM	SUBJECT
MHDC	What's On Guide for young people in the district
MHDC	April Malvern Hills Business e-Bulletin
MHDC	South Worcestershire Development Plan Review
MHDC	Parish and Town Councillor Conference - 17 May 6-8pm
Sue Matthews	Funding environmental projects
WCC	5 Day Notice - Road Closure - West Malvern
Brian OConnell	Brewers Arms update

ii. To confirm appointment of internal auditor: Mr Steve Tustin was appointed.

iii. To consider Parish Council banking provision: Due to the issues encountered with the lack of internet banking provision at HSBC it was agreed to make enquiries of other providers. Better interest rates on deposits were also to be sought. A decision would be made next month.

77/22 Councillors' items for Report

No further matters were discussed.

78/22 Next Meeting

The next Parish Council Meeting will be held on Monday 13th June 2022 in West Malvern Village Hall commencing at 7:30pm.

There being no further business the meeting closed at 8:45 pm.