

# West Malvern Parish Council

## Minutes of the Parish Council Meeting held on Monday 12<sup>th</sup> September 2022 in West Malvern Village Hall at 7:30pm.

### Present

Cllrs. Ms C Baxter, Mrs J Burford, Mr C Rouse, Mr S Sanoon and Mr T White.

### In Attendance

County & District Cllr. N McVey, Mr D Sharp (Clerk).

In the absence of both Chairman and Vice Chairman, the meeting was chaired by Cllr. T White.

### 108/22 Public participation

**The Council invites local residents attending the meeting to make comments and suggestions, and question the Parish Council on issues on the agenda, or raise issues for future consideration:** No matters were discussed.

### 109/22 Apologies

**To consider acceptance of apologies for absence from Councillors:**

Cllrs. Mr L Gregory and Mr A Turner. Approved. Also District Cllr. Prof. J Raine and Mr C Penn (Malvern Hills Trust).

### 110/22 Interests

**i. Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda:** There were none.

**ii. Notification of changes to the register of interests:** There were none.

**iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** There were none.

### 111/22 Reports from other representatives

**To receive reports from County and District Councillors, Tree and Footpaths Wardens and other representatives:**

**Cllr. C Rouse (Malvern Hills Trust Board Member)** reported that at a recent meeting the precept payers had voted to appoint new auditors.

**County & District Cllr. Natalie McVey** reported that burst water mains in the parish had now been fixed, and the drainage gullies near the Club on Lower Road had been cleared. Finally there were still issues with school transport due to the frequency of local road closures.

### 112/22 Minutes

**To consider for adoption the minutes of the last Parish Council meeting:** The minutes of the meeting held on 11<sup>th</sup> July were approved and were signed by the Chairman.

### 113/22 Planning

**i. To consider response to the following and any late submitted applications:**

Application No	From	Details
M/22/01020/HP	Wayfarers Park Road	Demolition of single storey kitchen extension and construction of single storey extension to West, single storey entrance extension to North and erection of home gym within garden, car port.
M/22/01153/FUL	28 and 30 Mathon Rd	Merge two houses into one.

The following response was agreed for both applications: 'The Parish Council has no objection to the application'.

**ii. Decisions Notified:** M/22/00482/FUL – Tarff, Brockhill Road - Demolish existing dwelling and replace with new dwelling - Approved

### 114/22 Website and Emails

**Update on dedicated web site and councillor/clerk email addresses:** Cllr. White was to forward details on how to set up individual accounts. It was also agreed that Cllr. White should be the main administrator of the website.

### 115/22 Playing Fields and Open Spaces

**Update on playground improvements:** S106 funding was only available once homes on the new Broadlands Drive were occupied. At present none were.

Cllr. Rouse had managed to cut the bank between the upper and lower playing fields but fallen trees were blocking the pathway through the woodland. Clerk to investigate.

### 116/22 Allotments & Community Woodland

**To consider allocating funds to improve perimeter fencing and internal pathways:** The allotment charges would be reviewed before the end of the year and any additional maintenance costs would be taken into account.

Clerk to arrange a meeting with the Allotment Association to discuss maintenance issues. This would include methods to deter badgers from gaining access.

**117/22 Highways & Footpaths**

It was reported that the resurfacing of the upper part of Westminster Bank by Malvern Hills Trust had been delayed.

**118/22 Standing Orders**

**To review and approve standing orders for 2022:** This was deferred to next month.

**119/22 Finance**

**i. Review of banking provision:** The move to Unity Bank was progressing. A current account was up and running and councillors signed consent forms to transfer the HSBC deposit account.

**ii. To consider payment of invoices presented:**

The following payments were made between meetings and were ratified:

From/Due to	Date	Amount	Details
JR Burford	17/08	£120.00	Village Handyman (July)
PJ O'Boyle	17/08	£630.00	Grass Cutting – Bluebell Field
Malvern Town Council	17/08	£444.00	Grass Cutting/Rubbish Removal
British Gas	17/08	£674.04	Gas Lamp Supply
Water Plus	17/08	£56.22	Allotment Water Supply
DA Sharp	12/09	£362.65	Clerk's Fees (Gross £453.25 SP17)
<b>Total</b>		<b>£2,286.91</b>	

The following payments were approved:

From/Due to	Date	Amount	Details
JR Burford	01/09	£96.00	Village Handyman (August)
Water Plus	03/09	£18.25	Allotment Water Supply
Water Plus	03/09	£37.97	Allotment Water Supply
DA Sharp	12/09	£362.65	Clerk's Fees (Gross £453.25 SP17)
<b>Total</b>		<b>£514.87</b>	

After these payments are made bank balances will be as follows:

<b>Savings Account B/F</b>	<b>£14,552.41</b>	<b>Community Account B/F</b>	<b>£13,821.06</b>
Interest	£1.81	August Payments	-£2,286.91
		Bank Charges	-£8.00
		September Payments	-£514.87
		Bank Charges	-£18.00
<b>Savings Account C/F</b>	<b>£14,554.22</b>	<b>Community Account C/F</b>	<b>£10,993.28</b>

**120/22 Correspondence**

**To consider the following correspondence previously circulated:**

FROM	SUBJECT
Clerk	'Malvern Welcomes' Picnic
SAAA	Option to opt out of the external auditor appointment <sup>(i)</sup>
MHDC	August Malvern Hills Business e-Bulletin
MHDC	August SWDP Newsletter
MHDC	Update on Housing Land Supply position
MHDC	Cost of living support for pensioners in Malvern Hills District
Clerk	Standing Orders
Clerk	Operation London Bridge
Brian O'Connell	Brewers Arms Update
Resident	Highway Visibility Issues <sup>(ii)</sup>
WCC	Mathon Road Road Closure
CPRE	Countryside Voices

(i) – It was agreed not to opt out of the scheme.

(ii) – Visibility issues had been highlighted by a resident when coaches were parked on Old Hollow to drop off/collect children from Boundless Outdoors. Clerk to ask local residents to ensure hedges are cut back and liaise with Nick Hands, the Director.

**121/22 Councillors' items for Report**

Cllr. Sanoon gave his apologies for the next meeting.

**122/22 Next Meeting**

The next Parish Council Meeting will be held on Monday 10<sup>th</sup> October 2022 in West Malvern Village Hall commencing at 7:30pm.

There being no further business the meeting closed at 8:35 pm.