

# West Malvern Parish Council

## Minutes of the Parish Council Meeting held on Monday 9<sup>th</sup> February 2016 in The Fisher Hall.

### Present

Cllrs. Mr W Shearer (Chairman), Mrs C Bower, Mrs J Burford, Mrs E Harnden, Mr C Rouse, Mr A Turner

### In Attendance

County and District Cllr. Prof J Raine, District Cllr. Mr J Roskam, Mr C Penn (Malvern Hills Conservators) & Mr D Sharp (Clerk).

### 15/16 Apologies

**To consider acceptance of apologies for absence from Councillors:** Cllr. Ms S Rouse(accepted).

### 16/16 Interests

- i. **Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda:** There were none.
- ii. **Notification of changes to the register of interests:** There were none.
- iii. **To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting. (Written requests to be with the clerk at least 4 clear days prior to a meeting.):** There were none.

### 17/16 Reports from other representatives

**To receive reports from County and District Councillors, Malvern Hills Conservators, Tree and Footpath Wardens:**

**District Cllr. J Roskams** reported that the district council's five year plan had been approved. More mergers, services sharing and outsourcing were expected. The SWDP was expected to be approved next month and the budget was to be set on 23<sup>rd</sup> February.

**County Cllr. Prof J Raine** reported the County Council budget was to be set this week and due to continued government cuts an increase in up to 4% was to be expected.

**Mr C Penn (Malvern Hills Conservators)** reported that the new Land Management Plan was currently in the consultation phase. Several larch trees in Thirds Wood had been removed due to disease. Chris Rouse was the newly appointed Chairman of the Land Management Committee and John Riane the Finance Committee.

### 18/16 Minutes

**To consider for adoption the minutes of the last Parish Council meeting:** The minutes of the Parish Council Meeting held on 11<sup>th</sup> January were approved and signed by the Chairman.

### 19/16 Progress Reports and other matters arising from the minutes

The Clerk confirmed that he had request a contribution from National Grid for the repair to the gas lamp by The Brewers Arms.

### 20/15 Planning

**To consider a response to the following application:**

Application No	From	Details
16/00085/HOU	Mr & Mrs Coleman 85 West Malvern Road	Balcony to side elevation.

No objection was to be made against the application.

### 21/16 Bus Shelters

It was agreed to place an application in the Hills Echo for a replacement contractor to maintain the three shelters in the village. Cllrs. Shearer, C Rouse and Burford to form a working group to make recommendation to the parish council.

### 22/16 Playing Fields

The Clerk reported that the Rospa report on the playground was due next month. Clerk to contact MHDC to enquire whether there was any S106 funding available for improvements to the facilities.

### 23/16 Allotments & Community Woodland

The Clerk confirmed that he had ordered two wooden picnic tables and hoped that they would be in place by Easter. The allotment boundary fence near to Old Hollow was to be fixed when the tables were installed.

One of the allotment gates and associated posts had been damaged by wind and were to be replaced.

### 24/16 Highways & Footpaths

It was noted that the VAS was not functioning properly. Clerk to monitor when replacing battery.

It was reported that the overgrown hedge on the section of Old Hollow leading to West Malvern Road had been cut back and passage was much improved. However the section of hedgerow opposite the bungalows on Old Hollow was still causing an obstruction. The Clerk confirmed that he had written to the residents at 144 West Malvern Road last year and would now report the problem online.

County Cllr. John Raine confirmed that the DeWalden Road footway was now on the waiting list for resurfacing.

### 25/16 Finance

#### **To consider payment of invoices presented:**

The following payments were approved:

From/Due to	Date	Amount	Details
J Moore	03/02	£118.00	Lengthman Fees (Jan)
SF Creamer	31/01	£40.00	Bus Shelter Cleaning (Jan)
British Gas	05/01	£674.04	Gas Lamp Supply
Sight Designs	07/02	£129.60	Gas Lamp Maintenance
DA Sharp	08/02	£343.28	Clerk's Fees (£404.08 SP25 + £25 VAS)
	<b>Total</b>	<b>£1,304.92</b>	

After these payments are made bank balances will be as follows:

<b>Savings Account B/F</b>	<b>£14,474.03</b>
<b>Savings Account C/F</b>	<b>£14,474.03</b>

<b>Community Account B/F</b>	<b>£8,648.59</b>
Allotment Rents	£697.23
February Payments	-£1,304.92
<b>Community Account C/F</b>	<b>£8,040.90</b>

### 26/16 Correspondence

#### **To consider the following correspondence previously circulated:**

FROM	* email	SUBJECT
Clerk	*(i)	Date of Annual Parish Meeting
WCC	*	Budget Consultation 2016 Parish & Town Councils
WCC	*	Children's Centres Consultation
WCC	*	Parish Conference 24th Feb
Clerk	*	VAS Rota
John Brook	*	WestFest 2 <sup>nd</sup> July
MHDC	*	Town & Parish Council Briefing on Traveller Site Allocations 15 February
MHDC	*	South Worcestershire Development Plan – Inspector's Report
MHDC	*	Revised Council Constitution - including changes to the public participation scheme for Area Development Management Committees

(i) May 9th was agreed and the Clerk was to investigate the possibility of including a 'defibrillator awareness' presentation in the meeting.

### 27/16 Councillors' items for Report

Nothing further was discussed.

### 28/16 Next Meeting

The date of the next Parish Council Meeting was confirmed as Monday 14<sup>th</sup> March 2016.

There being no further business the meeting closed at 8.15 pm.