

West Malvern Parish Council

Minutes of the Annual Parish Council Meeting held on Monday 9th May 2016 in West Malvern Hall.

Present

Cllrs. Mr W Shearer (Chairman), Mrs C Bower, Mrs J Burford, Mrs E Harnden, Mr C Rouse.

In Attendance

Mr D Sharp (Clerk) and one member of the public.

58/16 Election of Chairman

Cllr Shearer was elected unanimously and duly completed his acceptance of office.

59/16 Apologies

To consider acceptance of apologies for absence from Councillors:

Cllr. Mr A Turner (accepted). Also County and District Cllr. Prof. J Raine, District Cllr. Mr J Roskams, Mr C Penn (Malvern Hills Conservators).

60/16 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting. (Written requests to be with the clerk at least 4 clear days prior to a meeting.): There were none.

61/16 Election of officers, committees, working groups and Parish Council representatives:

The following positions were elected:

Vice Chairman – Cllr. Turner

Community Woodland Working Group – Cllrs. Bower, Harnden & Shearer

Playing Fields Working Group – Cllrs. Rouse & Turner

Tree Wardens – Mr John Nixon & Mr Robert Eyre

Footpaths Warden – This was still vacant

Allotment Wardens – The Chairman, Secretary and Treasurer of the Allotment Association

Allotment Association representatives – Cllrs. Bower & Shearer

Playground Inspector- Cllr. Turner

Village Hall Representative – Cllr. Burford

62/15 Reports from other representatives

To receive reports from County and District Councillors, Malvern Hills Conservators, Tree and Footpaths Wardens and other representatives:

The tree wardens had submitted an annual report to the Annual Parish Meeting held earlier. There were no other reports.

63/16 Minutes

To consider for adoption the minutes of the last Parish Council meeting: The minutes of the meeting held on 11th April were approved and signed by the Chairman.

64/16 Progress Reports and other matters arising from the minutes

A public meeting had been held on 14th April to discuss the future of the Brewers Arms. A steering group had been appointed and a further meeting was to be held on 19th May.

65/16 Planning

To consider responses to the following applications:

Application No	From	Details
16/00498/HOU	Mr S Meredith 24 Montpelier Road	Construction of single storey extension to side and raised deck to rear.
16/00555/HOU	Eon Energy Solutions 26 Ebrington Road	Installation of external wall insulation to front and side elevations only of the property in a neutral colour (white/cream/grey).
16/00560/HOU	Eon Energy Solutions 28 Ebrington Road	Installation of external wall insulation to front side and elevations of the property in a neutral colour (white/cream/grey).

It was agreed to respond 'no objection' to all applications.

66/16 Playing Fields

The Clerk had inspected the Japanese Knotweed on the playing fields as was to arrange for it to be sprayed three times over the summer.

The bank adjoining the playing fields was to be cut once the bluebells had died back.

The Clerk was awaiting a report from MHDC regarding S106 funding for improvements to the playground.

67/16 Allotments & Community Woodland

The probable cause of the water leak in the allotments had been identified as a faulty joint and had been fixed. Meter readings were to be taken overnight to verify.

The picnic benches in the woodland were to be installed by next month.

68/16 Highways & Footpaths

It was reported that a stile was damaged on a footpath off Blackheath Way – Clerk and Chairman to investigate.

It was reported that the Malvern Hills Conservators had been asked to clear the gullies on Westminster Bank to stop water and debris washing onto West Malvern Road.

The surface dressing at the top of Croft Bank had started to sink.

Cllr. Turner joined the meeting.

69/16 Finance

i. To consider payment of invoices presented: The following payments were approved:

From/Due to	Date	Amount	Details
J Moore	03/05	£118.00	Lengthman Fees (Apr)
Michael Barrett	05/05	£122.20	Bus Shelters/Allotments
Mailes Waste Management	29/04	£240.00	Skip Hire
British Gas	19/04	£674.04	Gas Supply
B&Q	05/05	£14.76	Weed Killer
DA Sharp	-	£100.00	2 nd ½ Yearly Expenses 15/16
DA Sharp	08/02	£323.28	Clerk's Fees (£404.08 SP25)
Total		£1,592.28	

After these payments are made bank balances will be as follows:

Savings Account B/F	£14,479.11
Savings Account C/F	£14,479.11

Community Account B/F	£7,165.93
Allotment Rents	£3.50
WCC Lengthman Scheme	£85.55
MHDC Precept	£8,700.00
May Payments	-£1,592.28
Community Account C/F	£14,362.70

ii. To confirm appointment of internal auditor: Mr Steve Tustin was confirmed.

70/16 Correspondence

To consider the following correspondence previously circulated:

FROM	* email	SUBJECT
MHDC	*	Litter picking, verge cutting and street sweeping in the district
CALC	*	Malvern Hills District Council Standards Committee
MHDC	*	CIL and Developer Contributions Workshop Agenda 25th April
WCC	*	Volunteering in Your Communities - Invitation from County Councillor Lucy Hodgson 9th June 2016
WCC	*	The Queen's 90th Birthday Celebrations in June
MHDC	*	Planning Training
CALC	*	Community Tree Packs from The Woodland Trust
MHDC	*	Parish Conference - 18 April - slides and further information
Aon/Zurich		Parish Council Insurance
WCC	(i)	Lengthman Scheme

(i) It was agreed to continue with the lengthman scheme during 2016/17.

71/16 Councillors' items for Report

Nothing further was discussed.

72/16 Next Meeting

The date of the next Parish Council Meeting was confirmed as Monday 13th June 2016 in the Fisher Hall.

There being no further business the meeting closed at 9.35 pm.