

West Malvern Parish Council

Minutes of the Annual Parish Council Meeting held on Monday 11th September 2017 in the Fisher Hall.

Present

Cllrs. Mr W Shearer (Chairman), Mrs C Bower, Mrs J Burford, Mrs E Harden, Mr C Rouse, Mr A Turner, Mr T White.

In Attendance

District & County Cllr. Prof. J Raine, District Cllr. N McVey and Mr D Sharp (Clerk).

94/17 Apologies

To consider acceptance of apologies for absence from Councillors: Mr C Penn (Malvern Hills Trust)

95/17 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

96/17 Reports from other representatives

To receive reports from County and District Councillors, Malvern Hills Trust, Tree and Footpaths Wardens and other representatives:

District Cllr. Natalie McVey reported that there had been some modifications made to the MHDC planning portal, notably the ability to get updates on specific applications.

County Cllr. John Raine confirmed that the next meeting of WCC would take place this Thursday when the future of the Fire Authority would be discussed.

97/17 Minutes

To consider for adoption the minutes of the last Parish Council meeting: The minutes of the meeting held on 10th July were approved and signed by the Chairman.

98/17 Progress Reports and other matters arising from the minutes: The Clerk confirmed that he had received final notification of the transfer of two telephone boxes from BT to the Parish Council. It was agreed to further discuss the future use of the boxes next month and to invite Paul Esrich, Peter Nash and Sara Bennett to discuss their suggestions.

99/17 Planning

To consider responses to the following and any late submitted applications:

| Application No. | From | Details |
|-----------------|--|---|
| 17/01338/HP | Mrs S A Purdew Mathon Park Lodge, Park Road | Single storey side extension with external staircase, new glazed porch and alterations to the roof. |

The following response was agreed: "The Parish Council has no objection to this application".

100/17 Playing Fields

The new bench had been installed and the knotweed on the north western bank of the old football pitch had been sprayed.

The Clerk confirmed that a variation to the S106 agreement for the proposed Broadlands Drive development was being drawn up to allow West Malvern to access funding for outdoor space and recreation projects.

Clerk to arrange bank to be cut and also identified areas of scrub in the bluebell field.

101/17 Allotments & Community Woodland

A damaged tap had been replaced in the allotments. Clerk and Chairman were to attend the AGM of the Allotment Association in November.

Extended vistas had been created in the woodland glade.

102/17 Highways & Footpaths

i. To review gas lamp painting schedule: Two trial lamps were yet to be completed.

ii. To consider adoption of electric lamps on Brockhill Road: WCC had expressed their intention of removing street lighting from Brockhill Road due to it not being an adopted highway. The residents in general were keen to retain this service and it was agreed that the Parish Council would liaise with WCC over this matter. A meeting had been arranged next Monday and further details of the proposals would be discussed and brought back to the next Parish Council meeting.

The Clerk was to request that the hedge on the corner of Old Hollow and Lower Road to be cut back.

103/17 Finance

To consider payment of invoices presented: The following payments were made between meetings in August and were ratified:

| From/Due to | Date | Amount | Details |
|-----------------------|-------|------------------|-----------------------------------|
| BT Payphones | 21/07 | £2.00 | Phone Box Adoption |
| Cromwell Paint | 21/07 | £34.39 | Gas Lamp Paint |
| Sustainable Furniture | 21/07 | £342.00 | Playground Bench |
| Michael Barrett | 31/07 | £86.20 | Bus Shelters (July) |
| Malvern Town Council | 31/07 | £444.00 | Grass Cutting |
| British Gas | 14/08 | £674.04 | Gas Supply |
| DA Sharp | 14/08 | £329.60 | Clerk's Fees (Gross £412.20 SP25) |
| Total | | £1,912.23 | |

The following payments were approved:

| From/Due to | Date | Amount | Details |
|---------------------------|-------|------------------|-----------------------------------|
| Michael Barrett | 31/08 | £86.20 | Bus Shelters (August) |
| West Malvern Village Hall | 13/07 | £32.00 | Village Hall Hire Charge |
| Go Greener | 25/08 | £216.00 | Skip Hire |
| Misc | - | £35.53 | Weedkiller/Bench Fittings |
| Sight Designs | 11/09 | £930.00 | Gas Lamp Maintenance |
| DA Sharp | 11/09 | £329.80 | Clerk's Fees (Gross £412.20 SP25) |
| Total | | £1,629.53 | |

After these payments are made bank balances will be as follows:

| | | | |
|----------------------------|-------------------|------------------------------|-------------------|
| Savings Account B/F | £14,488.48 | Community Account B/F | £12,863.36 |
| | | | |
| | | August Payments | -£1,912.23 |
| | | September Payments | -£1,629.53 |
| | | | |
| Savings Account C/F | £14,488.48 | Community Account C/F | £9,321.60 |

104/17 Correspondence

The following correspondence was considered:

| FROM | * email | SUBJECT |
|--------------------|---------|--|
| BT | * | Adopt a kiosk 01684 573890 & 01684 575099 |
| Malvern Hills AONB | * | Newsletter 2017 |
| MHDC | * | planning appeal:16/01641/FUL |
| MHDC | * | Draft South Worcestershire Design Guide Supplementary Planning Documents |
| MHDC | * | Parish and Town Council Forum - Monday 23 October, 6-8.30pm |
| John Raine | | Brockhill Road Lamps |
| CPRE | | Countryside Voice |
| BT | | Phone Box Adoption Agreement |

105/17 Councillors' items for Report

The Clerk had received a request from the owners of Ardenale near the allotments to be given permission to allow car parking on the playing fields next summer when they open their garden during the RHS Open Garden Scheme. Councillors were broadly in agreement and details would be finalised nearer the time.

The Clerk confirmed that West Malvern was CIL zero rated as with the rest of the Malvern conurbation.

Cllr. Burford reported on the networking forum she had attended at Malvern Town Council regarding access to local events. Details were to be advertised on the website.

106/17 Next Meeting

The next Parish Council Meeting will be held on Monday 9th October 2017 in the Fisher Hall.

There being no further business the meeting closed at 8.55 pm.