

# West Malvern Parish Council

## Minutes of the Parish Council Meeting held on Monday 12<sup>th</sup> March 2018 in the Fisher Hall.

### Present

Cllrs. Mr W Shearer (Chairman), Mrs J Burford, Mrs E Harden, Mr C Rouse, Mr A Turner.

### In Attendance

County & District Cllr. Prof. J Raine, District Cllr. Mrs N McVey, Mr D Sharp (Clerk).

### 27/18 Apologies

**To consider acceptance of apologies for absence from Councillors:** Mr C Penn (Malvern Hills Trust).

### 28/18 Interests

**i. Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda:** Cllr. Harden declared an ODI in planning application 18/00150/FUL since she was friends with the owners.

**ii. Notification of changes to the register of interests:** There were none.

**iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** Cllr. Harnden was granted a dispensation to discuss planning application 18/00150/FUL. This was to last until the next ordinary election.

### 29/18 Reports from other representatives

**To receive reports from County and District Councillors, Malvern Hills Trust, Tree and Footpaths Wardens and other representatives:**

**District Cllr. Mrs Natilie McVey** reported that concerns had been raised over a rough sleeper in the Dingle bus shelter. MHDC had asked to be informed when they were present.

**County & District Cllr. Prof. John Raine** hoped that the latest stage of the souther link to the M% would be completed this summer. He was also asked to pass on thanks to those involved with snow clearance recently.

### 30/18 Minutes

**To consider for adoption the minutes of the last Parish Council meeting:** The minutes of the meeting held on 12<sup>th</sup> February were approved and signed by the Chairman.

**31/18 Progress Reports and other matters arising from the minutes:** No matters were discussed.

### 32/18 Planning

**To consider responses to the following and any late submitted applications:**

Application No.	From	Details
18/00150/FUL	11:11 Property 230B West Malvern Rd	Erection of a three bedroom dwelling, car parking spaces and associated works

The following response was agreed:

"The Parish Council has concerns over the size of the proposed off road parking area and difficulties with ingress and egress. Also with the subsequent reduction in off road parking.

The Parish Council also advises that Bob Hughes from S.W. Land Drainage Partnership be consulted to ensure that the SUDS proposed is adequate for an area that has a history of sub surface water courses."

### 33/18 Playing Fields & Open Spaces

The Clerk and Chairman were to view the gas light on Lower Montpelier Road that was surrounded by overgrown shrubbery. They were also to inspect the playground.

### 34/18 Allotments & Community Woodland

The Clerk reported that he had submitted a quotation but had not received a response from the haulage contractor who had damaged the allotment fence. Other than that there were no further issues.

### 35/18 Highways & Footpaths

**Update on Phone Box renovation:** The Clerk was to install the new glass later this month and an opening was planned for 7<sup>th</sup> April.

### 36/18 Finance

**i. To consider payment of invoices presented:** The following payments were approved:

The following payments require approval:

From/Due to	Date	Amount	Details
Michael Barrett	31/02	£86.20	Bus Shelters (Jan)
Sight Design	11/03	£46.20	Gas Lamp Maintenance
DA Sharp	12/03	£329.80	Clerk's Fees (Gross £412.20 SP25)
<b>Total</b>		<b>£462.20</b>	

After these payments are made bank balances will be as follows:

<b>Savings Account B/F</b>	<b>£14,491.76</b>
<b>Savings Account C/F</b>	<b>£14,491.76</b>

<b>Community Account B/F</b>	<b>£10,788.19</b>
HMRC Vat	£1,539.77
Allotment Rents	£86.85
March Payments	-£462.20
<b>Community Account C/F</b>	<b>£11,952.61</b>

### 37/18 Correspondence

**The following correspondence was considered:**

FROM	* email	SUBJECT
WCC	*	Advert for School Appeal Panel Members
MHDC	*	South Worcestershire Development Plan Review – Briefing for Parish and Town Councils Tuesday 20 March, Council Chamber, County Hall 16:30 & 18:30
WCC	*	Parish and Town Council Forum. Monday 9 April 5.30 – 8pm in the Council Chamber
MHDC	*	SWDP Statement of Community Involvement – Adoption
MHDC	*	SWDP Consultation on Traveller and Travelling Showpeople Sites
MHRC		End of Year PAYE

### 38/18 Councillors' items for Report

Concerns were raised over the colour of the new fascia on the development at 193 West Malvern Road. Decision notice to be checked for details.

### 39/18 Next Meeting

The next Parish Council Meeting will be held on Monday 9<sup>th</sup> April 2018 in the Fisher Hall.

There being no further business the meeting closed at 8.30 pm.