

# West Malvern Parish Council

## Minutes of the Parish Council Meeting held on Monday 10<sup>th</sup> December 2018 in West Malvern Village Hall.

### Present

Cllrs. Mr W Shearer (Chairman), Mrs C Bower, Mrs J Burford, Mrs E Harden, Mr C Rouse, Mr A Turner.

### In Attendance

District & County Cllr. Prof. J Raine, District Cllr. Mrs N McVey and Mr D Sharp (Clerk).

### 137/18 Apologies

**To consider acceptance of apologies for absence from Councillors:** Cllr. Mr T White(accepted). Also Mr C Penn (Malvern Hills Trust).

### 138/18 Interests

**i. Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda:** There were none.

**ii. Notification of changes to the register of interests:** There were none.

**iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** There were none.

### 139/18 Reports from other representatives

**To receive reports from County and District Councillors, Malvern Hills Trust, Tree and Footpaths Wardens and other representatives:**

**District Cllr. N McVey** reported that she had donated the second half of her ward budget to a local food bank; the application for extensions to 72 West Malvern Road had been approved at committee despite concerns over its position; finally she had distributed a questionnaire to all properties in the ward.

**District & County Cllr. Prof. J Raine** reported that he had commissioned a local carpenter to add shelving to the phone kiosk 'book share' by the village hall; the footway near the bus terminus was soon to be resurfaced; a new gully was to be built at the bottom of Blackheath Way to aid drainage and finally three local traffic regulation orders were up for consultation regarding alterations to parking restrictions.

### 140/18 Minutes

**To consider for adoption the minutes of the last Parish Council meeting:** The minutes of the meeting held on 12<sup>th</sup> November were approved and signed by the Chairman.

### 141/18 Progress Reports and other matters arising from the minutes

The Clerk reported that closer inspection of the wooden bus shelter near the village hall indicated that no replacement panel were required.

### 142/18 Planning

**To consider responses to any late submitted applications:** No applications had been received.

### 143/18 Playing Fields

The Clerk and Chairman had removed a large number of ash saplings from the bluebell field to improve views. Further work was to take place in the New Year.

Cllr. Turner reported that he had started to engage St James and Northleigh primary schools in consultations for improvements to the play area.

### 144/18 Allotments & Community Woodland

**Update on S106 application and time frame for path installation:** The grant funding had been received and the work was scheduled for March.

The Clerk confirmed that rent requests were due to be sent out at the end of the year.

### 145/18 Highways & Footpaths

Clerk to ensure area by Charles Morris Spout kept clean by Handyman.

A gas lamp on Harcourt Road was being obscured by a fallen branch which was to be removed.

**146/18 Finance****To consider payment of invoices presented:**

The following payment was made between meetings and was ratified:

<b>From/Due to</b>	<b>Date</b>	<b>Amount</b>	<b>Details</b>
R Burford	10/11	£726.00	Gas Lamp/Kiosk Painting

The following payments were approved:

<b>From/Due to</b>	<b>Date</b>	<b>Amount</b>	<b>Details</b>
Michael Barrett	01/12	£86.20	Bus Shelters (£86.20) (November)
Sights Designs	09/12	£2,860.08	Gas Lamp Maintenance
St James Church	-	£450.00	Donation
South Worcs. CAB	-	£500.00	Donation
AONB	-	£300.00	Donation
St James School	-	£500.00	Donation for playground improvements
DA Sharp	-	£100.00	Clerk's First ½ Year Expenses 18/19
DA Sharp	10/12	£336.42	Clerk's Fees (Gross £420.42 SP25)
<b>Total</b>		<b>£5,132.70</b>	

After these payments are made bank balances will be as follows:

<b>Savings Account B/F</b>	<b>£14,496.79</b>
<b>Savings Account C/F</b>	<b>£14,496.79</b>

<b>Community Account B/F</b>	<b>£19,310.34</b>
MHDC S106 Grant	£2,697.00
December Payments	-£726.00
	-£5,132.70
<b>Community Account C/F</b>	<b>£16,148.64</b>

**147/18 Correspondence****To consider the following correspondence previously circulated:**

<b>FROM</b>	<b>* email</b>	<b>SUBJECT</b>
MHDC	(i)*	Great British Spring Clean 2019
Kelvin James PCSO 40143	*	Link and Dyson newsletter October 2018
MHDC	*	Planning Enforcement Summit for Parish and Town Councils 31 January 2019
CPRE		Countryside Voice

(i) The possibility of arranging a local litter pick was to be investigated.

**148/18 Councillors' items for Report**

Nothing further was discussed.

**149/18 Next Meeting**

The next Parish Council Meeting will be held on Monday 14<sup>th</sup> January 2019 in the Fisher Hall.

There being no further business the meeting closed at 8.30 pm.