

MALVERN WELLS PARISH COUNCIL

Minutes of the Annual General Meeting of Malvern Wells Parish Council duly convened and held in The Village Hall, Wells Road, Malvern Wells at 7.00pm on Wednesday **15th May 2019**

Present: Councillors Mrs H Burrage
Mrs C O'Donnell
Ms T O'Donnell
Mrs J Smethurst
D Hunter- Miller
N Chatten

Also, in attendance: David Taverner (Clerk and Responsible Finance Officer)

1/19 Apologies for absence: Councillors J Black, M Dyde, B Knibb, Ms J Baker, K Wagstaff, J Wagstaff

2/19 Declarations of Interest

Register of Interests: Councillors were reminded of the need to update their register of interests: No changes were noted.

b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature: There were none.

c) To declare any Other Disclosable Interests in items on the agenda and their nature: There were none

3/19 To Consider Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011): There were none

4/19 Election of Chairman

It was proposed, seconded and **resolved unanimously** that in the absence of any other nominations **Cllr Mrs J Smethurst** should be elected as **Chairman of the Parish Council** for the ensuing year. Cllr Smethurst indicated that she would accept the post and signed the appropriate Declaration of the Acceptance of Office.

It **was resolved** that the thanks of the Council, to Cllr Chatten, should be formally recorded for all the work he had carried out as Chairman of the Council during his preceding three-year term of office as Chairman of the Council.

5/19 Election of Vice Chairman

It was proposed, seconded and **resolved unanimously** that in the absence of any other nominations **Cllr Mrs C O'Donnell** should be elected as **Vice-Chairman of the Parish Council** for the ensuing year.

6/19 Election of members to serve on the Finance & General Purposes Committee

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the **Finance and General Purposes Committee** for the ensuing year: -**Cllrs Chatten, Mrs H Burrage, Knibb**, together with the Chairman and Vice-Chairman of the Parish Council, ex-officio

7/19 Election of Chairman & Vice Chairman of the Finance & General Purposes Committee

It was proposed, seconded and **resolved unanimously** that **Cllr N Chatten** should be elected as the Chairman of the Committee and that **Cllr Mrs J Smethurst** should be elected as its Vice-Chairman.

8/19 Election of members to serve on the Planning Committee

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Planning Committee for the ensuing year: -

Cllrs Mrs H Burrage, Black, Chatten, Dyde, Ms J Baker, Knibb, Mrs C O'Donnell, Ms T O'Donnell, Mrs J Smethurst, K Wagstaff, J Wagstaff, D Hunter-Miller

9/19 Election of Chairman & Vice Chairman of the Planning Committee

It was proposed, seconded and **resolved unanimously** that **Cllr N Chatten** should be elected as the Chairman of the Committee and that **Cllr Mrs J Smethurst** should be elected as its Vice-Chairman.

10/19 Election of members to serve on the Neighbourhood Plan Working group

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Neighbourhood Plan Working Group for the ensuing year: -

Cllrs Mrs H Burrage, Black, Chatten, Ms T O'Donnell, Mrs J Smethurst, J Wagstaff

11/19 Election of Chairman of the Neighbourhood Plan Working Group

It was proposed, seconded and **resolved unanimously** that **Cllr N Chatten** should be elected as the Chairman of the working group for the ensuing year.

12/19 Appointment to the Environment Committee

It was proposed, seconded and **resolved unanimously** that **Cllr Mrs J Smethurst and Cllr J Wagstaff** should be appointed to serve on the Environment Committee. The Chairman of each Environment Committee meeting to be appointed at each of its meetings on a rolling basis.

13/19 Appointment to the Cemetery Committee

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Cemetery Committee for the ensuing year: **Councillors Black, Mrs H Burrage and Mrs C O'Donnell**

14/19 Election of Chairman of the Cemetery Committee

It was proposed, seconded and **resolved unanimously** that **Cllr Mrs H Burrage** should be elected as the Chairman of the Committee.

15/19 Appointment of members to the Staffing Committee

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Staffing Committee for the ensuing year: -

Councillors, Mrs H Burrage, B Knibb, Mrs C O'Donnell together with the Chairman of the Parish Council, ex-officio.

16/19 Election of Chairman of the Staffing Committee

It was proposed, seconded and **resolved unanimously** that **Cllr Mrs C O'Donnell** should be elected as the Chairman of the Staffing Committee.

17/19 Appointment of members to the Grievance Panel

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Grievance Panel for the ensuing year: -

Councillors J Black, Ms T O'Donnell and D Hunter-Miller

18/19 Appointment to the Appeals Panel

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Appeals Panel for the ensuing year: -

Councillors J Wagstaff, M Dyde and Ms J Baker

19/19 Appointment to the Gas Lamps Working Group

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Gas Lamps Working Group for the ensuing year: - **Councillors J Black, N Chatten, Mrs H Burrage, Mrs J Smethurst, S Freeman (co-opted group member)**

20/19 Appointment of Chairman of the Gas Lamps Working Group

It was proposed, seconded and **resolved unanimously** that **Simon Freeman** should be elected as the Chairman of the Gas Lamps Working Group.

21/19 Appointment to the Play and Open Spaces Working Group

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Play and Open Spaces Working Group for the ensuing year: - **Councillors B Knibb, Mrs C O' Donnell, Ms T O'Donnell, J Wagstaff, M Dyde and N Chatten**

22/19 Appointment of the Play and Open Spaces Working Group Chairman And Vice Chairman

it was proposed, seconded and **resolved unanimously** that **Mrs C O' Donnell** be elected as the Chairman of the Play and Open Spaces Working Group and that **Cllr B Knibb** be elected as its Vice-Chairman.

23/19 Appointment to the Community Events Working Group

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Community Events Working Group for the ensuing year: - **Councillors Mrs H Burrage, Ian Burrage (co-opted group member) Mrs J Smethurst, Mrs C O'Donnell, Ms T O'Donnell, and J Black**

24/19 Appointment of the Community Events Working Group Chairman

It was proposed, seconded and **resolved unanimously** that **Ian Burrage** be elected as the Chairman of the Community Events Working Group for the ensuing year.

25/19 Appointment to the Communications Working Group

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Communications working group for the ensuing year: - **Mrs H Burrage, M Dyde, Mrs C O'Donnell, Mrs T O'Donnell, Mrs J Smethurst, J Wagstaff**

26/19 Appointment of the Communications working group Chairman

It was proposed, seconded and **resolved unanimously** that **Cllr Ms T O'Donnell** be appointed as the Chairman of the **Communications Working Group** for the ensuing year.

27/19 Representation on outside bodies

It was proposed, seconded and **resolved unanimously** that the following members be appointed to outside bodies: -

**Malvern Wells Village Hall
Management Committee**

Cllr J Black

**Hanley Castle Almshouse &
Relief in Need Charities**

Cllr K Wagstaff

**Monitoring Group of the
Three Counties Showground**

Cllr Mrs C O Donnell

Abbey College Liaison Group

Cllr K Wagstaff

CALC Malvern Hills Area

Cllr B Knibb

Emergency Plan Liaison

Cllr H Burrage

Wyche Institute

Cllr B Knibb

Abbey House Liaison – it was resolved that this post was no longer required

The Annual General meeting was then declared closed at 7.35pm

Chairman..... Mrs J Smethurst

Dated 26th June 2019