

## MALVERN WELLS PARISH COUNCIL

Minutes of a Meeting of Malvern Wells Parish Council duly convened and held in  
**The Village Hall, Malvern Wells on Wednesday 26<sup>th</sup> September, 2012** commencing  
at 7.30 pm

### **Present**

#### **Councillors:**

K Wagstaff (Chairman)	
J Black	A Hull
C O Donnell	Mrs H Burrage
S Atwell	Mrs A Bradshaw
M Victory	B Knibb
P Buchanan	S Freeman
N Johnson	
Mr D Taverner (Clerk and Responsible Finance Officer)	

**Apologies recorded:** District Cllr C Cheeseman, County Cllr S Brown,  
J Tretheway – Elected conservator,  
Malvern Policing Team

### **54/12 To Record a) Disclosable Pecuniary Interests for the Meeting and b) any changes to be notified to the Register of Interests and Gifts & Hospitality**

No changes were necessary to the declarations that had previously made.

#### ***Closure of the meeting to allow parishioners the opportunity to speak on any matter on the agenda***

No questions or statements from parishioners were received.

### **55/12 Minutes of the Parish Council Meeting held on 25th July, 2012 to be confirmed and signed.**

The minutes of the Parish Council meeting held on 25<sup>th</sup> July, having been previously circulated, were approved as a correct record and were then signed by the Chairman.

### **56/12 Matters Arising from the Minutes.**

There were no matters arising from the approved minutes.

### **57/12 Report from the Local Policing Team**

The local policing team had sent their apologies for being unable to attend the meeting

### **58/12 Report from Worcestershire County Councillor - Cllr S Brown**

Cllr Brown had tendered his apologies for being unable to attend the meeting

The Clerk was asked to contact the County Council on the following points:

a) To request that the road sweeping team should be asked to visit the Wells and Holywell Roads to clear the gulleys and drains from the accumulation of road grit and associated debris.

b) that the double yellow line marking outside the Village Hall should be re-established back to the junction with Green Lane as it had been originally.

c) to ask the County Council transport team why the Parish Council had not been contacted on changes to the 362/373 bus service serving the route to Upton and on

the proliferation -of buses now passing through the Fruitlands estate and the damage that had been caused to the kerbside by those buses in some places.

**59/12** Report from **Malvern Hills District Councillor**– Cllr C Cheeseman

Cllr Cheeseman had tendered his apologies for being unable to attend the meeting

**60/12** Report from **the Elected Conservator** - Mr J Tretheway

Mr Tretheway had tendered his apologies for being unable to attend the meeting but e had submitted a written report. Wooden bollards had been located at the top of Peachfield Road to prevent further damage to the roadside verge following an accident that had recently occurred at that location.

**61/12 Reports of Committees/Committee Chairmen**

a) To Receive & Accept the Report of the **Planning Committee** held on 5<sup>th</sup> July July - this report which was noted and **accepted** by the Council.

Members were still concerned about the apparent inconsistency that had been shown by the planning Inspector in refusing the appeal by the owners of Rose Lawn,227 Wells Road in respect of their application to install UPVS Windows.

It was agreed that it would be helpful to Members if a planning officer from the District Council could attend a future meeting of the Council to explain the Council's policy on this matter

**62/12 Gas lamps Refurbishment project**

Ongoing problems were being encountered with lamps on the Wells road which were illuminated during daylight hours, some of which were not working at night times. The Clerk advised Members that he would be visiting Brian Harper to discuss these issues and to ensure that all invoices for works that had been completed were submitted to the Parish Council so that the final grant payment due from MHDC could be claimed.

Cllrs Black advised that all but three of the renovated lamps were now back on their poles and it was agreed that when this phase of work was complete the District Council should be requested to release the final grant but payment to the contractor would be withheld until all of the internal mechanisms of the lamps had been completed and seen to be working properly.

**63/12 Extension of Children's play facilities in the Parish**

The Clerk advised that he would be arranging an informal meeting with ROSPA so that they could advise on the suitability of the site known as "the Pound" on Peachfield road for the development of a play area. The Clerk had also arranged meetings with representatives from the Queen Elizabeth Challenge and the Football Association to ascertain the potential for grant aid for works needed on Assarts Road playing field.

The Parish Council was also in ongoing correspondence with the District Council to secure the release of section 106 funding to help fund the development of new facilities.

## **64/12 – Neighbourhood Development Plan**

The Clerk reported that the Council had now formally submitted its NDP application to the District Council.

Despite the fact that every resident in the Parish had been advised about the potential development of such a plan, the District Council had indicated that they wished to see further consultation with residents take place before they would agree to the Parish Council moving to the next phase of the plan development.

It was agreed that it might be helpful to ask Duncan Rudge- Planning Development Framework Manger at MHDC - to a future meeting of the Council so that a model consultation procedure could be outlined.

## **65/12 Community Events**

*Remembrance Sunday 11<sup>th</sup> November.*

The Clerk advised that all the preparations for remembrance Sunday were well in hand. The road closure licence in respect of the Wells Road had been applied for and the bugler who had played at last year's service was available to attend again.

The Clerk would be contacting the Rev Paul Finch to ascertain the availability of someone to conduct the service on the day.

*Summer fete 2013*

Cllr Johnson advised that it was still planned to hold an event during 2013 and although he would be happy to take the lead on preparations there would be a need for a volunteer group to be established to assist. He would contact all those who had expressed an interest in helping this year to ask for their assistance in the new-year.

*Carol service 14<sup>th</sup> December*

Clr Burrage advised the meeting that the annual carol service was scheduled to take place on 14<sup>th</sup> December in the Village Hall. The Hall would be decorated on Wednesday 12<sup>th</sup> December and anyone who wished to take part in the event was asked to contact Cllr Burrage.

## **66/12 Reports of Representatives on other bodies:**

- a) Malvern Wells Village Hall Management Committee – Cllr Burrage  
Reported that some restorative works were needed to the roof in the Village Hall which the management committee were considering
- b) Malvern Hills Area CALC – Cllrs Knibb reported that the recent CALC area meeting had been attended by Karen Humphries from Community First who had given a presentation on the development of a community plan. It was agreed that it would be useful to ask Karen to attend future meeting of the Neighbourhood Development Plan working group to draw on her expertise.
- c) The Wyche Institute – Cllr Mrs Bradshaw- there was discussion on the potential for holding council meetings at the Wyche institute so that the meetings could be easily accessible for residents in that part of the Parish. The Clerk agreed to liaise with Clr Bradshaw regarding booking meeting dates in 2013

## 67/12 Cemetery matters

It was agreed that quotations should be sought for urgent works needed to the Cemetery water supply. A report on this matter would be referred to the next meeting of the Finance & General Purposes Cttee at their next meeting.

## 68/12 Financial matters

The following accounts were approved for payment

Cheque number	Payee		Amount £
2930	David Taverner	Clerk -Salary and Expenses -August	1,351.85
2931	Martin Thomas	Cemetery Work- August	596.43
2932	Steve Maund	Outdoor works -August	891.80
2933	Sight Designs	replacement chq re 02918	2,712.00
2934	Collett Accy Ltd	June Qtr Payroll work	136.50
2935	<b>CHEQUE CANCELLED</b>		
2936	Glasdon Ltd	litter Bin	168.58
2937	David Taverner	Clerk -Salary and Expenses -September	1,507.37
2938	N Power	Cemetery Electricity	25.27
2939	PCC of Malvern Wells & the Wyche	room Hire	30.00
2940	Malvern Wells village Hall	room Hire & jubilee plq	210.00
2941	Steve Maund	Outdoor works -September	891.00
2942	Martin Thomas	Cemetery Work- September	295.35
2943	Exell Print	wells News	797.00
2944	HMRC	Tax sept & replacement of chq 02924	2,685.12

**At this stage of the meeting the Council unanimously resolved to pass the following resolution:-**

***"That, pursuant to the Public Bodies Admission to Meetings Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press should be excluded from the remainder of the meeting. The reason being the consideration of an opportunity land purchase".***

## 69/12 Confidential item – opportunity land purchase

Members had been given the opportunity to consider purchasing a piece of land on the Wells Road that had become available for sale by public auction with a view to its future use for the development of a community recreational facility or for allotments

The land was being sold at Public Auction and having ascertained that full legal title would pass to the Council if its bid was successful, and that there were no restrictive covenants on the land, Council unanimously agreed to bid for the land up to a set bid limit of £30,100. Cllr Johnson was given delegated power to act on behalf of the Council in this matter up to the value of the bid limit.

There being no further business the Chairman closed the meeting at 9.35 pm

Signed.....  
Chairman -24<sup>th</sup> October, 2012