

MALVERN WELLS PARISH COUNCIL

Minutes of the Parish Council Meeting of Malvern Wells Parish Council duly convened and held in Malvern Wells Village Hall at 7.30pm on Wednesday **29th November, 2017**

Present: Councillors S Freeman (Chairman) J Black, N Johnson B Knibb, J Black, H Burrage

Also in attendance: David Taverner (Clerk and Responsible Finance Officer)
County Cllr Lucy Hodgson

102/17 **Apologies for absence:** Councillors K Wagstaff, J Wagstaff, M Victory
Mrs J Smethurst, T O'Donnell, C O'Donnell

103/17 **Declarations of Interest**

a) Register of Interests: Councillors were reminded of the need to update their register of interests: No such changes were required.

b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature: There were none.

c) To declare any Other Disclosable Interests in items on the agenda and their nature: There were none.

104/17 **To Consider Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011):** There were none

105/17 **Minutes of the Parish Council meeting held on 31st October 2017**

The minutes of the Parish Council meeting, held on 31st October, 2017 had been previously circulated. The minutes were **unanimously approved** as a correct record of that meeting and were duly signed by the Chairman.

106/17 **Matters arising from the minutes**

There were none.

107/17 **Reports from Committees**

a) Report from the **Planning Committee** meeting which was held on **22nd November**.

The Clerk presented the report from the Planning Committee meeting held on 22nd November. The report was **noted and accepted** by the Council.

108/17 **Reports from Committees**

a) Gas lamps working group

Letters of support for the project from local Councillors and organisations had now been obtained. These would be used to help support lottery grant bids for the scheme. Updated costings for the project were being obtained by David Armitage of the AONB and a further report on the progress of the scheme would be presented to the next Parish Council meeting.

b) Events working group

The Clerk advised that the Remembrance Sunday Service, held at the Wells Road War Memorial on 12th November, had passed smoothly and had been well attended.

Cllr Burrage advised that the Village Hall decorating for the Christmas Carols Event was due to take place on Tuesday 5th December with the concert itself having been scheduled for Friday 15th December. The Charity to be supported

this year was Malvern Special Families who provide clubs and play schemes to children and young people with disabilities aged between 5 and 19 in 'out of school' hours in Malvern and in Worcester. This provides excellent social opportunities for the children and young people in a safe and stimulating environment whilst also giving their families a short break from their caring duties.

An approach had also been made to Malvern Wells Primary school to directly invite staff and pupils to participate in this year's event.

c) Communications working group

No meeting had taken place since the previous Council meeting.

d) Jubilee Gardeners Working group

The Clerk advised that a Christmas tree had now been sited in the Jubilee Garden and was now being illuminated during the Christmas period.

e) Open Spaces working group

No meeting had taken place since the previous Council meeting.

f) Cemetery working group

The Clerk advised that the issue relating to the need to re-site and straighten two of the memorial headstones in the cemetery had now been undertaken. Plans had been put in place to construct a pathway in the new area of the Cemetery and it was likely that this work would take place in the early spring of 2018. Two new granite slabs had been ordered to accommodate plaques due to be located in the Remembrance Garden.

g) Neighbourhood Plan working group

It had been agreed that specialist consultancy firms would be approached to tender for the work needed to consolidate the results emanating from the recent public consultation process and to work towards the production of the final NDP submission. The Clerk advised that he was continuing to progress the application to the DCLG for grant assistance with the funding of the likely costs of the plan. Initial submissions from the consultants who had been approached suggested that the likely costs of the production of the completed plan would be in the region of £10K to £15K

109/17 Financial matters

a) The following accounts were approved for payment: -

REF	Payee	FOR	NET £	VAT £	GROSS £
1167	Malvern Wells Village Hall	Room Hire	68.00	-	68.00
1168	Martin Thomas	Outdoor work November	312.25		312.25
1169	Steve Maund	Outdoor work November	1,290.08	-	1,290.08
1170	Carolyn Aynsworth	Wells News Honorarium	150.00	-	150.00
1171	Brookside Fire Services Ltd	Extinguisher service- Cemetery	221.50	43.50	265.00
1172	County Building Supplies	Cemetery Materials	167.26	33.45	200.71
1174	David Taverner	Admin Expenses - November	210.65	3.95	214.60
1175	Arkell & Hurcombe	Cemetery Plaques	282.30	56.46	338.76
1176	Sight Designs Ltd	Gas Lamps Maintenance	1,338.80	267.76	1,606.56
TOTALS			4,040.84	405.12	4,445.96

110/17 Chairman's Correspondence

a) Funding request from Malvern Wells Primary School

A request had been received from Malvern Wells Primary School for help with funding for the Reception class Indoor and Outdoor Learning classes. The funds would help to support the purchase of new equipment and the development of creative play environment. Cllr Burrage had been invited to view the School's existing play facilities and their plans for future development of their recreational facility. Following discussion, it was agreed to donate £1,000 to the school to help meet part of the costs of the enhancement of the scheme.

b) Wells News – Editor Honorarium

Following discussion, it was agreed that, following the excellent way Carolyn Aynsworth had undertaken the editing of the Wells News magazine, the honorarium paid to the editor should be increased to £150 per edition

c) Parish Council Vacancy – The MHDC Elections officer had formally agreed that, following the resignation of Paul Ditchburn, the Council could now advertise its vacancy for a Parish Councillor in the St Peters Ward via the co-option process. Advertisements regarding the vacancy had been posted on the Council's website, social media platforms and the Parish noticeboards

111/17 Report of County Councillor

The report is available at the following weblink

[Report of County Councillor](#)

112/17 Report of District Councillor

The report is available at the following weblink

[Report of District Councillor](#)

113/17 Report of the Elected Conservators Board Trustee

The report is available at the following weblink

[Report of Elected Conservators Board Trustee](#)

114/17 Reports from representatives on other bodies

a) Worcestershire CALC- Cllr Knibb reported that he had attended the recent CALC AGM and there was to be a Malvern Hills Area meeting of CALC on 9th January which he and the Clerk would be attending. There was likely to be an above inflation increase in subscriptions in 2018.

b) Malvern Wells Village Hall -Cllr Black advised that the Village Hall Management Committee were considering contributing towards the running costs of the Wi-Fi connection in the Village Hall.

There being no further business to transact the Chairman closed the meeting at 8.35pm.

Minutes approved(Chairman)
31st January 2018